

**Darien Public Schools
Darien, Connecticut**

POLICY

**Series 2000
Administration**

Policy 2410

**DISSEMINATION AND IMPLEMENTATION OF POLICIES AND
ADMINISTRATIVE REGULATIONS**

- A.** Those in supervisory positions are responsible for informing all personnel within their responsibility of existing policies and regulations and for seeing that they are implemented in the spirit intended.
- B.** The Superintendent or his/her designee shall develop a handbook for personnel detailing the operating procedures for the Darien Public Schools, which handbook shall include relevant policies and procedures of the district.
- C.** The Superintendent or his/her designee shall approve all publications within the school district that concern the policies and procedures of the district, including curriculum guides, manuals, handbooks, and pamphlets.

ADOPTED: December 9, 2008

REVISED: _____