

## Middlesex Middle School Style Sheet (rev. 2009)

**THE PURPOSE OF A WORKS CONSULTED:** When you write a research paper, you must list exactly where you found your information, opinions, and facts. You have to be fair; you are giving credit to the other writers whose work you used. If you don't, you are guilty of plagiarism, a form of academic cheating. A second reason is so your readers can read more about your topic by checking into the sources you used. This is especially important when searching the internet, as sites frequently disappear. That's why you need the date YOU visited the site; there are archives to prove that the site really did exist.

### WORKS CONSULTED FORMAT:

- List your sources alphabetically by the first word, whether it is the author or title.
- Do NOT number your sources.
- Indent the second line of each entry 5 spaces.

### BOOKS and PAMPHLETS

Author's name. (if given--last name first) Title of the book. (underlined or *italics*) City of publication:

Publisher's name, year of publication.

Use the **TITLE PAGE** for your information, **not** the front cover.

- Find the city of publication (use the city nearest to where you live) and the publisher's name.
- Turn over the title page and choose the most recent publication date.

#### Book with one author given:

Meltzer, Milton. Columbus and the World Around Him. New York: Franklin Watts, 1990.

#### Book with two or more authors given: (Only the first author is written last name first.)

O'Dell, Scott and Elizabeth Hall. Thunder Rolling in the Mountains. Boston: Houghton Mifflin Company, 1992.

#### Book with no author given:

Our Human Ancestors. New York: Warwick, 1977.

### PERIODICALS: MAGAZINE AND NEWSPAPER ARTICLES (abbreviated citations)

Author's name. (if given--last name first) "Title of the Article." (in quotation marks) Title of the Newspaper or Magazine. (underlined or *italics*) Date of publication, page number(s).

#### If the name of the author is given:

Weber, Bruce. "The Myth Maker." The New York Times Magazine. 20 October 1999, p. 42.

#### If the name of the author is NOT given:

"Wimbledon: Youth Will Be Served." Time. 11 July 1998, p. 72-3.

### PRINT ENCYCLOPEDIA ARTICLES

Author's name. (if given--last name first) "Title of the Article."(in quotation marks) Title of Encyclopedia. (underlined or *italics*) Year of publication.

#### If the name of the author is given:

Dobson, Peter. "Dinosaur." The World Book Encyclopedia. 1998.

#### If the name of the author is NOT given:

"The Gentle Giants." The Illustrated Encyclopedia of Wildlife. 1991.