

**DARIEN PUBLIC SCHOOLS**  
**Darien, Connecticut**

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**SERIES 3000: BUSINESS**  
**POLICY 3100**

**GIFTS, GRANTS, AND BEQUESTS TO THE DISTRICT**

Gifts of personal property to the district, including monetary donations, that meet criteria set forth in the administrative regulations established in accordance with this policy are welcomed and encouraged.

The Superintendent of Schools shall develop administrative regulations governing the acceptance of gifts and the procedure for examining and evaluating offers of gifts to the district.

The school principal may approve gifts to a school that are valued at \$499.99 or under and meet criteria established by the administrative regulations established in accordance with this policy. The Superintendent of Schools must approve gifts that are valued at \$500 to \$1,999.99 and meet criteria established by the administrative regulations established in accordance with this policy. Any gift of \$2,000.00 or more must be approved by the Darien Board of Education before being accepted and meet criteria established by the administrative regulations established in accordance with this policy.

The Superintendent, in consultation with the principals and considering the wishes of the donor, may determine the school(s), program(s) or facility(ies) to which the gift shall go if it is valued at more than \$500. The Superintendent shall inform the Board of Education of any gift valued at more than \$500 that has been accepted by the district.

If the Superintendent determines that a gift fails to meet the criteria established in the administrative regulations, the Superintendent shall inform the Board of Education. Any gift rejected by the Board of Education shall be returned to the donor or the donor's estate, with a statement indicating the reason for rejection of such gift.

Legal Reference:

Conn. Gen. Stat. § 10-237

APPROVED BY THE BOARD OF EDUCATION: November 22, 1977 and March 14, 2007  
REVISED BY THE BOARD OF EDUCATION: May 12, 2015

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**SERIES 3000: BUSINESS**  
**POLICY R-3100**

**GIFTS, GRANTS AND BEQUESTS TO THE DISTRICT**  
**(Administrative Regulations)**

Any gift presented to the school district must be accompanied by a letter from the donor identifying the subject and purpose of the gift and any restrictions that may apply for official action and recognition by the Board of Education.

To be accepted, a gift must be used for the educational benefit of students and satisfy the following criteria:

- Have a purpose consistent with the purposes of the school district
- Will not begin a program that the Board of Education would be unwilling to take over when the gift or grant funds are exhausted
- Would not bring unanticipated costs to the school district
- Will place no restrictions on the school program
- Will be suitable for use in meeting the instructional needs of the school
- Will not be inappropriate or harmful to the best educational interests of students, as determined by the administration
- Will not imply endorsement of any business or product
- Will not be in conflict with any provisions of the school code or public law

Efforts should be made to maintain equity among like schools, particularly related to student learning, services, or social opportunities, or in terms of resources available to staff with similar responsibilities.

All gifts contributed to the schools become the property of the school system and are subject to the same controls and regulations that govern the use of any school-owned property.

REVIEWED BY THE BOARD OF EDUCATION: May 12, 2015