

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
DARIEN PUBLIC SCHOOLS
Darien, Connecticut**

DATE: December 5, 2007

TO: Board of Education Stadium Lights Committee

FROM: Donald P. Fiftal, Superintendent

RE: Trash Removal Procedures for Outdoor Athletic Events

Director of Facilities, Construction, and Operations, Paul Engemann has communicated the following information regarding the removal of trash from outdoor athletic facilities:

- 1) On a routine basis, trash barrels are emptied either on Monday, or Friday, or both days. This varies depending upon the events that take place during the week and on weekends. This includes picking up ground litter in the vicinity, as well. Recycling barrels are also emptied.

- 2) Typically, three custodian/maintenance personnel are assigned to work football games. At the conclusion of each game, one of their tasks is to police the site for litter. They also are required to empty any trash barrels that are full.

- 3) Further, to address the fact that some outside groups who use our facilities don't always adequately police their own litter, we will be instituting a procedure whereby our own custodial/maintenance staff will be removing trash around specific athletic fields and billing the user-groups for this service.