Board of Education Darien, Connecticut

REGULAR MEETING OF THE BOARD OF EDUCATION TUESDAY, JANUARY 10, 2023

PLACE: DARIEN PUBLIC SCHOOLS' ADMINISTRATIVE OFFICES MEETING ROOM 7:30 P.M.

TENTATIVE AGENDA

1.	Call to Order	Mr. David Dineen	7:30 p.m.				
2.	Chairperson's Report	Mr. David Dineen					
3.	Public Comment*	Mr. David Dineen					
4.	Superintendent's Report	Dr. Alan Addley					
5.	Student Representative Reports	Mr. John Raskopf Ms. Swaha Chakraborty					
6.	Approval of Minutes	Board of Education					
7.	Board Committee Reports	Mr. David Dineen					
8.	Presentations/Discussions						
	 a. Presentation, Discussion and Possible Action on Hindley, Holmes, and Royle Design Development Documents and Estimates 	KG+D Architects Ms. Jill McCammon					
	b. Curriculum Update: 2023 2024 Curriculum Priorities	Dr. Christopher Tranberg					
	c. Update on Implementation of District's Strategic Plan, Board Goals, and Diversity, Equity and Inclusion	Dr. Alan Addley Dr. Christopher Tranberg					

REGULAR MEETING OF THE BOARD OF EDUCATION TUESDAY, JANUARY 10, 2023

- 8. Presentations/Discussions (cont.)
 - d. Follow Up Discussion on........... Dr. Alan Addley January 7th Board Meeting Questions on 2023-2024 Proposed Board of Education Budget
 - e. Personnel Report...... Ms. Marjorie Cion
- 9. Public Comment*...... Mr. David Dineen
- 10. Adjournment...... Mr. David Dineen

AA:nv

* * The Board of Education meeting will be available to the public in person and via Zoom. In-Person attendance at the Board meeting is limited by room capacity. Doors open at 7:00 p.m. for the 7:30 p.m. meeting.

Those members of the community wishing to participate in public comment should join the meeting via Zoom:

https://darienps.zoom.us/j/97062249243

Those members of the community wishing to view only, should do so through the Darien Youtube link: https://www.youtube.com/channel/UCUnnvyKBFbFrTWQRuoB6OZA

In order to reduce audio interference, members of the community are requested not to simultaneously view by Youtube while participating on Zoom.

APPROVED REGULAR MEETING OF THE BOARD OF EDUCATION TUESDAY, NOVEMBER 22, 2022

PLACE:
DARIEN PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES
MEETING ROOM
VIA ZOOM
7:30 P.M.

Board Members Present:

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Present	Х	Х	Х	Х	Х	x	X	Х	Х
Absent									

Administration Present:

Dr. Addley, Dr. Tranberg, Mrs. Klein, Ms. Cion and Mr. Rudl

Audience: Meeting held in Board of Education office and via You Tube / Zoom

1. Call to Order Mr. David Dineen, Board Chair

At 7:30 p.m. (0:00)

2. Chairperson's Report

Mr. David Dineen

At 7:31 p.m. (0:01)

Motion to Amend Agenda Item 8a to Presentation, Discussion and Possible Action on 2023-2024 Budget Initiatives:

1st Mr. Sini

2ND Ms. McCammon

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Yes	Х	Х	Х	Х	Х	X	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

3. Public Comment

Mr. David Dineen At 7:37 p.m. (0:07)

Megan Watros 155 West Avenue

Debra Ritchie 16 Stonybrook Lane South

Meghan Thornton 49 Birch Road

Kate McIntosh
Katrina O'Connor
Sara Goertel
Armel Jacobs
Belinda Fang
Diane Urban

11 Deepwood Road
50 Highland Avenue
22 Brushy Hill Road
12 Fitch Avenue
22 Beach Drive
10 Crane Road

Jim Palen 5 Hickory Lane, Chair, Darien Board of Finance

Bill Lenich 1 Siwanoy Road

Natalie Martin 9 Littlebrook Road North

Jacquie Miller 84 Fitch Avenue
Katie Vanovitch 118 Hecker Avenue

4. Superintendent's Report

Dr. Alan Addley At 8:10 p.m. (0:40)

5. Student Representative Reports

Mr. John Raskopf
Ms. Swaha Chakraborty

At 8:15 p.m. (0:45)

6. Approval of Minutes

Mr. David Dineen At 8:16 p.m. (0:46)

Motion to Approve the Minutes of the Special Meeting, Organizational Meeting and Regular Meeting held on November 9, 2022:

1st Mr. Maroney

2ND Mr. Brown

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Yes	Х	Х	Х	Х	х	х	Х	Х	
No									
Abstain									Х

RESULT - MOTION PASSED (8-0-1)

7. Board Committee Reports

Mr. David Dineen At 8:17 p.m. (0:47)

PRESENTATIONS AND DISCUSSIONS

8. Presentations/Discussions:

a. Presentation, Discussion and Possible Action
 On 2023-2024 Budget Initiatives

Dr. Alan Addley At 8:20 p.m. (0:50)

Motion to Approve the Darien Public Schools' Participation in the Open Choice Program Beginning in the 2023-2024 School Year:

1st Mr. Sini

2ND

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Yes									
No									
Abstain									

RESULT - MOTION FAILS

 Discussion of Proposed New Courses for Darien High School for the 2023-2024 School Year Dr. Christopher Tranberg Ms. Ellen Dunn At 8:57 p.m. (1:27)

c. Presentation and Discussion on October 1st District Enrollment Report and Projections

Mr. Michael Zuba S/L/A/M Collaborative At 9:30 p.m. (2:00)

d. Presentation of Updated Five Year Capital Plan

Mr. Kevin Munrett At 10:11 p.m. (2:41)

e. Discussion and Possible Acceptance on Contemplated Gift from Blue Wave Booster Club

Dr. Alan Addley Mr. Christopher Manfredonia

At 10:15 p.m. (2:45)

Motion to Approve the Contemplated Gift from the Blue Wave Booster Club:

1st Mr. Brown

2ND Mr. Sini

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Yes	Х	Х	Х	Х	Х	Х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

 f. Discussion and Possible Action on Proposed Middlesex Field Trip (Quiz Bowl Regional Tournament) Mr. Ken Romeo At 10:16 p.m. (2:46)

Motion to Approve Proposed Middlesex Field Trip to the Quiz Bowl Regional Tournament in Pennsylvania:

1st Mr. Brown

2ND Ms. McCammon

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Yes	Х	Х	Х	Х	Х	x	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

g. Further Review and Possible Action on Proposed 2023-2024 Budget Calendar

Dr. Alan Addley At 10:17 p.m. (2:47)

Motion to Approve the Proposed 2023-2024 Budget Calendar as amended:

1st Mr. Brown

2ND Ms. Best

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Yes	Х	Х	Х	Х	X	Х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

 h. Discussion and Possible Action on Approving a District Director of Security and Six (6) School Security Officers Dr. Alan Addley At 10:21 p.m. (2:51)

Motion to Approve a District Director of Security (1.0 FTE) and Six (6) School Security Officers (6.0 FTEs).

1st Ms. McCammon

2ND Mr. Maroney

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Yes	X	Х	Х		Х	х	Х	Х	Х
No				Х					
Abstain									

RESULT - MOTION PASSED (8-1-0)

 Discussion on October 2022-2023 Financial Report and Possible Action on Proposed Budget Transfers Mr. Richard Rudl At 10:26 p.m. (2:56)

Motion to Approve a Transfer in the Amount of \$5,921 for Aquarion Rate Hikes:

1st Mr. Sini

2ND Ms. Best

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Yes	Х	Х	Х	Х	Х	Х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

Motion to Approve a Transfer in the Amount of \$284,841 for the Seven (7) Security FTEs: 1st Mr. Maroney

2ND Ms. Wurm

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Yes	Х	Х	Х		х	х	X	Х	Х
No				Х					
Abstain									

RESULT - MOTION PASSED (8-1-0)

j. Personnel Report

Ms. Marjorie Cion At 10:43 p.m. (3:13)

9. Public Comment

Mr. David Dineen At 10:44 p.m. (3:14)

Sara Goertel 22 Brushy Hill Road Joanna Walsh 17 Pleasant Street Katrina O'Connor 15 Highland Road

10. Adjournment

Mr. David Dineen At 10:48 p.m. (3:18)

Motion to Adjourn:

1st Mr. Sini

2ND Ms. McCammon

	Best	Brown	Dineen	Lublin	Maroney	McCammon	Parent	Sini	Wurm
Yes	Х	Х	Х	Х	Х	х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

Meeting adjourned at 10:49 p.m. (3:19)

Respectfully Submitted,

Sara Parent Secretary















HINDLEY ELEMENTARY SCHOOL

HOLMES ELEMENTARY SCHOOL

ROYLE ELEMENTARY SCHOOL

HINDLEY, HOLMES & ROYLE ELEMENTARY SCHOOLS

DARIEN PUBLIC SCHOOLS - BOARD OF EDUCATION - DESIGN PRESENTATION - JANUARY 10, 2023









DESIGN DEVELOPMENT PHASE REVIEW

- HHR Exterior Design Discussion
- Hindley & Holmes Stormwater Discussion
- HHR Interior Design Discussion
- **Budget Discussion**
- 5. **Next Steps**



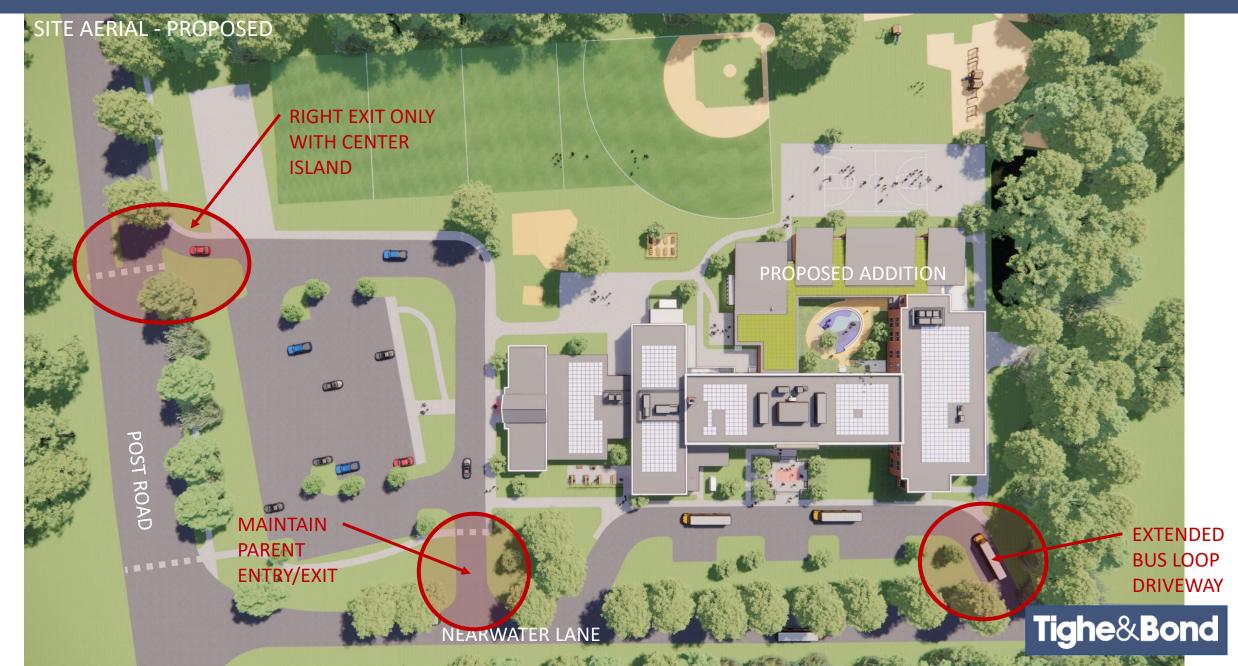


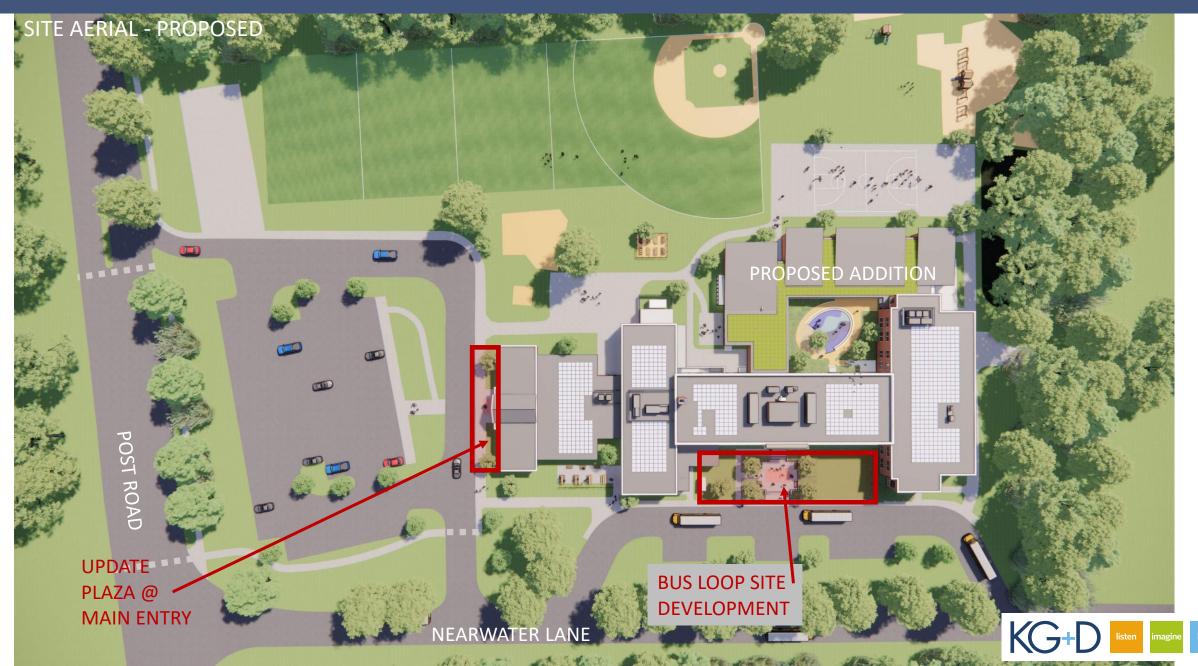




HHR EXTERIOR DESIGN DISCUSSION











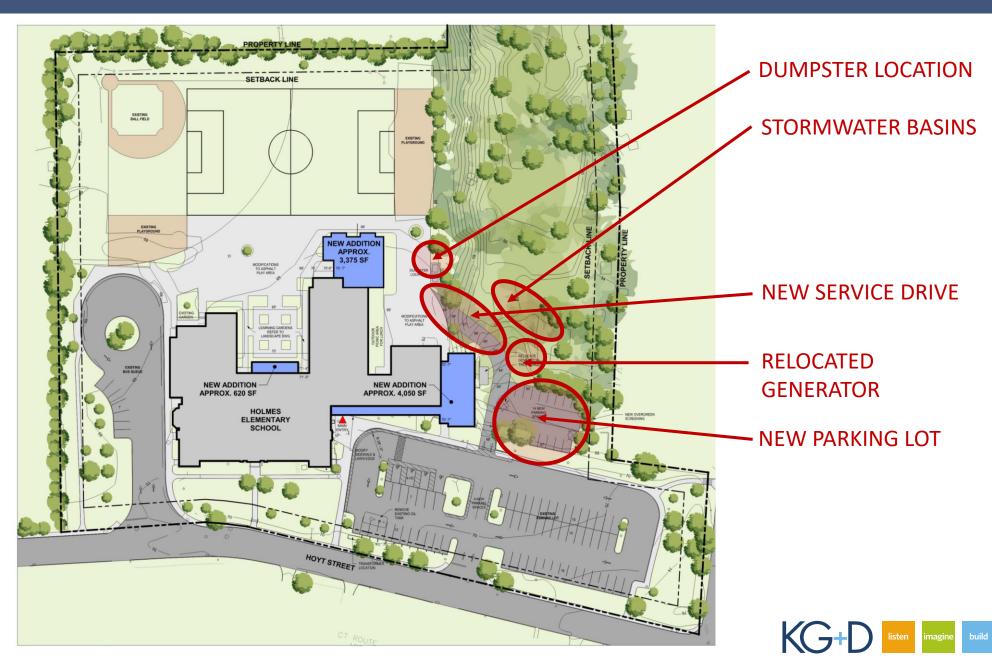






ORIGINAL SITE
DEVELOPMENT PLAN
@ 32 HOYT STREET

NEW CONSTRUCTION



REVISED SITE
DEVELOPMENT PLAN
@ 32 HOYT STREET

NEW CONSTRUCTION

ADDITIONAL PARKING SPACES -



Holmes Elementary School



EXISTING VIEW FROM HOYT STREET

NEW MAIN

ENTRANCE

PAVILION/

VESTIBULE

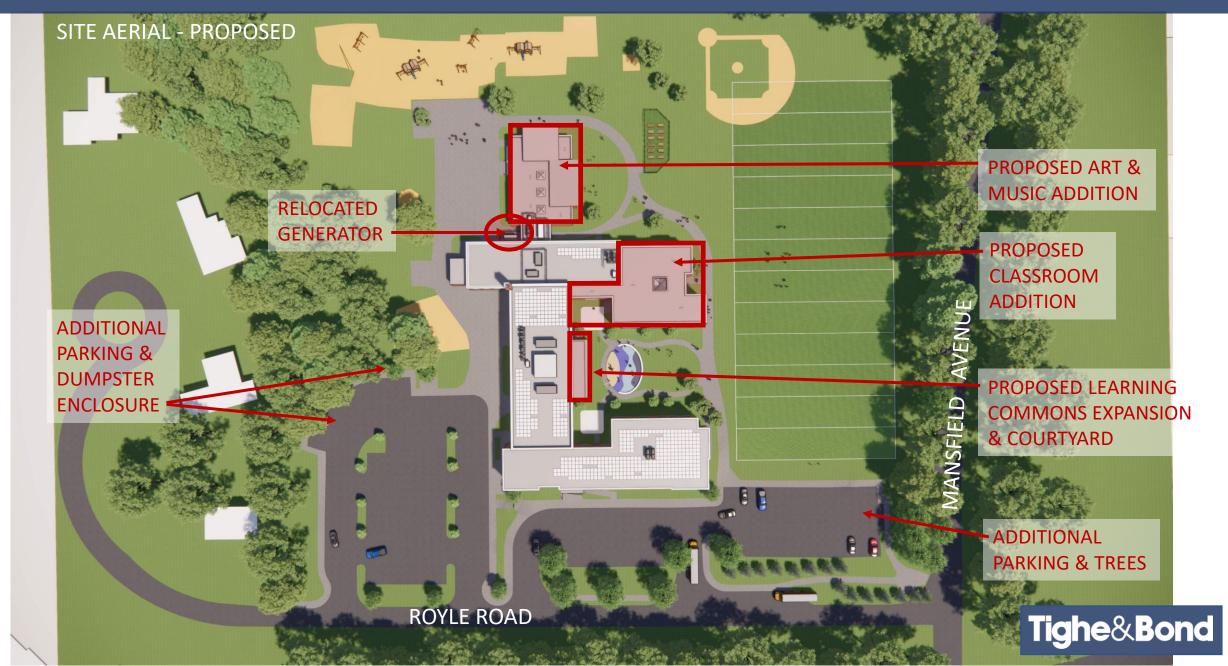


Holmes Elementary School







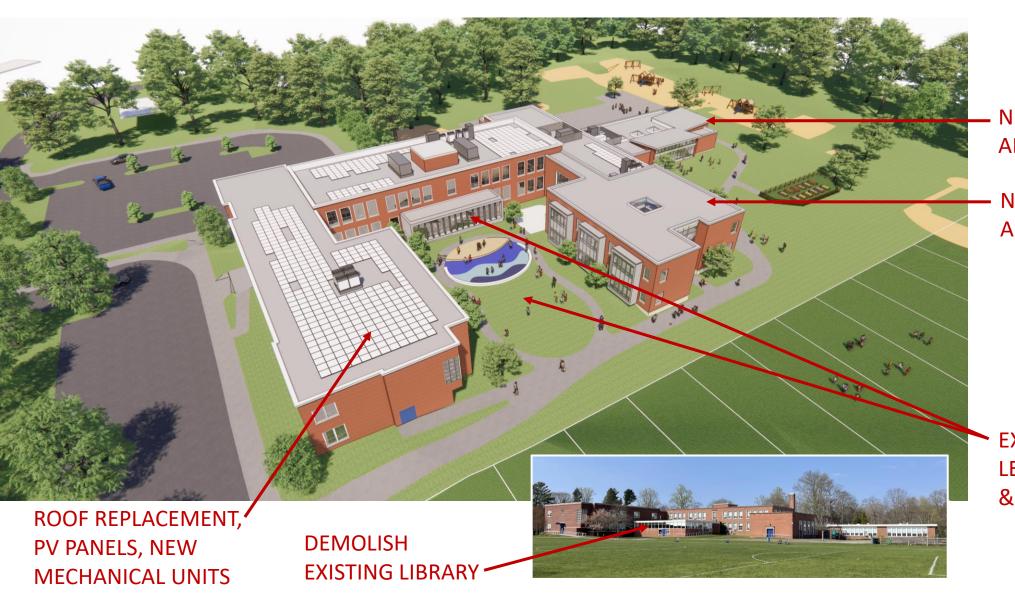


Royle Elementary School





Royle Elementary School



- NEW ART & MUSIC ADDITION

NEW CLASSROOM ADDITION

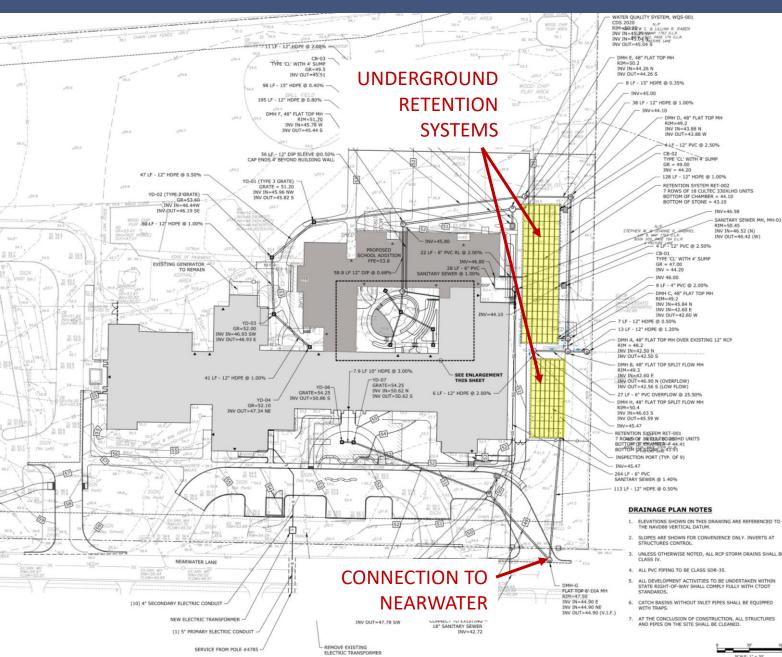
EXPANSION FOR LEARNING COMMONS & NEW COURTYARD





HINDLEY & HOLMES STORMWATER DISCUSSION



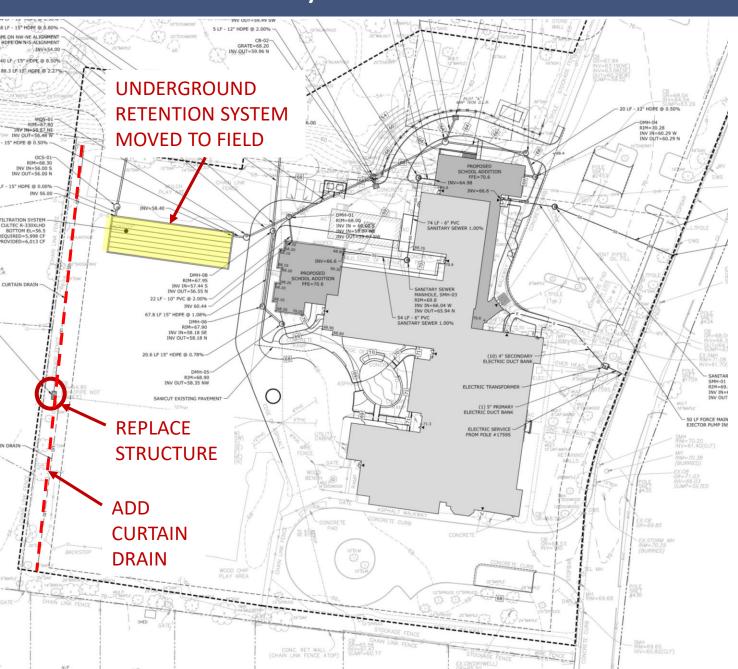


Stormwater Design Updates

Peak flow and volume to south (neighbors) is reduced, and no neg impact to Nearwater Ln.

- Changed to underground retention system
- Direct overflow to Nearwater Ln.
- Added second system to reduce flow to Nearwater Ln.
- Directed runoff from west side of existing school and proposed addition to underground system
- Added split flow manhole to meet DPW request to keep flow to wetland areas
- Regrade along property line to better capture runoff

Holmes Elementary School



Stormwater Design Updates

- Relocated underground retention system to field to avoid construction activity
- Added curtain drain along Phillips property line and replaced existing structure with a lager grate to reduce chances of clogging.

HHR INTERIOR DESIGN DISCUSSION



INTERIOR DESIGN

- Layouts based on previous user group discussions.
- Create a consistent look and feel across all three schools while providing school-specific design elements at key moments.
- Underlying goal of creating an environment of inspiring spaces for learning.
- Consider maintenance, longevity, sustainability, and cost when selecting materials.
- Select furniture that maximizes flexibility











Typical Classroom

Darien Public Schools







CLASSROOM GRADE 1 134 785 SF







Typical Classroom

Darien Public Schools



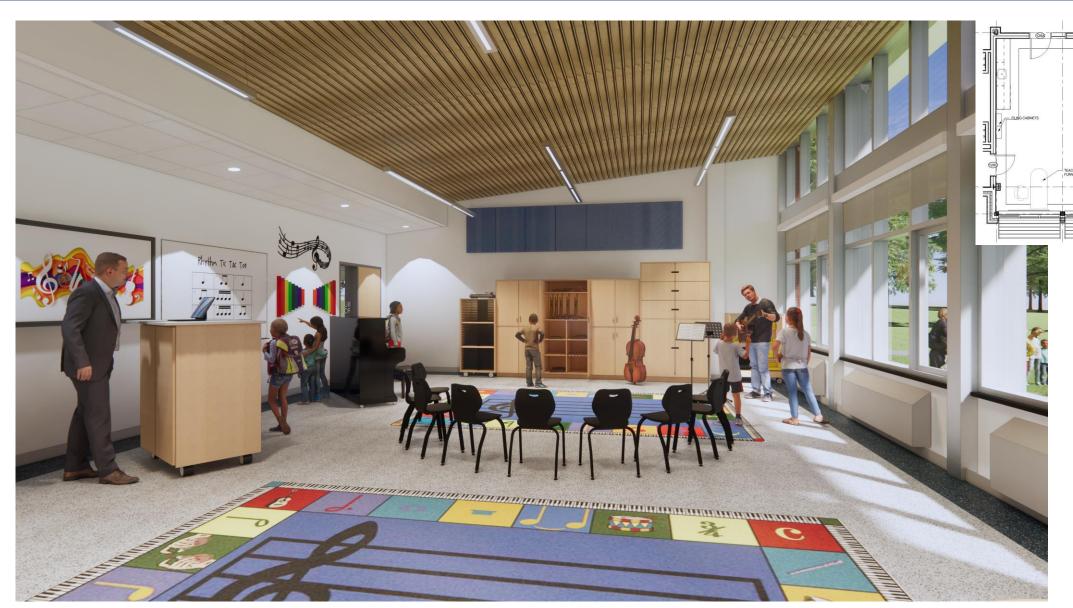




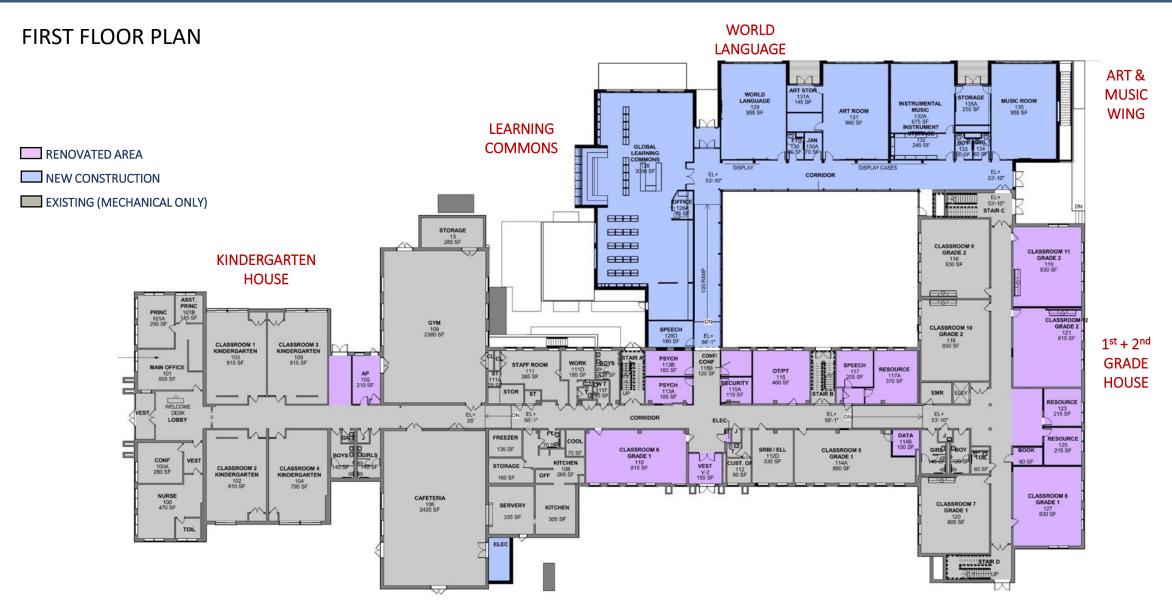
CLASSROOM GRADE 1 134 785 SF



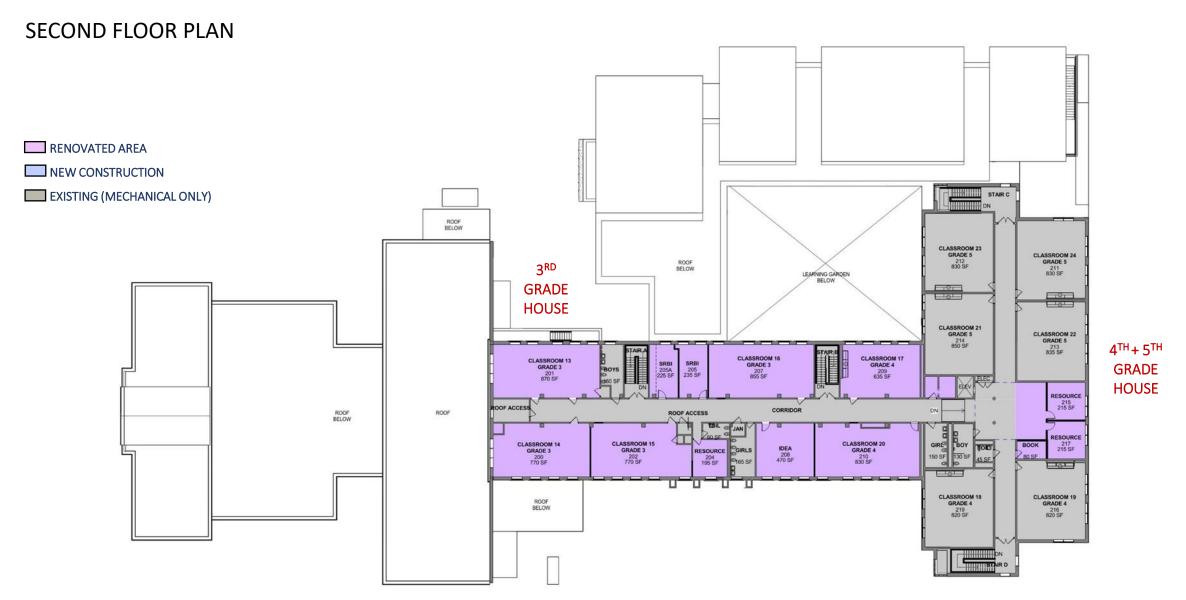








Hindley Elementary School

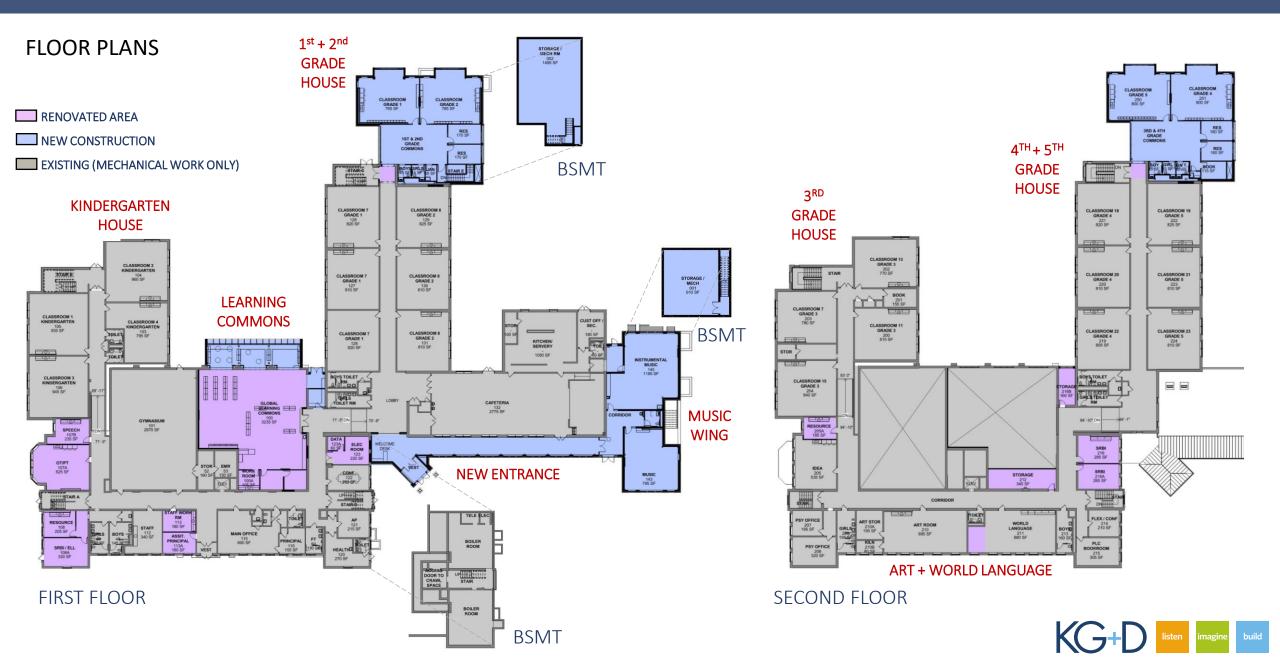


Hindley Learning Commons



Hindley Learning Commons



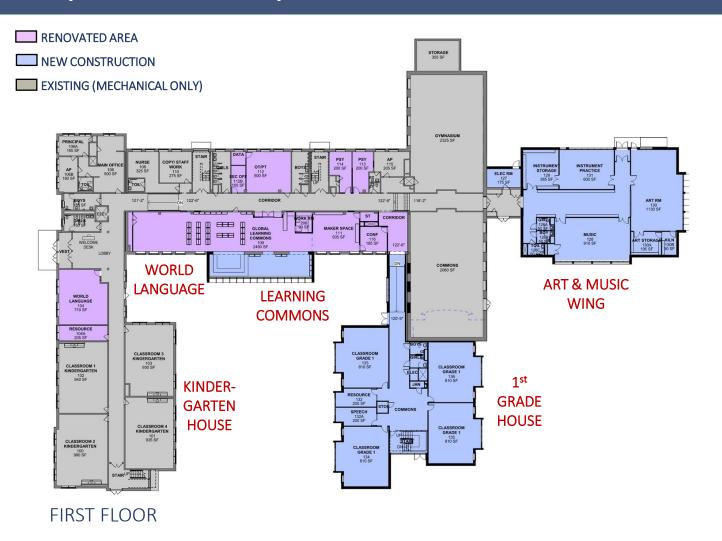


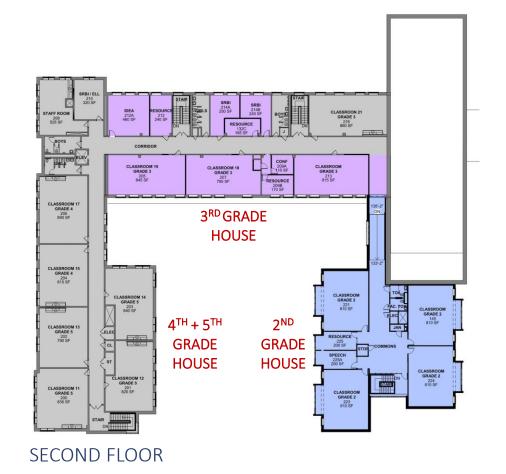
Holmes Learning Commons



Royle Elementary School

Darien Public Schools





Royle Learning Commons



Royle Learning Commons



Hindley Elementary School

Darien Public Schools

CAMPUS IMPROVEMENTS SUMMARY

Proposed Demolition:

- Demolition of 3 portable classrooms (2,860sf)
- Demolition of existing library (2,555sf)

Proposed New Construction:

- Construct a one-story addition for special subjects east side (12,315sf)
- Small addition adjacent to kitchen for new electrical service
- Develop an outdoor courtyard / classroom for social & educational uses (4,535sf)
- Develop an entrance plaza adjacent to bus loop.
- Provide new asphalt play area on east side.

Other Building Improvements:

- Replace roof membrane remaining sections
- New mechanical equipment on the roof with mechanical screening
- New photovoltaic (PV solar) panels on the roof
- Restore original entrance portico

Other Site Modifications:

- Add parking spaces to bus loop circle
- Improve storm water management piping and detention basins on campus
- Provide fenced screening for dumpsters
- Additional landscape planting and hardscape restoration

Site Access:

- Extend bus loop southward remove and relocate bus entrance curb cut
- Provide new right turn only curb cut directly to Post Road











Holmes Elementary School

CAMPUS IMPROVEMENTS

Proposed Demolition:

- Demolition of 2 portable classrooms (2,445sf)
- Removal of asphalt play area (7,445sf)

Proposed New Construction:

- Construct a one-story addition to the library first floor west side (745sf)
- Construct a two-story classroom addition west side (3,410sf)
- Construct a one-story Music and Main Entrance addition north & northeast end (4,405sf)
- Develop an outdoor courtyard / classroom for social & educational uses (5,050sf)

Other Building Improvements:

- Replace roof membrane remaining sections
- New mechanical equipment on the roof with mechanical screening
- New photovoltaic (PV solar) panels on the roof

Other Site Modifications:

- Add parking spaces to the existing parking lots Increase to ~94 spaces on campus
- Add storm water management subsurface detention basins on campus
- Add service/emergency access road on north side of building
- Provide fenced screening for dumpsters
- Additional landscape planting and hardscape restoration

Site Access:

- Existing curb cuts and street access to remain no change.
- Existing parent and bus queuing to remain no change.













CAMPUS IMPROVEMENTS

Proposed Demolition:

- Demolition of 3 portable classrooms (2,555sf)
- Demolition of one-story first-grade classroom wing north end (4,645sf)
- Demolition of Library wing (3,815sf)
- Removal of asphalt play area (12,130sf)

Proposed New Construction:

- Construct a one-story addition to the 1950's building first floor east side (810sf)
- Construct a two-story classroom addition east side (5,670sf)
- Construct a one-story Music and Art addition on footprint of north end demo (5,385sf)
- Develop an outdoor courtyard / classroom for social & educational uses (12,365sf)

Other Building Improvements:

- Replace roof membrane
- New mechanical equipment on the roof with mechanical screening
- New photovoltaic (PV solar) panels on the roof

Other Site Modifications:

- Add parking spaces to the existing parking lots Increase to 95 spaces on campus
- Add storm water management subsurface detention basins on campus
- Provide fenced screening for dumpsters
- Additional landscape planting and hardscape restoration

Site Access:

- Existing curb cuts and street access to remain no change.
- Existing parent and bus queuing to remain no change.













HHR BUDGET DISCUSSION





Design Development Estimate Summary

Two independent estimates: O&G/APC and Nasco Construction Services

TOTAL PROJECT COSTS (BASE BID WORK):

	O&G/APC	NASCO	AVERAGE	BUDGET
Hindley	\$26,931,581	\$26,130,553	\$26,531,067	\$27,550,000
Holmes	\$27,675,711	\$27,393,124	\$27,534,418	\$25,600,000
Royle	\$28,394,254	\$27,684,067	\$28,039,161	\$29,100,000

- **Hindley** is between \$600K \$1.4MM under budget
- **Holmes** is between \$1.8MM \$2MM over budget
- **Royle** is between \$700K \$1.4MM under budget
- Combined (3 Schools) are between (-\$1MM under to +\$700K over)



Design Development Estimate Summary

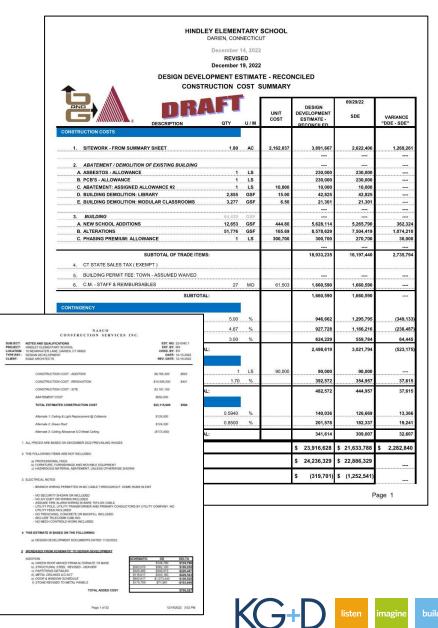
Darien Public Schools

HOLMES – KEY TAKEAWAYS:

- Music/Art addition, connecting corridor and entry were added to project scope in order to fully realize requirements of Ed Specs.
 - Right sized classrooms and appropriate adjacencies.
 - More efficient and secure main entrance and vestibule
- Lowest budget increase brings into alignment with Hindley and Royle.
- Site work responds to neighbor comments.

CONTINGENCY MONEY:

- Design contingency of \$3.0MM this will be absorbed into the CDs
- Abatement allowance of \$2.0MM report expected in January
- Escalation allowance of \$2.9MM this will be absorbed into bids
- Owner's Contingency of \$3.0MM





Design Development Estimate Summary

Darien Public Schools

ALTERNATES

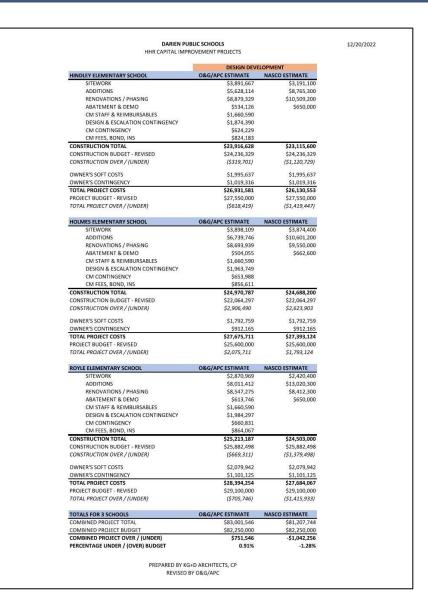
- Cafeterias Hindley and Royle acoustic ceilings and lighting ~\$275K add
- Green Roof Hindley ~\$250K add
- Wood-look metal ceilings (additions) to ACT ~\$250K savings
- Front Entrances (ARB) Royle and Hindley TBD

KEY LINE ITEMS BEING REVIEWED BY DESIGN/ESTIMATING TEAM

- Removal and replacement of **unsuitable soils** per Geotech report
- Changing to **underground infiltration** at Holmes and Hindley
- Underpinning adjacent to new basements to be greatly reduced
- Reduction in steel weights and use cold formed framing
- Reduction of acoustic partitions to most impactful areas
- Storefront glass detailing vs Curtainwall system

CONCLUSION

Overall, the estimates are in good place for this level of development







Upcoming Meetings

- 1/10 P&Z Meeting for Hindley & Royle
- 1/10 Interior Design Follow-up w/ Principals
- 1/11 Interior Construction Phasing Meeting 1
- 1/17 Interior Construction Phasing Meeting 2
- **1/17 ARB Hearing #3** (or February)
- 1/24 Interior Construction Phasing Meeting 3
- 1/24 P&Z Hearing for Holmes
- 1/31 Interior Construction Phasing Meeting 4
- 2/3 Town Permit Submission
- 2/15 2/16 OSCG&R DDR Meeting
- Late March OSCG&R PCR Meeting
- 4/24 Anticipated Bid Date

Coordination Items

- OSCG&R DDR submission space planning standards
- Abatement Report expected mid January
- Schedule IT/Security Coord Meeting with District
- Schedule Door Hardware review with District
- Review front end specifications





















Memorandum

To: Darien Board of Education

Alan Addley, Ed.D, Superintendent of Schools

From: Christopher Tranberg, Ph.D., Assistant Superintendent of Curriculum and Instruction

RE: Curriculum Update: 2023-2024 Curriculum Priorities

Date: January 10, 2023

Guaranteed and viable curricula across content areas provide a foundation for access to learning. Curriculum is always in motion as data perpetually inform teachers' decision making in order to enhance learning opportunities for students. Looking ahead at our curriculum priorities we have much to celebrate and important work to accomplish.

The *Curriculum Priorities* presentation is divided into three sections. First, we will look at the guiding documents that inform the curriculum process. These include content area standards and frameworks, our strategic plan, the Vision of the Graduate, current curricula and our mission and vision. Using these documents as a guide, the District's core values are reflected and students are appropriately prepared for the standardized tests that weigh in the annual accountability index.

Next, we will look at content specific priorities that range from addressing the CT Right to Read Legislation, the plan to address math acceleration and preparing for new course implementation. Curriculum changes of significance are often the result of changes to standards and frameworks, legislation or applicable research in the field. As the District approach to curriculum is responsive, department and program leaders closely monitor the fidelity of implementation and inform action for continuous improvement.

The third section of the presentation highlights the importance of communication and our continued efforts to increase transparency, respond to concerns and present curricula in a clear and consistent way through a curriculum management platform. The updated curriculum website plans to address policy and procedures and the new EduPlanet21 curriculum platform will highlight efforts to improve communication and access to information for families.





Curriculum Priorities 2023-2024

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Christopher Tranberg, Ph.D. January 10, 2023









PRESENTATION OVERVIEW



01

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GUIDES

02

CONTENT

03

COMMUNICATION













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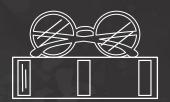


MISSION

Inspiring a love of learning in all students so they develop as critical thinkers and innovative creators who contribute to the world with integrity and purpose beyond themselves

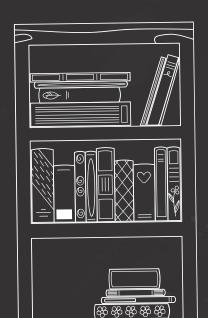


Preparing all students today to thrive in a changing world tomorrow

















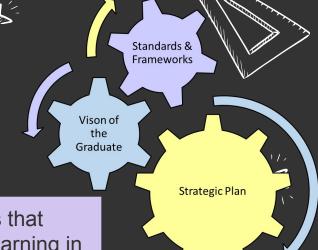




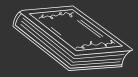
GUIDING DOCUMENTS

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1	Standards & Frameworks	National and state guidelines that support sequential student learning in designated content and skill areas.
2	Vision of the Graduate	Exemplar of what a DPS student embodies by the time of graduation.
3	DPS Strategic Plan	District-developed goals aligned to a mission, vision and core values that shape large scale work and improvement planning.













Establish vertical team to engage VoG next level of work.

Identify opportunities for integration into curriculum and develop a plan for potential gaps.

Integrate NEASC recommendations in VoG working moving forward.













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MATHEMATICS ACCELERATION



DIFFERENTIATION

Attending to the individual needs of learners by addressing the content, product and process in ways that will engage learners and assist their mastery of grade level content.





COMPACTING

Alternate learning experiences to students who have already demonstrated content mastery of the material currently being studied. This content is replaced with grade level content aligned to the same standards while allowing for deeper and personalized learning experiences.



ACCELERATION

Advancing through curriculum at a rate that exceeds expected grade level standards, and competencies.





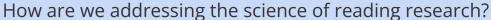








Coordinated statewide plan for reading and the establishment of the Center for Literacy Research and Reading Success Coordinated statewide specific K-3 Universal Screening Reading Assessments and use of reading curricula/programs based on SOR Coordinated statewide Specific K-3 Universal Screening Reading professional development and a plan to collaborate with higher education to align teacher preparation	Oversight	Accountability	Support
	plan for reading and the establishment of the Center for Literacy Research and Reading	specific K-3 Universal Screening Reading Assessments and use of reading curricula/programs based	state-supported professional development and a plan to collaborate with higher education to



- Revised units of study aligned to SOR
- Revised assessments (universal screeners, benchmarks and formative assessments)
- Aligned professional development













WORLD LANGUAGES







AMERICAN SIGN LANGUAGE

M

Develop new curriculum for ASL I at DHS.



Develop Curriculum for Mandarin Grade 7 at MMS.





GRADE 3 SPANISH

IXL Technology to Support Differentiation



















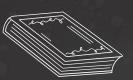


How can the Darien Public Schools provide access to an innovative arts education that prepares all students today to thrive in a changing world tomorrow?



























LIBRARY MEDIA

- Guaranteed Experiences
- ISTE Standards Alignment



















ADDITIONAL PRIORITIES





- Social Studies Standards Update
- NGSS Alignment
- Elementary Health Education
- Gifted Education Curriculum
- Grade 8–9 ELA Transition
- Integration of Teaching & Learning Principles
- Refined Processes



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BOE CURRICULUM COMMITTEE



December, 2021	January, 2022	February, 2022	March, 2022
Committee Charge Curriculum Infrastructure EduPlanet21	K-2 Literacy Music Update	6-12 English Update Course Appeals	WL Update Gifted Program Eval
April, 2022	May, 2022	June, 2022	September, 2022
Social Studies Update Summer Curriculum	K-5 Math Update 6-12 Math Update	RULER Overview 6-12 Science Update	Summer Review Look Ahead '22-'23
October, 2022	December, 2022	January, 2023	February, 2023
Selection of Materials Art Update	Challenging Materials K-3 Reading Course Proposals	Math Acceleration SEL Update	WL Update Gifted Education





CURRICULUM WEBSITE



Contact Information

Curriculum

Department Information

Parent Resources / Presentations Teaching and Learning Committees







A Closer Look at Our Departments



Art, K - 12 Career Tech K - 12



Career Technology Education, K - 12



Elementary Teaching & Learning



English, 6 - 12



ESL, K - 12



Health & Physical Education, K - 12



Mathematics, 6 - 12



Music, K - 12



School Counseling, 6 - 12



Science, 6 - 12

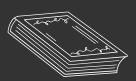


Social Studies, 6 - 12



World Language, K - 12











Curriculum Management Platform

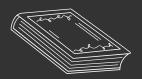


7				
	Develop a four-year revision and transition plan.	Revise units and create new units of study for new courses in platform.	Establish PD protocol for curriculum revision and development.	Plan for 2023 curriculum writing institute.























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To: Members of the Board of Education

From: Dr. Alan Addley, Superintendent of Schools

Dr. Christopher Tranberg, Assistant Superintendent of Curriculum & Instruction

Date: January 10, 2023

RE: Board Updates: Board Goals/Strategic Plan/DEI

This memorandum describes the strategies and winter updates for each of the four Board goals and seven goals contained in the Strategic Plan. Similar to the fall, these updates are included in one memo as the Board Goals and Strategic Plan are tightly aligned. The work of Diversity, Equity & Inclusion is incorporated into Goal 2 of the Strategic Plan. Both documents guide the District's work in support of our mission of *Inspiring a love of learning in all students so they develop as critical thinkers and innovative creators who contribute to the world with integrity and purpose beyond themselves*. This ultimately helps realize our District vision in *Preparing all students today to thrive in a changing world tomorrow*.



Board Goal 1	Strategic Work
Evaluate and maximize safety and security practices for students and staff.	 Review current practices and infrastructure across the District. Initiate a security audit and implement findings to refine and update school safety and security measures. Maintain partnerships with public safety officials. Enhance crisis communication plans. Provide additional training for administrators, teachers, staff regarding violence prevention, security, and emergency practices.

Winter 2023 Update

- Director of Security hired with a January 9, 2023 start date.
- Awaiting updated final CIRMA report inclusive of administrative feedback.
- Continued PMT training for staff members.
- Completion of monthly safety drills through the use of Alertus.
- Continued partnership with Darien Police during lock down drills and situations pertaining to student safety.
- Addressed security needs through FY24 Budget requests.

Fall 2022 Update

- Approval of Director of Security, Elementary School Security Officers and door security enhancements.
- Successful launch of new Alertus System.
- CIRMA security audit completed with feedback under review by administration.
- Schools conducted annual training in safety and security procedures and ran safety drills (fire drills, lockdown drills, shelter in place) with Central Services staff and the Darien Police Department in accordance with District plan.
- Training for staff regarding PMT, and RBT practices.



Board Goal 2	Strategic Work
Support systems and practices to address the mental health and wellness needs of students and staff.	 Provide a monthly mental health and wellness update to the Board. Partner with Darien's Mental Health Task Force and Postvention Team members to provide proactive measures to support student, staff, and family wellness. Promote social and emotional learning Pre-K -12+ to support wellness. Provide resources to support mental health needs across the District. Support District participation in the State Pilot of SEL Screening.

Winter 2023 Update

- Director of Mental Health hired in collaboration with the Town's Director of Human Services.
- District administration participation on Town of Darien's Mental Health Task Force's Behavioral Health Subcommittee
- Parent SEL session with Dr. Marc Brackett.
- Continuation of regular mental health updates.
- Development of SEL section of the District website.
- Superintendent's Budget developed addressing the mental health needs of students.
- SEL update provided to the Board Curriculum Committee.
- The DHS Wellness Center is open daily during lunch waves with 50 visits across grade levels.
- DESSA Mini Universal Screener completed for students in Grades K-8.
- ADL training with MMS Staff for January Professional Development day.
- Facilitated SEL meetings for parents across elementary schools.

Fall 2022 Update

- Approval of Director of Mental Health position.
- Monthly mental health updates provided to the Board.
- All staff participated in QPR suicide prevention training (Question, Persuade, Refer).
- Year 2 of RULER implementation with a specific focus on creating charters and orienting students and families to the "mood meter".
- Elementary schools have provided staff training for administration of the State Pilot SEL screener (DESSA-mini).
 Planning to launch the first administration in November. Parent communication sent home.
- Extracurricular Participation meetings were held at DHS focused on reducing the stigma associated with Mental Health challenges and the importance of seeking support and opening dialogue.
- The Wellness Center has opened at DHS where students are welcomed to disconnect from technology and connect with other peers and support staff when needed.
- Continued collaboration with the Town of Darien Human Services Department Postvention Team and local agencies/providers on strategic Postvention/Prevention planning.



Board Goal 3	Strategic Work
Oversee the Year 2 implementation of the Strategic Plan.	 Provide governance and support for Year 2 strategies. Utilize the Strategic Plan to guide policies and decision making. Revise Strategic Plan to meet District needs. Provide financial resources through the budget development process. Establish Superintendent goals that support the Strategic Plan.

Winter 2023 Update

- Superintendent's Midyear Evaluation complete.
- School and Department Improvement Plans are developed and aligned with the current work of the District's Strategic Plan.
- Scheduled Strategic Plan updates provided and presented to the Board.
- FY24 Budget requests align and support the Strategic Plan Goals.

Fall 2022 Update

- School and Department Improvement Plans are being developed aligned with the current work of the District's Strategic Plan.
- Regular updates are scheduled for the Board.
- The Strategic Plan is being utilized to support budget requests for FY24.



Board Goal 4	Strategic Work
Enhance Board and District communications.	 Establish a BOE Communications Committee. Provide continuity of meetings and engagement with the community. Audit current communication systems. Survey stakeholders to identify preferred means of communication. Celebrate student and staff achievements. Provide communication on the Strategic Plan. Collaborate on shared communication with administration. Work collaboratively with the Policy Committee to identify policies and procedures to support and enhance District communications.

Winter 2023 Update

- Communications Committee charge was created and a timeline established to guide work over the next year.
- Communication Plan Template approved.
- Updated District webpage to include Social and Emotional Learning (SEL).
- Utilizing the District Chain of Communication to address community concerns.
- Developing a process for challenging instructional materials to engage the community in a systematic manner.

- BOE Communications Committee established & conducted the first meeting of the Committee.
- Strategic Plan and Goals updates scheduled for the Board.
- Updated dedicated web pages for School Security, Mental Health & DEI.



Strategic Plan Goal 1	Strategy
Enhancing Teaching and Learning	1A: Develop a shared vision of teaching and learning.
	1B: Revise and/or create curricula that are designed to responsively represent diverse perspectives as well as meet individual learning needs.
	1C: Align job-embedded professional learning opportunities to support growth and development in identified areas.

Winter 2023 Update

- The Professional Development and Evaluation Committee (PDEC) met to review professional development feedback and discuss potential changes to the teacher evaluation and feedback system.
- PDEC provided feedback on the draft Teaching & Learning Principles and offered feedback to provide clarity and purpose.
- Teachers are working in teams to develop units of study using the EduPlanet21 platform.
- Math educators across the District had the opportunity to work with international math clinician, Dr. Yeap Ban Har to engage in learning related to complex problem solving.
- International visitors from Rotterdam, Netherlands visited to observe our gifted education programming and engage in conversation regarding best practices.
- Teachers are engaging in embedded professional development focused on SEL, literacy and math instruction at the elementary level
- Approximately twenty teachers and administrators across the District are engaged in training to become ISTE certified educators.
- Secondary English teachers are engaged in developing a policy and set of procedures to guide future recommendations of appropriate instructional text resources.

- Teaching & Learning Principles are drafted and will be reviewed by the Professional Development and Evaluation Committee (PDEC) in December.
- Department Chairs continue to provide department updates to the BOE Curriculum Committee and are each developing a four year plan for curriculum revision and migration to the EduPlanet21 Platform.
- Teachers are engaging in professional development with Teachers College, Responsive Classroom, RULER, and Math in Focus to support growth and development in the areas of Math, Literacy, and SEL instruction.
- K-2 Classrooms are being trained in the use of new decodable texts (Jump Rope Readers) that represent diverse cultures and the shift in reading instruction.



Strategic Plan Goal 2	Strategy
Fostering a Culture that Promotes Wellness, Diversity, and Inclusion	 2A: Create a caring school climate that promotes wellness. 2B: Engage stakeholders in the practice of embracing diversity, equity, and inclusion.

Winter 2023 Update

- Elementary schools are continuing to incorporate literature to represent and portray a variety of perspectives.
- PTOs partnering with schools to provide diverse enrichment opportunities and parent programming.
- All elementary classrooms run Morning Meetings that include discussions of feelings, inclusion, and support overall feelings of well-being in connection with the RULER program.
- The DEI Team continues to meet monthly and is on track to make recommendations for consideration later this spring.
- Paraprofessionals participated in DEI training during the November PD.
- Dr. Marc Brackett visited the District and presented a parent workshop providing an overview of the RULER program.
- Director of Mental Health hired.
- The District website was updated to provide information on SEL.
- RULER rollout continues at MMS with creation of grade level and Team Charters.
- Use of mood meter to discuss feelings and embedded into restorative conversations with students at MMS.
- Thursday Advisory focuses on RULER and SEL components at MMS.

- Diversity, Equity and Inclusion Team has had two meetings this school year. They are on track to make recommendations to the Board this spring.
- Principals and staff representatives participate on the District DEI Committee and hold DEI conversations with a network outside of the committee to share new learning.
- Diversity, Equity and Inclusion page has been added to the District website for easy access and improvised communication.
- RULER lessons developed with key vocabulary words identified for each elementary grade to support language development of feeling words.
- All middle school FLEX classes have RULER and SEL lessons on a weekly basis focused on identifying and understanding feelings, inclusion and community building.
- All elementary classrooms run Morning Meetings that include discussions of feelings, inclusion, and support overall feelings of well-being.
- Elementary schools are using literature to increase awareness of DEI topics.
- Elementary and middle school PTOs are partnering to provide diverse enrichment opportunities and parent programming.
- Parent RULER presentation scheduled with Dr. Marc Brackett.
- The Names Can Really Hurt Us Program is well underway at DHS and the Names Team of students and teachers will be leading the program with facilitators from the ADL for our ninth grade in November.
- Training scheduled for MS teachers with ADL.



Strategic Plan Goal 3	Strategy
Developing a Balanced Definition of Student Success Through the Portrait of the Graduate	 3A: Ensure District values are operationalized across all schools.
	3B: Develop systems to measure, inform, and enhance implementation of the Portrait of the Graduate.

Winter 2023 Update

- Portrait of the Graduate (POG) Competencies incorporated in new units of study as they are developed.
- Establishing a committee to create developmentally appropriate Portrait of the Graduate language for PK-5.
- Reviewed Portrait of the Graduate competencies with the District Leadership Team.
- The DHS POG committee reviewed POG implementation and assessment recommendations with DHS administrators.

- Portrait of the Graduate Competencies embedded in the new EduPlanet21 curriculum platform.
- Portrait of the Graduate language infused in NEASC report and recent NEASC Committee visit.
- Currently developing a system (PK-12) to implement and to measure the competencies of the Portrait of a Graduate.



Strategic Plan Goal 4	Strategy
Expanding the Professional Capacity of Staff	 4A: Explore ways to improve the District's professional learning culture and practices.
	4B: Ensure a professional learning system that promotes continuous growth and support.
	4C: Attract and retain diverse educators.
	 4D: Evaluate and adapt the current onboarding system to identify additional supports for teachers, including informal mentors.

Winter 2023 Update

- Teacher contract negotiation complete.
- Focus on promoting continuous growth and support through PLCs, SRBI, Faculty Meetings, teacher observations/feedback, and Grade Level Leader meetings.
- Ongoing coaching and support provided to new teachers by administration.
- Continuing PD focus on teacher-selected PD research, with updates on teacher classroom implementations of learned strategies and approaches.
- Concerted effort to offer PD based on teacher feedback and professional goals.
- FY 24 budget addresses substitute teacher shortage.
- Wilson Reading System Training for special education teachers (K-12).

- Year 2 for CT Teachers in Residence program with two resident teachers placed in elementary school classrooms and a year one resident beginning this year.
- Engaging staff in professional development feedback to balance required and choice professional learning experiences.



Strategic Plan Goal 5	Strategy
Developing and Enhancing Systems to Promote Effective Communication	 5A: Establish effective and open lines of communication among all stakeholders 5B: Align District's guiding documents and communications with its mission, vision and core values to foster coherence.

Winter 2023 Update

- Regular meetings of the Board of Education Communications Committee.
- Communications template approved.
- Developed SEL section on the District website.
- Elementary teachers providing proactive SEL communication with families
- Gifted educators provide parent information session about the gifted education program and identification process.
- Continued utilization of Superintendent weekly communications and school newsletters to apprise stakeholders of celebrations and important information.

- Utilizing Superintendent weekly communications and school newsletters to apprise stakeholders of celebrations and important information.
- Parent information session offered related to SBAC and NGSS performance results.
- Vision and Mission included in website updates and individual schools' virtual message boards.
- Updated dedicated web pages for School Security, Mental Health & DEI.



Strategic Plan Goal 6	Strategy
Improving School Facilities for Student Safety & Access to Learning	 6A: Ensure that the configuration and condition of the District's physical facilities provide secure and supportive environments for teaching and learning student activities.

Winter 2023 Update

- HHR is entering the Design Development stages. Board approval anticipated January 10, 2023.
- HHR project was posted to the state list for Governor approval (mid-December)
- Ox Ridge- Phase II construction in progress.
- School Security Enhancements- funding was approved by the RTM (late December).
- Awaiting final draft of CIRMA audit inclusive of administration recommendations.

- Schematic Design approval for Holmes, Hindley & Royle
- HHR Building Committee continues to meet.
- Support for Ox Ridge Phase 2 construction.
- Design phase for DHS, MMS, and Tokeneke Libraries nearing completion.



Strategic Plan Goal 7	Strategy
Improving Technology to Support Teaching & Learning	 7A: Ensure strategic utilization of technology to enrich, support, and inspire teaching and learning. 7B: Establish and manage a secure, reliable, and dynamic technology system for effective and efficient District operations.

Winter 2023 Update

- Transition to BYOD at DHS continues to be successful.
- Expanding robotics programs at each elementary school.
- Video Broadcasting class commences at DHS
- Implementation of coding software (Code Monkey) at the elementary level.
- iPad Pro pilot group complete and preparing distribution of teacher iPads at DHS.
- Library curriculum writing continues.
- Tech Ed curriculum kickoff training in EduPlanet.
- Cybersecurity enhanced with e-mail filtering and training systems.
- Implemented new "eduroam" wireless network, which allows wifi access at any educational facility in the United States.

- Smooth transition to BYOD at DHS.
- DHS MacAir distribution and training provided to DHS teachers.
- DPS Library Curriculum Training scheduled for Nov. 8
- ISTE Certification Cohort Training 24 members district wide
- Robotics K-12 program year 2 kicks off.
- Student computer labs updated at DHS.
- New chromebooks distributed to all 5th grade students and elementary classrooms equipped with interactive digital displays.
- Tech Tips distributed to all staff on a weekly basis.

DARIEN PUBLIC SCHOOLS Darien, Connecticut

APPROVED 11/22/22

2023-2024 BUDGET CALENDAR

2023

JANUARY 5TH, THURSDAY

Board of Education Meeting Room 7:00 p.m. **Special Board of Education Meeting**

Presentation of Superintendent's Proposed Budget for 2023-2024 Including Major Budget Proposals

*JANUARY 7TH, SATURDAY
Board of Education
Meeting Room
8:30 a.m.

Regular Board of Education Meeting
1) Personnel, Operating and Equipment
Proposed Budgets of:

RC 01 Darien High School RC 02 Fitch Academy

RC 11 Physical Education/Athletics RC 03 Middlesex Middle School

RCs 05, 07, 08, 09 and 10 - Elementary Schools RC 12/25 Facilities/Fixed Expenses/ Capital Plan

RC 13 Music RC 14 Art

RC 21 Library/Media

RC 17 Health

RC 22 Technology Education

RC 15 Technology

RC 24 Special Education

RC 26 Early Learning Program

RC 19/23 Curriculum/Summer School

RC 20 Finance

RC 16 Administration

RC 18 Personnel/Human Resources

RC 27 Security RC 28 COVID

*SATURDAY, JANUARY 14TH - Snow Date

JANUARY 10TH, TUESDAY
Board of Education
Meeting Room
7:30 p.m.

Regular Board of Education Meeting Follow Up Discussion on January 7th Board Meeting

JANUARY 17TH, TUESDAY

Board of Education Meeting Room 7:00 p.m.

Special Board of Education Meeting

- 1) Comments from Board of Finance, RTM Education and Finance and Budget Committees on the Proposed 2023-2024 Budget
- 2) Further Discussion on the Proposed 2023-2024 Budget

JANUARY 24TH, TUESDAY

Board of Education Meeting Room 7:30 p.m.

Regular Board of Education Meeting

- 1) Follow Up Questions on the Proposed 2023-2024 Budget
- 2) Board of Education Discussion and Review of Budget Modifications under Consideration

JANUARY 31ST, TUESDAY

Board of Education Meeting Room 7:00 p.m.

Special Board of Education Meeting

- 1) Public Hearing on 2023-2024 Proposed Budget
- 2) Further Discussion on 2023-2024 Proposed Budget Modifications under Consideration

FEBRUARY 14TH, TUESDAY

Board of Education Meeting Room 7:30 p.m.

Regular Board of Education Meeting

1) Approval of 2023-2024 Board of Education Budget

NOTE: School Winter Break February 20th through February 24th

FEBRUARY 28TH, TUESDAY^

LEGAL DATE: Publication of 2023-2024 Recommended Budget in Newspapers.

FEBRUARY 28TH, TUESDAY

Board of Education Meeting Room 7:30 p.m.

Regular Board of Education Meeting

MARCH 7TH, TUESDAY

(1st Tuesday) Town Hall Room 206 7:30 p.m.

<u>LEGAL DATE</u>: Board of Finance meeting at which 2023-2024 Board of Education Recommended Budget is submitted.

MARCH 14TH, TUESDAY

Town Hall (2nd Tuesday) Auditorium

7:30 p.m.

LEGAL DATE: Board of Finance Public

Hearing on Budget

MARCH 15TH, WEDNESDAY

Board of Education Meeting Room 7:30 p.m.

Regular Board of Education Meeting

MARCH 18TH, SATURDAY

8:00 a.m. to approx. 11:30 a.m.

Tour of Schools -- starting in MIDDLESEX ROTUNDA

MARCH 21ST, TUESDAY

Town Hall Auditorium 6:30 p.m. Board of Finance Public Hearing on Budget (in case of

inclement weather on March 14th)

MARCH 28TH, TUESDAY

Board of Education Meeting Room

7:30 p.m.

Regular Board of Education meeting

Update on Projected Elementary Enrollment;

Recommendation to the Board on any Budget Changes

MARCH 30TH, THURSDAY

Board of Finance

Town Hall

Conference Room 206

7:30 p.m.

Board of Finance - Board of Finance Review and

Discussion of Board of Education Budget

APRIL 6TH, TUESDAY

Town Hall

Conference Room 206

7:30 p.m.

Board of Finance – Final Vote on Budget

and set Mill Rate

NOTE: School Spring Break April 10th through 14th

APRIL 25TH, TUESDAY

Board of Education Meeting Room 7:30 p.m. Regular Board of Education meeting

MAY 8TH, MONDAY

(2nd Monday) Town Hall Auditorium 8:00 p.m. **LEGAL DATE: RTM Approval of 2023-2024**

Town of Darien Budget.

APPROVED BY THE BOARD OF EDUCATION
NOVEMBER 22, 2022

PERSONNEL REPORT

January 10, 2023

Itom Nome Action		Action	Pouls sing /Leastion / Position	Effective Date		Tonuna Anaa	Contification Class/Ston
item	Item Name Action		Replacing/Location/Position	From	То	Tenure Area	Certification Class/Step
Resignations and Retirements							
1	Blair Stokes	Resignation	MMS/Science Teacher		1/21/2023		
2	Nicole Thelen	Resignation	DHS/Special Education Teacher		1/9/2023		
3	Meghan Beluk	Resignation	DHS/ Special Education Paraprofessional		1/6/2023		

BOARD OF EDUCATION QUESTIONS JANUARY 7, 2023

#	RC	Question	Response	
1	1	What will class sections look like based on enrollment if PE/Health and Science FTE requests are approved?	The increase in total sections for each semester of PE/Health would be 6 sections, resulting in 66 sections of PE/Heath each semester with an average class size of 22. This would result in significantly fewer classes enrolled between 28-30. There are currently 25 sections in science enrolled with the maximum of 24 students. In two courses, AP Biology and Honors Physics, every section of the course is full at 24 students. We would add two sections of science to avoid full enrollment in any course and reduce average class size overall.	
2	1	What are the day to day roles and responsibilities of the department chairs?	Supervision and Evaluation - Lead and facilitate recruiting and hiring efforts (reviewing applications, coordinate, schedule, and run: screening interviews, committee interviews, demo lessons, reference checks) - Conduct classroom observations/teacher evaluation (including observations, post-observation discussions, reviews of practice, and conducting rounds). - Facilitate and support teacher goal-planning (including goal-setting meetings, mid-year meetings, end-of-year meetings). - Plan, schedule, and facilitate meetings Teaching and Learning - Lead curriculum development efforts - Plan and execute Professional Development sessions - Facilitate all course placements/advanced course placement process - Develop budgets/provide resources for teachers and students - Support academic integrity policy - Coordinate and collaborate with MMS and DHS building administrators to support school vision and initiatives. - Support school-wide assessment efforts, including SAT, SBAC and NGSS assessments. - Develop DHS schedule based on student registrations. This ranges from creating sections to fit student registrations to developing course schedules, room assignments and teaching assignments for DHS teachers. Parents and Students - Facilitate parent-student-teacher communication - Advise parents and students about courses - Support, promote, and help coordinate all department-related student activities	

3	1	What are the World Language classes			
		taught in DRG A (K-12)?	District	Langs x Grade	
			Easton	Grade K-5: Spanish Grades 6-8: French & Spanish	
		Redding	Grades K-5: Spanish Grades 6-8: French, Spanish & Latin		
			Darien	Grades K-5: Spanish Grades 6-8: Spanish or French, Grade 6 Mandarin as of SY 22-23 Grades 9-12: Spanish, French, Mandarin or Latin, ASL in SY 23-24 budget cycle	
			Ridgefield	Grades K-5: None Grades 6-8: Spanish, French Grades 9-12: French, Italian, Latin, Mandarin, Spanish	
			Weston	K-5: Spanish 6-8: French & Spanish 9-12: French, Latin, Mandarin, Spanish	
		Wilton	Grades K-2: None Grades 3-5: Spanish, French Grades 6-8: Spanish, French Grades 9-12: Spanish, French, German, Latin		
		New Canaan	Grades K-5: Spanish Grades 6-12: Spanish, French, Latin Mandarin		
			Westport	Grades K-5: Spanish Grades 6-8: Spanish, Mandarin or French Grades 9-12: Spanish, French, Mandarin, German, Italian or Latin	
			Fairfield	Grades K-2: None Grades 3-5: Spanish Grades 6-8: French & Spanish Grades 9-12: French, Spanish, Latin, Italian, Mandarin	
4	1	Are we exploring other exchange trips since we are not doing the China exchange trip next year?	We have not pursued other exchange programs given the challenges of the pandemic and the significant investment in creating new coursework to support such changes to the current model. The Social Studies Department hoped that we could renew this relationship and we are disappointed that we have not been able to do so. Given the decision to postpone the China Exchange again, we will explore other opportunities.		
5	1	How do all the mental health resources (school, town, SRO) fit in, can we see an org chart?	This will be addressed during the January 24th presentation to the BOE.		

6	1	Who does the Wellness Center and Teen Talk report to?	The Wellness Center coordinator will report to the Director of Guidance and the Teen Talk counselor would be supervised by Kids in Crisis. The Teen Talk counselor would be appointed a school liaison who would be either a member of the school support team or a school administrator.
7	1	Does Teen Talk/Wellness Center Coordinator replace anyone?	No, it complements the existing staff who support mental health.
8	1	How can we gauge the success of Teen Talk? The Wellness Center?	This will be addressed during the January 24th presentation to the BOE.
9	1	What is the capacity of Kids in Crisis to staff Teen Talk?	This will be addressed during the January 24th presentation to the BOE.
10	1	Should there be an MMS Teen Talk?	The Director of Mental Health will evaluate this need upon her arrival in March.
11	1	Can we see Psychologists Case Loads?	<u>Case Loads</u>
12	Grants	How many FTE's are in grants, will any expire in future years?	Total FTEs
13	1	What are the goals of the wellness center coordinator?	To expand access to the Wellness Center for Students all day. The coordinator will assume the primary role in developing programming and arranging the activities delivered through the Wellness Center and will be a facilitator to any clinical resources students may require.
14	1,3, 5-10,	Can we see a financial model of all the	Substitute Analysis
	1, 24	costs of substitutes (daily and building) and interns. Historical costs, fill rates over time?	As shown on the attached we have continued to see a decline in fill rates over the past few years as substitute coverage has been more difficult to find, while the number of absences has been relatively consistent.
15	2	Any offsets for adding the 0.2 FTE at Fitch?	There are no offsets for this FTE request.
16	2	Will we eventually need a counselor at Fitch given the space being constructed?	The space being constructed is supporting the psychologist at Fitch.
17	2	Will Fitch students have access to Teen Talk?	Yes
18	2	What is the current and historical enrollment at Fitch?	Currently there are 13 students. Enrollment typically fluctuates between 10 and 24 students every year.

19	2	Can we generate revenue?	No, at this point surrounding districts have their own program.				
20	11	Should we charge gate receipts for other sports? What would it look like?	None of our peer districts currently charge for sports other than football and basketball. The BOE could consider charging for night games under the lights, given the expansion of the lights.				
21	11	Can we see voluntary fees charged for	Voluntary Athletic Fees				
		athletics?	Approximately 85% of parents pay the volunt	ary athletic fee.			
22	11	What are the coaching ratios for Unified Sports?	1 Coach per season for 27 athletes up from 23. In addition we have up to 5 paras and a nurse assigned to a unified sports team.				
23	11	Can we receive a breakdown of coaches by sport by level (Varsity, JV, Freshman)?	Coaches by level				
24	11	Can we receive a list of Booster Club donations?	To date we have received \$31,292 in donations from the booster club. They are as follo				
			Launch Monitor-Golf	\$515			
			Backpacks-Wrestling	\$1,562			
			Football (Throwing Machine, Kicking Net, Pop Up Dummies, Hudl, Homecoming, Senior Day, Turkey Bowl, Black Game uniforms, Banquet Awards, Weight Room, Banners)	\$29,215			
			Total	\$31,292			
25	3	Will robotics be available to everyone?	Due to the high level of interest students are selected to participate in robotics at the elementary and middle school by lottery. The high school club is open to all students.				
26	3	What have we accomplished with Genius Hour?	We are in year 1 of Genius Hour, with it running 1 hour a month. Students have had lessons on developing topics, how to create a research question, and how to begin their research with a target audience in mind. Genius Hour supports Vision of a Graduate by developing the skills of communication, creativity, curiosity and independence. Students are asked to think of a creative topic they would like to explore, how to communicate this to a target audience,				

			and build independence in researching and presenting their topics. This month, students participated in a lesson which taught them how to develop an 'elevator pitch' and they had to 'pitch' their topic to their classmates or teachers. This was a lesson for students to ask questions and clarify their topics if needed. Students are now entering into the research phase and reaching out to administrators, teachers, and community members for support. A few examples: Students asking the principal to paint a kindness mural on a wall, students starting an ASL club at MMS, planning and designing a golf course, researching how to and creating a claymation video, and learning about how to trade on the stock market. In the Spring, Genius Hour will culminate with students being able to walk through and see other students' projects in a science-fair type of set-up.
27	3	How many students are in Mandarin? How many are expected next year if the 0.4 FTE is approved?	Mandarin currently has 29 students in two sections. We are anticipating an additional 36 students next year.
28	3	Are general teaching supplies too high?	General Teaching Supplies includes supplies to support the entire student body (20 per student), Science Supplies, English Supplies, and Math Supplies. When looking at the historical actuals you cannot factor in Genius Hour as this was not in place in FY22. The per student allocation of \$20 per student has ranged over the past 3 years between \$17 per student and \$19 per student for actual expenditures.
29	3	Can we see a club breakdown district wide?	Clubs and Councils
30	5-10	Rather than increasing the Ox Ridge Secretary should we move one secretary from Royle (given enrollment) to Ox Ridge?	While Royle secretary to student ratio is the lowest of the elementary schools and Ox Ridge is the highest, moving the 10 month secretary from Royle to Ox Ridge would leave Royle without a special education secretary.

31	5-10	What is the secretarial model at each elementary school?	Each Elementary School has two secretaries. One 11 month secretary who supports the Principal and a second 10 month secretary who supports Special Education. The ratio students to secretaries are as follows:					
			School	Students	Secretaries	Ratio		
			Hindley	423	2	1:212		
			Holmes 426 2 1:213					
			Ox Ridge 617 2					
			Royle	1:176				
			Tokeneke	2	1:216			
32	5-10	Should we consider parent volunteers over lunch monitors?	No, we have evaluated multiple models for supervising lunch and believe lunch monitors are the most appropriate model.					
33	12	Can we get a comparison of field rental rates to our peer districts? Can we increase these rates?		revenue for facility renta d to the per participant f				
			Many of our peer districts only charge an hourly rate and not a per participant rate for rental of our fields:					
				Field R	entals			
			District	Hourly-Non Profit	Hourly-Profit	Per Participant		
			Fairfield	\$75	\$100	N/A		
			Westport	\$50	\$75	N/A		
			Darien	\$92-\$272	\$97-\$286	\$31		
			Stamford	\$100	\$150	\$2		
			Newtown	\$100	\$130	\$30		

34	22	How many competitions are budgeted for robotics?	The budget supports 10 competitions over the course of the fiscal year.			
35	22	Why are we asking for iPads for a club when we stopped providing them for students at the HS? Aren't there iPads that students are no longer using?	iPads are the best device to interface with the robots and programming applications. The device portability is an important component of controlling the robots for competitions. We will revisit our current iPad usage and device availability.			
36	22	How many students are involved in the				
		program?	Hindley	72		
			Holmes	72		
			Ox Ridge	36		
			Royle	34		
			Tokeneke	36		
			Middlesex	45		
			DHS	35		
37	22	We have budgeted \$30,000 for supplies, \$21,200 for professional development and \$20,000 for field trips related to Robotics. Is this equitable?	The FY24 requests covers all expenses related to the program. The Board covers the full cost of other athletic programs that have similar or higher per pupil expenditures.			
88	26	Can you break down ELP PD?	Literacy How: \$10,000 CT Seds: \$3,000 Total: \$13,000			
39	26	Are there any savings or efficiencies of having ELP consolidated at Ox Ridge?	While there are no cost savings, there are program enhancements with a state of the art facility, opportunities for collaboration among staff and direct access to the program director throughout each school day.			
10	26	Can we see area preschool tuition comparisons?	Pre-School Tuition			
1 1	24	How much do we save with Suburbans?	Currently our two most expensive OOD transportation routes cost \$103,000 and \$84,000. A suburban driver costs the district \$46,656 in salary, \$3,569 in payroll taxes and			

			approximately \$5,000 in fuel/maintenance. Typically suburban drivers have not elected to take benefits. Savings would be between \$28k and \$48k depending on the route to the operating budget.				
42	19	What is the process for picking books?	Teachers and content area specialists / department leaders work together to choose books and other instructional materials to support the curriculum through the curriculum development process. Books for classroom libraries and school libraries are selected using a variety of criteria based on merit, reviews, publishers, accuracy, variety and format. New textbooks are approved through the budget process.				
43	19	Should we invest in Teachers College if it might not be an approved option?	The Teachers College partnership will continue to benefit teachers regardless of where we are with the <i>Right to Read</i> legislation. We are optimistic that the waiver will be approved and looking forward to continuing to refine our practices to meet the needs of all learners.				
44	19	What are the caseloads for the interventionists?	Elementary Math - 10 Elementary Literacy - 17 MMS Math - 21 MMS Literacy - 20				
45	19	What is the book Alternatives to Grading Student Writing request for?	This book addresses strategies for English teachers to address writing and grading as separate entities. When grades are assigned early in the process there is a tendency for disengagement in feedback and multiple iterations to improve the final product. Grades are still given and helps students remain engaged in the writing process for a longer period of time.				
46	19	9 Can we have the breakdown of ELL students by school totaling the 65 students?					
			School	# of ELL Students			
			Hindley	8			
			Holmes	15			
		Ox Ridge	10				
			Royle	9			
			Tokeneke	10			
			MMS	10			
			DHS	3			

47	How many languages are spoken with our ELL Students?	How many languages are spoken with	36 Languages Represented					
		Japanese	Ukrainian	Chinese Mandarin	Twi	Japanese		
			Albanian	Russian	Spanish	Arabic	Telugu	
			Wolof	Tamil	Danish	Gujarati	Portuguese	
			German	Punjabi	Polish	Visayan	Slovak	
			Hindi	Dutch	French Creole	French	Italian	
			Kannada	Marathi	Swedish	Albanian	Turkish	
			Thai	Norwegian	Greek	Afrikaans	Flemish	
			Korean					
				·	·		•	
1 8	19	Can you break out DEI and Math from Consultant Services?	\$24,000 for DEI Consultants \$60,000 for Math					
49	20	Can we evaluate the org chart?	The Org Chart is designed by direct line of supervision and evaluation. The Org Chart is reviewed when necessary. Org Chart					
50	16	Can we break down legal fees by						
		category?	Category		Amount through Nov	, %	% of Total	
			General Legal Advice \$17,887		\$17,887	21%		
			FOIA		\$15,122		18%	
			Teacher Negotiations		\$27,958		32%	
			Vendor Contracts		\$5,895		7%	
			Board Policies	3	\$3,492		4%	
			Lights		\$15,723		18%	
			L			Total \$86,077 100%		

51	18	Are there alternate turnover models we can consider?	The budget book assumed turnover savings of \$16,024 for 42 teachers (quantity of teachers replaced at a rate below those who left). This year the district saved approximately \$6,445 per teacher when factoring in teachers who were hired at a rate greater than those who left the district.				
				Superintendent's Recommended	Average of Last 2 Years		
			Estimated Number of Teachers	42	64		
			Estimated Savings	\$(16,024)	\$(9,282)		
			Net Turnover	\$(673,008)	\$(594,048)		
52	Сар	Could we receive a breakdown of nice-to-haves vs need-to-haves for the auditorium?	The proposed upgrades should be considered "need to have." We worked with an outside consultant, Paul Merchant from CES and Workspace, CT who is a professional theater designer and video/audio engineer. We assembled a team consisting of DHS music, theat and technology staff members, as well as DPS administrators and members of the facilitie department to ensure that the proposed upgrades were necessary, cost effective, and will produce enduring positive results for concerts and other events held in the space.				













HINDLEY ELEMENTARY SCHOOL

HOLMES ELEMENTARY SCHOOL

ROYLE ELEMENTARY SCHOOL

HINDLEY, HOLMES & ROYLE ELEMENTARY SCHOOLS

DARIEN PUBLIC SCHOOLS - BOARD OF EDUCATION - DESIGN PRESENTATION - JANUARY 10, 2023







DESIGN DEVELOPMENT PHASE REVIEW

- HHR Exterior Design Discussion
- Hindley & Holmes Stormwater Discussion
- HHR Interior Design Discussion
- **Budget Discussion**
- 5. **Next Steps**





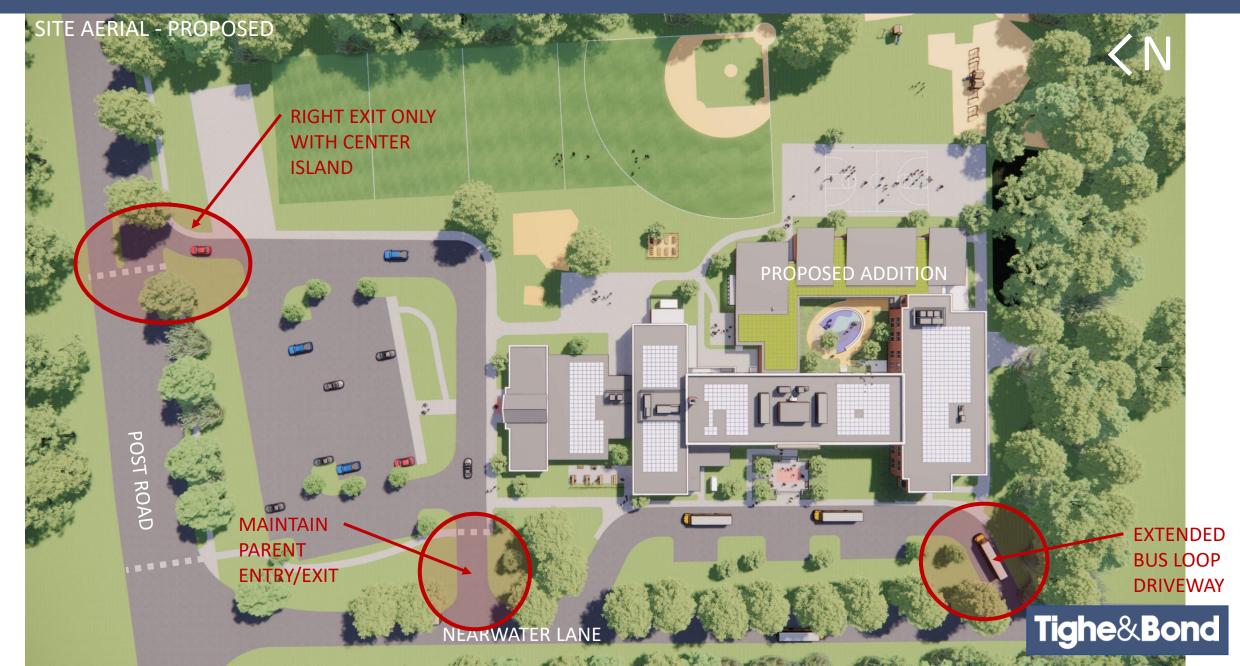


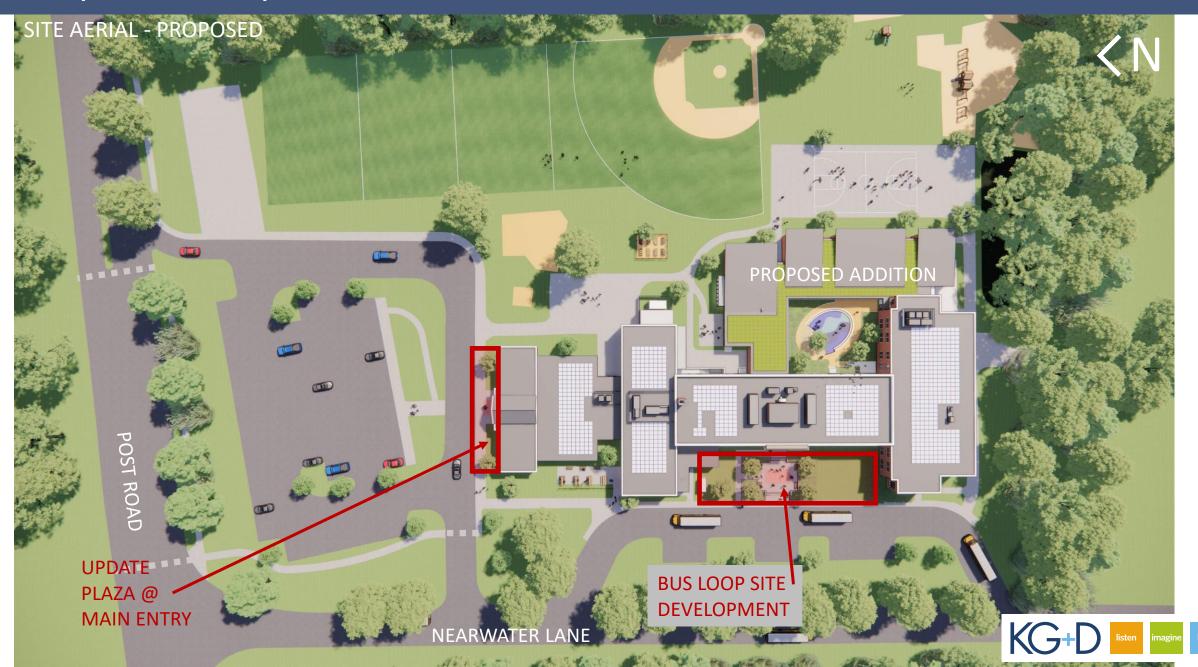


HHR EXTERIOR DESIGN DISCUSSION















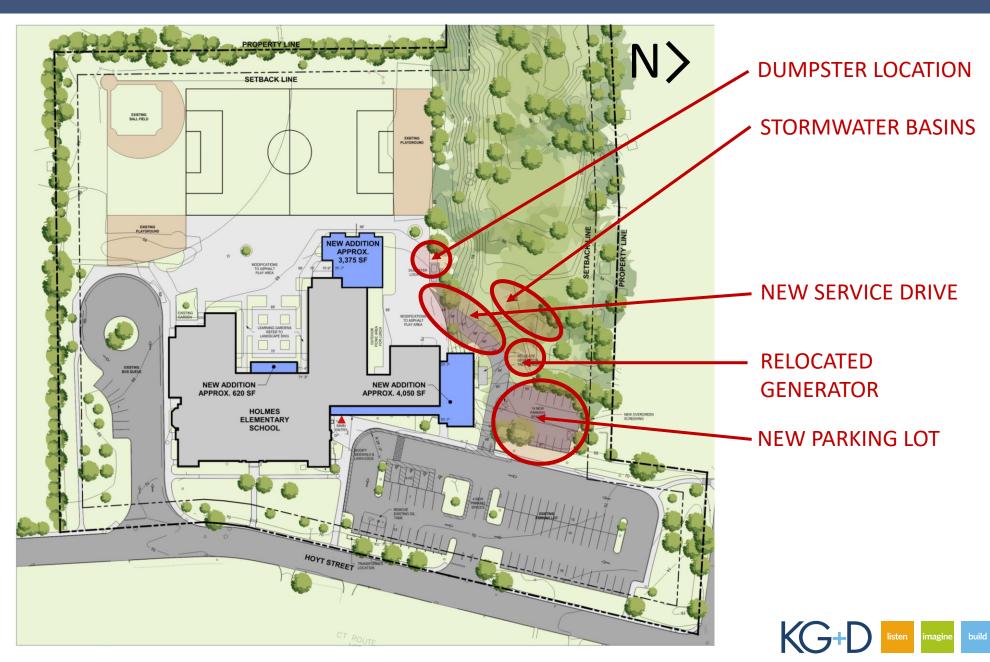






ORIGINAL SITE
DEVELOPMENT PLAN
@ 32 HOYT STREET

NEW CONSTRUCTION



REVISED SITE
DEVELOPMENT PLAN
@ 32 HOYT STREET

NEW CONSTRUCTION

ADDITIONAL PARKING SPACES -



Holmes Elementary School



EXISTING VIEW FROM HOYT STREET

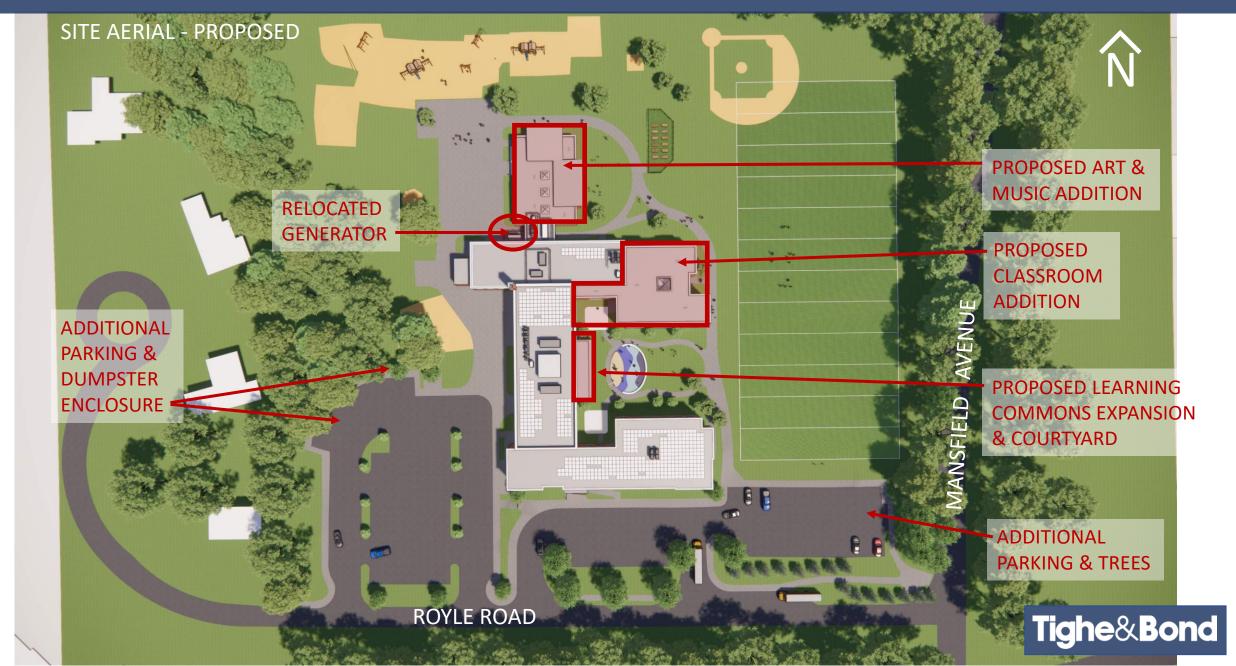
Holmes Elementary School



Holmes Elementary School







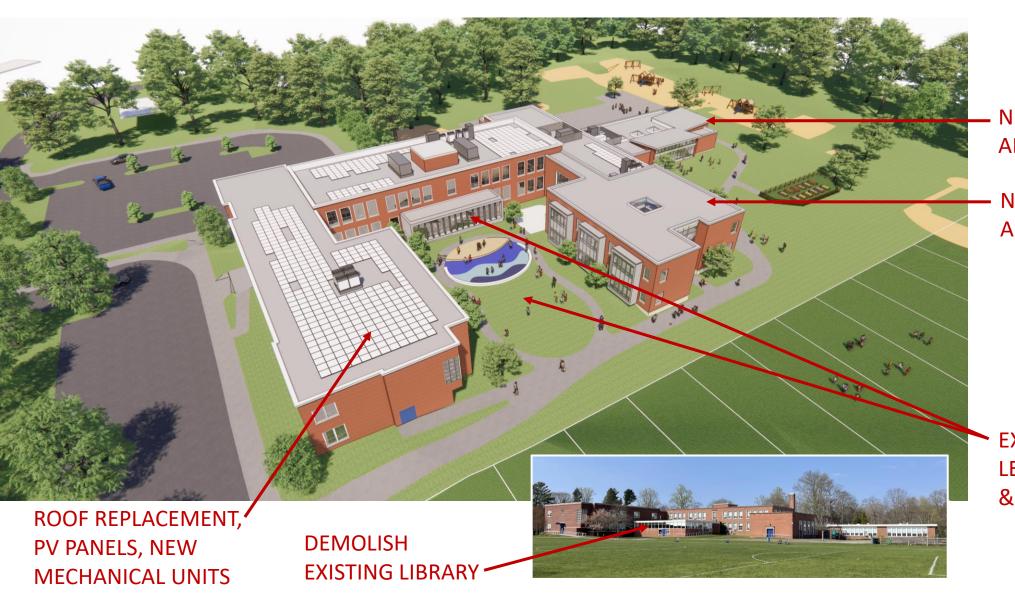
Royle Elementary School

Darien Public Schools





Royle Elementary School



- NEW ART & MUSIC ADDITION

NEW CLASSROOM ADDITION

EXPANSION FOR LEARNING COMMONS & NEW COURTYARD

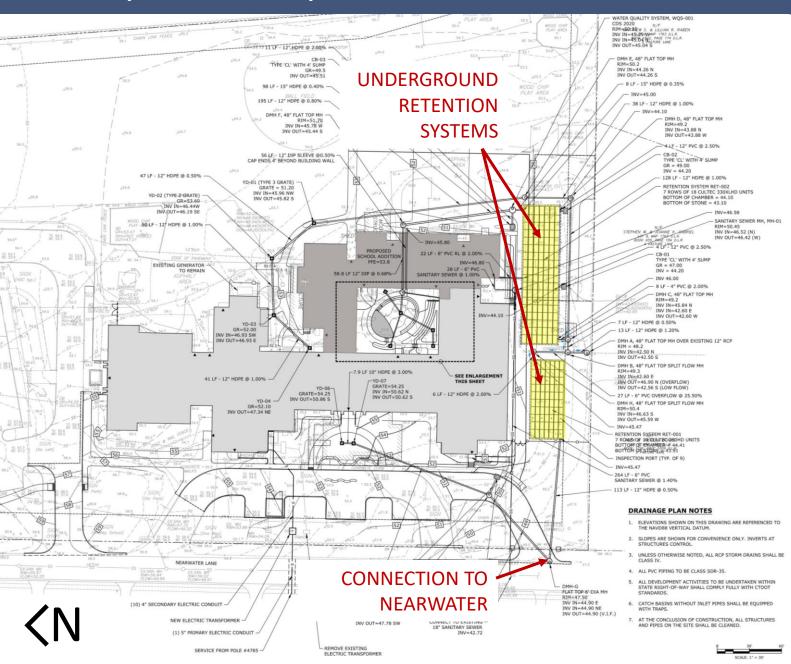




HINDLEY & HOLMES STORMWATER DISCUSSION







Stormwater Design Updates

Peak flow and volume to south (neighbors) is reduced, and no neg impact to Nearwater Ln.

- Changed to underground retention system
- Direct overflow to Nearwater Ln.
- Added second system to reduce flow to Nearwater Ln.
- Directed runoff from west side of existing school and proposed addition to underground system
- Added split flow manhole to meet DPW request to keep flow to wetland areas
- Regrade along property line to better capture runoff

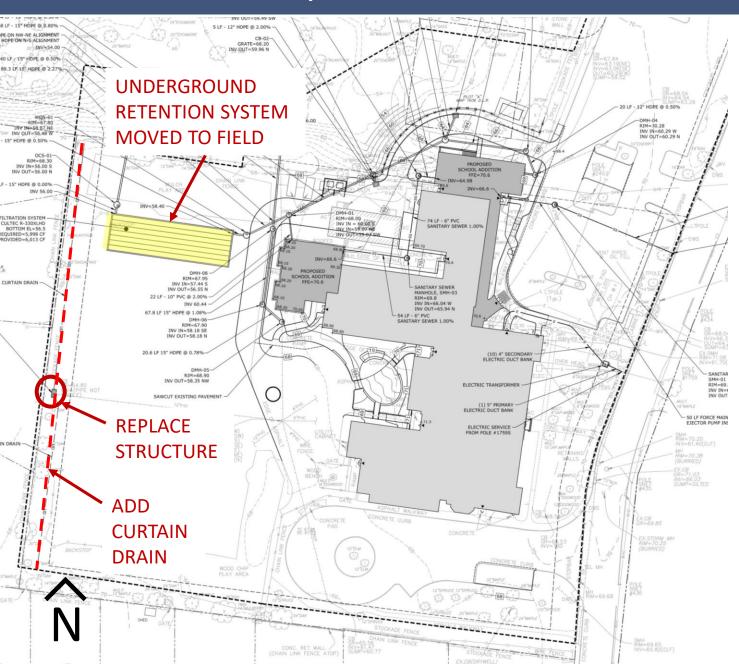








Holmes Elementary School



Stormwater Design Updates

- Relocated underground retention system to field to avoid construction activity
- Added curtain drain along Phillips property line and replaced existing structure with a lager grate to reduce chances of clogging.

HHR INTERIOR DESIGN DISCUSSION



Darien Public Schools

INTERIOR DESIGN

- Layouts based on previous user group discussions.
- Create a consistent look and feel across all three schools while providing school-specific design elements at key moments.
- Underlying goal of creating an environment of inspiring spaces for learning.
- Consider maintenance, longevity, sustainability, and cost when selecting materials.
- Select furniture that maximizes flexibility











Typical Classroom

Darien Public Schools







CLASSROOM GRADE 1 134 785 SF







Typical Classroom

Darien Public Schools





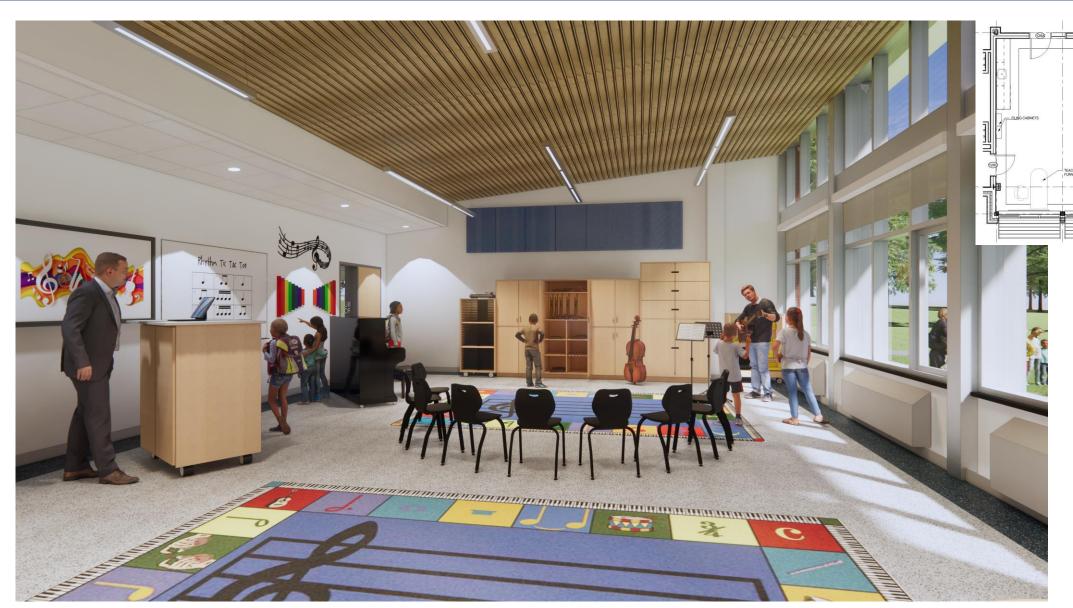


CLASSROOM GRADE 1 134 785 SF



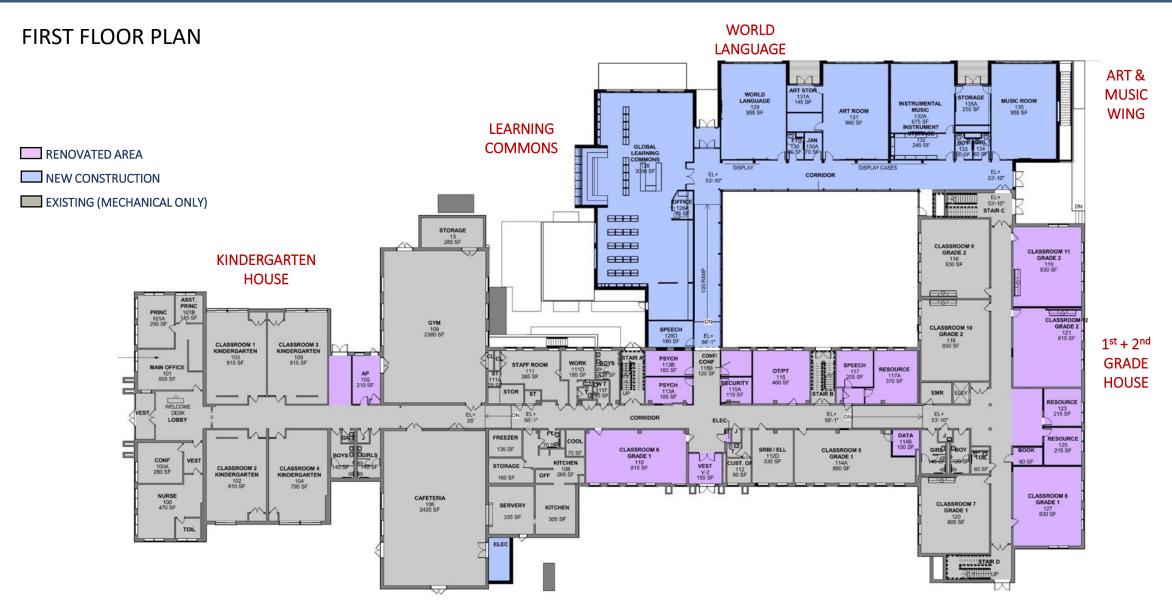


Darien Public Schools

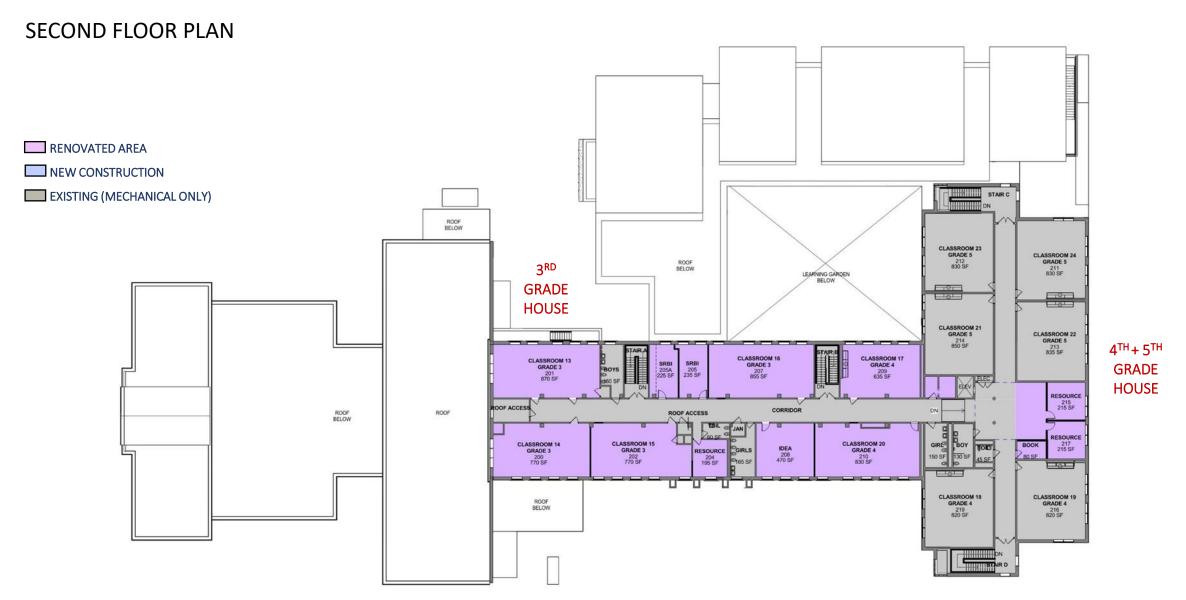


Darien Public Schools





Hindley Elementary School

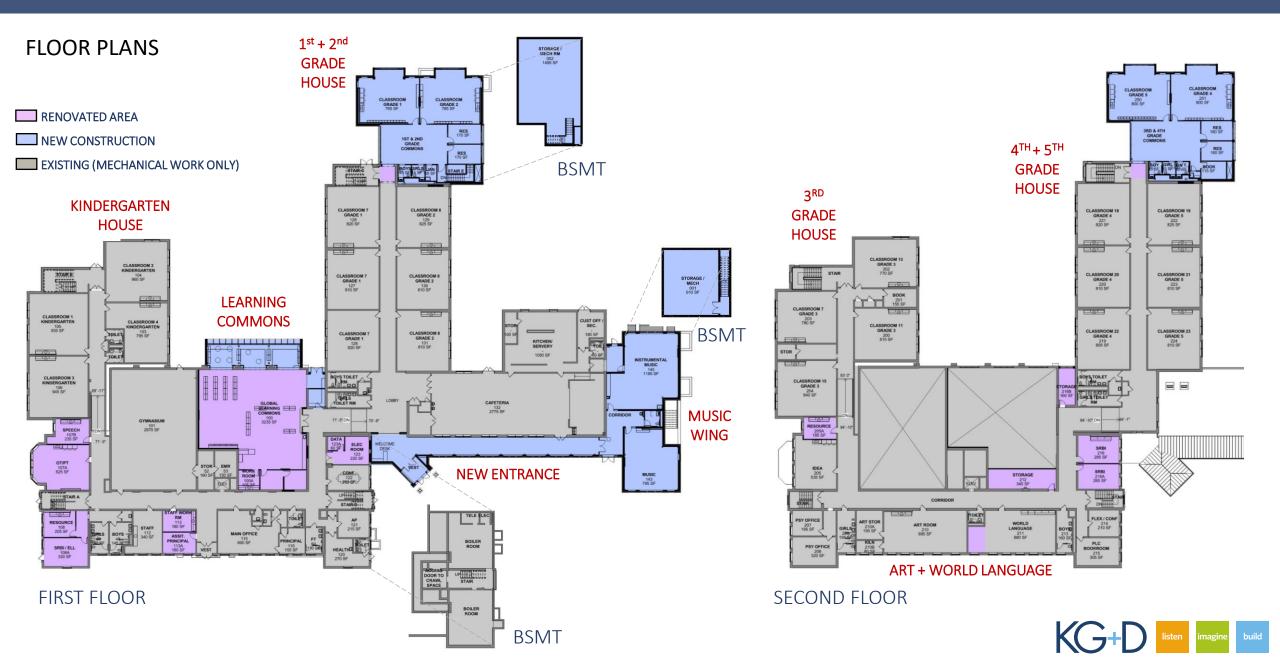


Hindley Learning Commons



Hindley Learning Commons



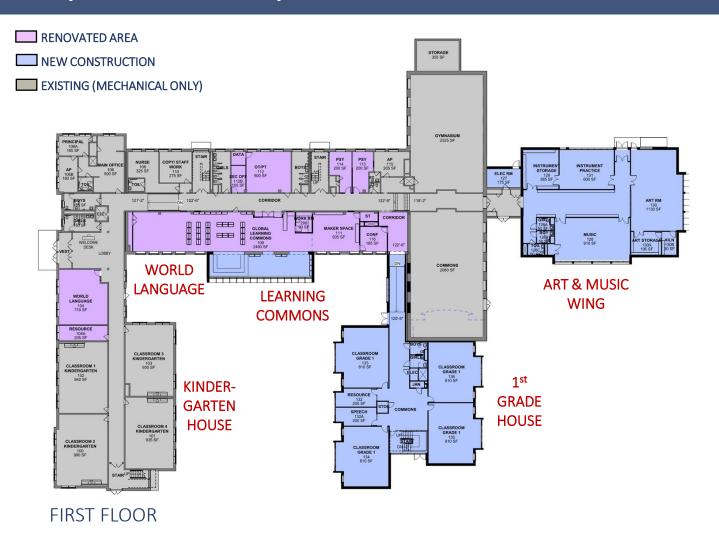


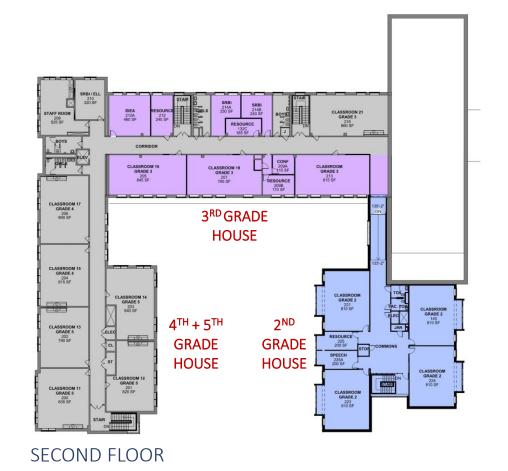
Holmes Learning Commons



Royle Elementary School

Darien Public Schools





Royle Learning Commons



Royle Learning Commons



Hindley Elementary School

Darien Public Schools

CAMPUS IMPROVEMENTS SUMMARY

Proposed Demolition:

- Demolition of 3 portable classrooms (2,860sf)
- Demolition of existing library (2,555sf)

Proposed New Construction:

- Construct a one-story addition for special subjects east side (12,315sf)
- Small addition adjacent to kitchen for new electrical service
- Develop an outdoor courtyard / classroom for social & educational uses (4,535sf)
- Develop an entrance plaza adjacent to bus loop.
- Provide new asphalt play area on east side.

Other Building Improvements:

- Replace roof membrane remaining sections
- New mechanical equipment on the roof with mechanical screening
- New photovoltaic (PV solar) panels on the roof
- Restore original entrance portico

Other Site Modifications:

- Add parking spaces to bus loop circle
- Improve storm water management piping and detention basins on campus
- Provide fenced screening for dumpsters
- Additional landscape planting and hardscape restoration

Site Access:

- Extend bus loop southward remove and relocate bus entrance curb cut
- Provide new right turn only curb cut directly to Post Road











Holmes Elementary School

CAMPUS IMPROVEMENTS SUMMARY

Proposed Demolition:

- Demolition of 2 portable classrooms (2,445sf)
- Removal of asphalt play area (7,445sf)

Proposed New Construction:

- Construct a one-story addition to the library first floor west side (745sf)
- Construct a two-story classroom addition west side (3,410sf)
- Construct a one-story Music and Main Entrance addition north & northeast end (4,405sf)
- Develop an outdoor courtyard / classroom for social & educational uses (5,050sf)

Other Building Improvements:

- Replace roof membrane remaining sections
- New mechanical equipment on the roof with mechanical screening
- New photovoltaic (PV solar) panels on the roof

Other Site Modifications:

- Add parking spaces to the existing parking lots Increase to ~94 spaces on campus
- Add storm water management subsurface detention basins on campus
- Add service/emergency access road on north side of building
- Provide fenced screening for dumpsters
- Additional landscape planting and hardscape restoration

Site Access:

- Existing curb cuts and street access to remain no change.
- Existing parent and bus queuing to remain no change.













Darien Public Schools

CAMPUS IMPROVEMENTS SUMMARY

Proposed Demolition:

- Demolition of 3 portable classrooms (2,555sf)
- Demolition of one-story first-grade classroom wing north end (4,645sf)
- Demolition of Library wing (3,815sf)
- Removal of asphalt play area (12,130sf)

Proposed New Construction:

- Construct a one-story addition to the 1950's building first floor east side (810sf)
- Construct a two-story classroom addition east side (5,670sf)
- Construct a one-story Music and Art addition on footprint of north end demo (5,385sf)
- Develop an outdoor courtyard / classroom for social & educational uses (12,365sf)

Other Building Improvements:

- Replace roof membrane
- New mechanical equipment on the roof with mechanical screening
- New photovoltaic (PV solar) panels on the roof

Other Site Modifications:

- Add parking spaces to the existing parking lots Increase to 95 spaces on campus
- Add storm water management subsurface detention basins on campus
- Provide fenced screening for dumpsters
- Additional landscape planting and hardscape restoration

Site Access:

- Existing curb cuts and street access to remain no change.
- Existing parent and bus queuing to remain no change.













HHR BUDGET DISCUSSION





Design Development Estimate Summary

Two independent estimates: O&G/APC and Nasco Construction Services

TOTAL PROJECT COSTS (BASE BID WORK):

	O&G/APC	NASCO	AVERAGE	BUDGET
Hindley	\$26,931,581	\$26,130,553	\$26,531,067	\$27,550,000
Holmes	\$27,675,711	\$27,393,124	\$27,534,418	\$25,600,000
Royle	\$28,394,254	\$27,684,067	\$28,039,161	\$29,100,000

- **Hindley** is between \$600K \$1.4MM under budget
- **Holmes** is between \$1.8MM \$2MM over budget
- **Royle** is between \$700K \$1.4MM under budget
- Combined (3 Schools) are between (-\$1MM under to +\$700K over)



Design Development Estimate Summary

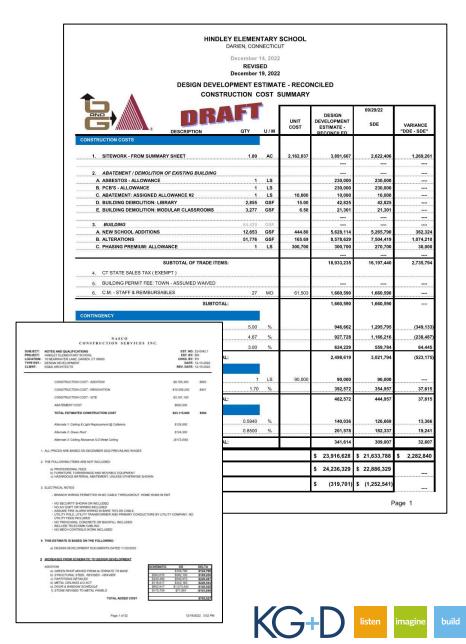
Darien Public Schools

HOLMES – KEY TAKEAWAYS:

- Music addition, connecting corridor and entry were added to project scope in order to fully realize requirements of Ed Specs.
 - Right sized classrooms and appropriate adjacencies.
 - More efficient and secure main entrance and vestibule
- Lowest budget increase brings into alignment with Hindley and Royle.
- Site work responds to neighbor comments.

CONTINGENCY MONEY:

- Design contingency of \$3.0MM this will be absorbed into the CDs
- Abatement allowance of \$2.0MM report expected in January
- Escalation allowance of \$2.9MM (8%/yr)
- Owner's Contingency of \$3.0MM



Design Development Estimate Summary

Darien Public Schools

ALTERNATES

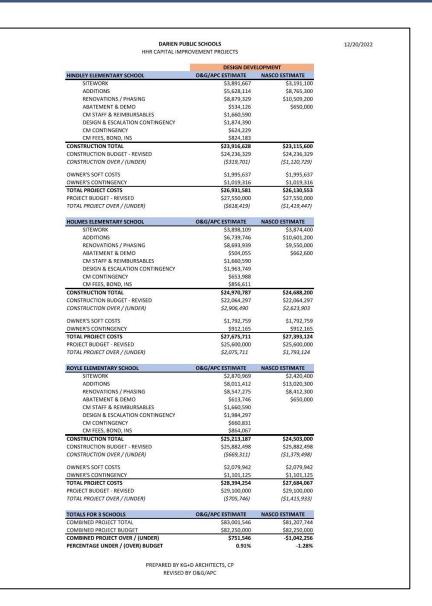
- Cafeterias Hindley and Royle acoustic ceilings and lighting ~\$275K add
- Green Roof Hindley ~\$250K add
- Wood-look metal ceilings (additions) to ACT ~\$250K savings
- Front Entrances (ARB) Royle and Hindley TBD

KEY LINE ITEMS BEING REVIEWED BY DESIGN/ESTIMATING TEAM

- Removal and replacement of unsuitable soils per Geotech report
- Changing to **underground infiltration** at Holmes and Hindley
- Underpinning adjacent to new basements to be greatly reduced
- Reduction in steel weights and use cold formed framing
- Reduction of acoustic partitions to most impactful areas
- Storefront glass detailing vs Curtainwall system

CONCLUSION

Overall, the estimates are in good place for this stage of development







Upcoming Meetings

- 1/10 P&Z Meeting for Hindley & Royle
- 1/10 Interior Design Follow-up w/ Principals
- 1/11 Interior Construction Phasing Meeting 1
- 1/17 Interior Construction Phasing Meeting 2
- **1/17 ARB Hearing #3** (or February)
- 1/24 Interior Construction Phasing Meeting 3
- 1/24 P&Z Hearing for Holmes
- 1/31 Interior Construction Phasing Meeting 4
- 2/3 Town Permit & CD Estimate Submission
- 2/15 2/16 OSCG&R DDR Meeting
- Late March OSCG&R PCR Meeting
- 4/24 Anticipated Bid Date

Coordination Items

- OSCG&R DDR submission space planning standards
- Abatement Report expected mid January
- Schedule IT/Security Coord Meeting with District
- Schedule Door Hardware review with District
- Review front end specifications

















