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DARIEN CT.

**BOARD OF EDUCATION
Darien, Connecticut**

REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, NOVEMBER 28, 2017

**PLACE:
DARIEN PUBLIC SCHOOLS'
ADMINISTRATIVE OFFICES
35 LEROY AVENUE
MEETING ROOM
7:30 P.M.**

TENTATIVE AGENDA

1. Call to Order..... Mrs. Tara B. Ochman 7:30 p.m.
2. Chairperson's Report..... Mrs. Ochman
3. Public Comment*..... Mrs. Ochman
4. Superintendent's Report..... Dr. Dan Brenner
5. Approval of Minutes..... Board of Education
6. Board Committee Reports..... Mrs. Ochman
7. Presentations/Discussions
 - a. Discussion and Possible..... Dr. Brenner/
Acceptance of Contemplated Mr. Chris Manfredonia
Gift from the Blue Wave
Booster Club

*Public Comments are limited to three minutes per individual and are designed to allow community members to inform the Darien Board of Education of their opinions and/or concerns. Where appropriate, community members are also encouraged to reach out to the school administration during regular school hours. There should be no expectation for dialogue on such public comments to take place at a regular public meeting, given that by law the Board may only discuss matters that are set forth on its agenda.

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, NOVEMBER 28, 2017**

7. Presentations/Discussions (cont.)

- b. Further Discussion and..... Dr. Brenner
Possible Action on
Fitch Academy
- c. Presentation of Updated..... Dr. Brenner/
Five Year Capital Plan/ Mr. Michael Lynch
Building Condition Survey
- d. Discussion on Proposed..... Dr. Brenner
Community Fund of Darien
Thriving Youth Student
Survey
- e. Update on 2017-18 District..... Dr. Brenner
Goals
- f. Presentation and Discussion... Dr. Brenner
of Preliminary Major Budget
Proposals for 2018-2019
- g. Presentation, Discussion and. Mr. Michael Feeney
Possible Action on Five Year
Budget Projections

8. Action Items

- a. Personnel Items..... Ms. Marjorie Cion 9:30 p.m.
 - i. Appointments

9. Public Comment*..... Mrs. Ochman

10. Adjournment..... Mrs. Ochman

DB:nv

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APPROVED
REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, October 24, 2017

PLACE:
DARIEN PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES
BOARD OF EDUCATION CONFERENCE ROOM
7:30 P.M.

BOARD MEMBERS PRESENT:

	<i>Burke</i>	<i>Dineen</i>	<i>Hagerty-Ross</i>	<i>Harman</i>	<i>McCammon</i>	<i>McNamara</i>	<i>Ochman</i>	<i>Ritchie</i>	<i>Stein</i>
Present	X	X	X	X	X	X	X	X	X
Absent									

ADMINISTRATION PRESENT:

Dr. Brenner, Dr. Da Silva, Ms. Klein, Mr. Feeney and Ms. Cion

AUDIENCE: *Approximately 16*

- | | |
|--------------------------------------|--|
| 1. Call to Order | Mr. Harman, Chair, at 7:30pm
(0:00) |
| 2. Chairperson's Report | Mr. Harman, Chair, at 7:30pm
(0:0) |
| 3. Public Comment | Mr. Harman, Chair, at 7:31pm
(0:01) |
| 4. Superintendent's Report | Dr. Brenner at 7:33pm (0:03) |
| 5. Approval of Minutes (attachments) | Board of Education at 7:37pm
(0:07) |

MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION HELD ON TUESDAY, OCTOBER 10, 2017:

1st Burke

2ND Ochman

	<i>Burke</i>	<i>Dineen</i>	<i>Hagerty-Ross</i>	<i>Harman</i>	<i>McCammon</i>	<i>McNamara</i>	<i>Ochman</i>	<i>Ritchie</i>	<i>Stein</i>
Yes	X	X	X	X		X	X	X	X
No									
Abstain					X				

RESULT -MOTION PASSED (8-0-1)

- | | |
|----------------------------|-----------------------------|
| 6. Board Committee Reports | Mr. Harman at 7:37pm (0:07) |
|----------------------------|-----------------------------|

PRESENTATIONS AND DISCUSSIONS

7. Presentations:

a. Report on Testing - SAT
ACT, AP (attachment)

Dr. Susie Da Silva/
Mr. Paul Ribeiro at 7:43pm (0:13)

b. Presentation of Student Distribution
(Class Size) Reports for the
High School and Middlesex
(attachments)

Dr. Brenner/Ms. Ellen Dunn/
Ms. Shelley Somers
at 7:56pm (0:26)

c. Presentation, Discussion and
Possible Acceptance of Contemplated Gift
from YMCA/YWCA; Community Fund;
DHS Parent Association; and Silver Hill
Hospital (attachment)

Dr. Brenner/Ms. Dunn
at 8:16pm (0:46)

MOTION TO APPROVE THE PROPOSED CONTEMPLATED GIFT FROM YMCA/YWCA; COMMUNITY FUND; DHS PARENT ASSOCIATION; AND SILVER HILL HOSPITAL:

1st Ritchie

2ND Ochman

	<i>Burke</i>	<i>Dineen</i>	<i>Hagerty- Ross</i>	<i>Harman</i>	<i>McCammon</i>	<i>McNamara</i>	<i>Ochman</i>	<i>Ritchie</i>	<i>Stein</i>
Yes	X	X	X	X	X	X	X	X	X
No									
Abstain									

RESULT -MOTION PASSED UNANIMOUSLY (9-0-0)

d. Curricula Update: Math K-8

Dr. Da Silva at 8:20pm (0:50)

e. Presentation of October 1st
District Enrollment Report and
Projections (attachment)

Mr. Michael Feeney at 8:49pm
(1:19)

f. Discussion of 2018-19
Consolidated Grant (includes Title I)
(attachment)

Dr. Da Silva at 9:14pm (1:44)

g. Further Review and Possible
Action on Proposed 2018-19
Budget Meeting Calendar (attachments)

Dr. Brenner at 9:21pm (1:51)

h. Further Review and Possible
Action on Regular Board of Education
Meetings for the 2018 Calendar
Year (attachment)

Dr. Brenner at 9:30pm (2:00)

MOTION TO APPROVE THE REGULAR BOARD OF EDUCATION MEETINGS FOR THE 2018 CALENDAR

YEAR:

1st McCammon

2ND Burke

	<i>Burke</i>	<i>Dineen</i>	<i>Hagerty-Ross</i>	<i>Harman</i>	<i>McCammon</i>	<i>McNamara</i>	<i>Ochman</i>	<i>Ritchie</i>	<i>Stein</i>
Yes	X	X	X	X	X	X	X	X	X
No									
Abstain									

RESULT -MOTION PASSED UNANIMOUSLY (9-0-0)

i. Darien High School Cafeteria
Building Committee Update

Ms. Jill McCammon
at 9:32pm (2:02)

ACTION ITEMS

8. Action Items:

a. Personnel Items
i. Appointments
(attachment)

Ms. Cion at 9:33pm (2:03)

MOTION TO APPROVE PERSONNEL ITEMS AS OUTLINED IN THE MEMO DATED OCTOBER 24, 2017:

1st Hagerty-Ross

2nd Ritchie

	<i>Burke</i>	<i>Dineen</i>	<i>Hagerty-Ross</i>	<i>Harman</i>	<i>McCammon</i>	<i>McNamara</i>	<i>Ochman</i>	<i>Ritchie</i>	<i>Stein</i>
Yes	X	X	X	X	X	X	X	X	X
No									
Abstain									

RESULT -MOTION PASSED UNANIMOUSLY (9-0-0)

9. Public Comment

Mr. Harman at 9:34pm (2:04)

10. Adjournment

Mr. Harman at 9:35pm (2:05)

MOTION TO ADJOURN:

1st Ochman

2nd McCammon

	<i>Burke</i>	<i>Dineen</i>	<i>Hagerty-Ross</i>	<i>Harman</i>	<i>McCammon</i>	<i>McNamara</i>	<i>Ochman</i>	<i>Ritchie</i>	<i>Stein</i>
Yes	X	X	X	X	X	X	X	X	X
No									
Abstain									

RESULT -MOTION PASSED UNANIMOUSLY (9-0-0)

Meeting adjourned at 9:35pm (2:05)

Respectfully Submitted,

Kathrine Stein,
Secretary

Contemplated Gift Form

Gift intended for:
(Check appropriate responses)

☐ Hindley
☐ Holmes
☐ Ox Ridge

☐ Royle

☐ Tokeneke

☐ Middlesex Middle School

☒ Darien High School

☐ District

Person(s) or Group Offering Gift(s)

Blue Wave Booster Club

Contact person-This may be a
gift giver or a building administrator

Name: Brian Stobbie

Address: 1 Saltbox Lane
Darien

Tele. 203-918-6075

Fax.

e-mail

Description of proposed gift(s), including the form in which it (they) will be given (e.g. money, materials, services, etc.) and for what purpose(s). The description has to be sufficiently specific to allow administration to determine whether items 2, 3, or 4 of the guidelines specified in "Administration Regulation JG-Public Gifts to the Schools" apply.

1. Boys Ice Hockey: 30 equipment bags: \$3,270
2. Girls Ice Hockey: 30 reversible practice Jerseys: \$1,198.50
3. Boys Swimming: Pull buoys and swim belts: \$243.44
4. Boys Baseball: 10' x 10' field screen for protection: \$399
5. Girls Golf: 7 GPS range finders for distance to hole etc: \$970
6. Girls Softball: 4' x 12' backstop padding: \$539
7. Boys/Girls Track: field training course: \$195
8. Tennis: Table, benches and shade canopy: \$1,650

Please answer the following questions.

Is the value of the gift(s) \$ 500.00 or more? ☒ Yes ☐ No

Note: If the proposed gift involves donated materials or services, please place an estimated dollar value on them. \$8,464.94

If your answer to the previous question is Yes, please check one of the following categories of value for the proposed gift(s):

_____ 500-1,000

_____ x 5,000-10,000

_____ 1,000-2,000

_____ 10,000-15,000

_____ 2,000-3,000

_____ 15,000-20,000

_____ 3,000-4,000

_____ 20,000+

_____ 4,000-5,000

Do not write below this line

Status: Date received by Superintendent _____

Notes on actions by Superintendent of Schools-

Actions, if any, by the Board of Education-

Final disposition of the gift offer-

PROPOSED REVISION

**Darien Public Schools
Darien, Connecticut**

POLICY

**Series 5100
Attendance**

Policy 5150

ADMISSION OF RESIDENT NON-RESIDENT AND EXCHANGE STUDENTS

The Darien Public Schools provide a free public school education to all resident students in accordance with state law. The Assistant Superintendent(s) of School(s) have the final authority (on behalf of the Superintendent) to resolve all matters of residency pursuant to Board of Education Policy. The following exceptions may apply to the attendance of non-resident students within the Darien Public Schools:

- A. Former Residents: In cases where a parent or legal guardian of a student in Grade 12 has changed residences from Darien to another town, the Superintendent may, at her/his discretion, authorize the student to complete her/his secondary education in the Darien Schools.
- B. Foreign and/or exchange students:
 - 1. Foreign and/or non-resident students studying under the auspices of approved international or philanthropic agencies in Darien may, at the discretion of the Superintendent, be admitted if they are temporarily domiciled within the Town of Darien during the full period of their admission and comply fully with all state and federal statutory requirements.
 - 2. Under the provisions of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (section 625), visiting (non-immigrant) elementary students are prohibited from attending the public schools. A visiting (non-immigrant) secondary level student is prohibited from attending the public schools unless:
 - a. his/her student visa status does not exceed one year; and
 - b. the student shows proof of having reimbursed the school district for its full, per pupil cost.

C. Out of District Special Education Students:

1. Local School Districts may make application for one of their students to attend a Darien Special Education Program providing that:
 - a. the student fits the criteria for the program as judged by a review of the student's application and a visitation by the student to that program. The final decision to accept the student is at the discretion of the Assistant Superintendent for Special Education in consultation with the program staff.
 - b. there is space in the program such that it does not limit the placement of a Darien student at a future date.

APPROVED: May 13, 1997

REVISED: June 9, 2009

REVISED:

Michael Lynch
Director of District Facilities & Operations
Phone: (203)-656-7418 or (203)-656-7417
Fax: (203)-656-3052
E-mail: MLynch@darienps.org

Darien Public Schools
Administrative Offices
35 Leroy Avenue
P.O. Box 1167
Darien, CT 06820-1167

MEMORANDUM

To: Dr. Daniel Brenner, Superintendent of Schools
Michael Feeney, Director of Finance and Operations

From: Michael Lynch, Director of Facilities

Subject: **Summary of Anticipated Long-Term Capital Projects: 2018-19 through 2023-2024**

Date: November 21, 2017

A summary of the anticipated long-term capital projects for 2018-19 through 2023-24 is attached for your review. The projects are scheduled for the year in which it is anticipated that they will be brought forward for consideration as Priority Level 1 projects in the annual Capital Projects Budget. The long-term plan will certainly change over time. School facilities are evaluated on an on-going basis and revisions to the long-term plan will be made as needed in order to accommodate changes in the following areas:

- Facility conditions.
- Existing programs and their needs or the addition of new programs.
- Enrollment.
- Regulatory requirements.
- The economic climate.

The first table provides a rubric used to determine if a project was Priority 1, 2 or 3. Page 3 shows the guidelines in a more traditional form. Page 4 through 11 are the tables which delineate the anticipated total district-wide expenditures from 2018-19 through 2023-24. Pages 12 through 14 then provide a brief description of the projects. Where multiple buildings are affected, they are identified that way.

I look forward to reviewing this long-term plan with you and the members of the Board of Education. In the meantime, please do not hesitate to contact me if you have any questions or require additional information

Priority Rubric for Capital Planning

	Highest Priority 1	Second Priority 2	Third Priority 3
Code Compliance	Project is necessary to complete to ensure compliance with local, state, and federal code	Project is recommended to meet future codes	N/A
Safety and Health	Project is necessary to ensure the safety and health of students and staff	Project is designed to improve safety and health of students and staff	Project is designed to enhance the safety of the school buildings. Project may improve aesthetic quality of buildings
Instructional Need	Project is necessary to fulfill an existing instructional need	Project is designed to fulfill an impending instructional need	Project is designed to enhance the learning environment, but does not have immediate or essential educational benefit
Operational Efficiencies	Project would dramatically and immediately improve operational efficiency. Upgrades are essential to replace failing systems	Project would, over time, contribute to operational efficiency. This includes repairs or upgrades to aging, but not failing systems	Project is believe to bring an increased level of efficiency to operations, but needs additional study.

Legend

 Highlights Priority 1 Projects

 Highlights the projects identified through the building conditions survey that have been included in the 2018-19 through 2023-2024 Long Term Capital Plan

ANTICIPATED LONG-TERM CAPITAL PROJECTS: *PER SCHOOL*

2018-19 through 2023-24

Priority Level 1 Projects:

- Are required by code or for significant safety/health reasons.
- Will significantly improve the delivery of education or school programs.
- Will significantly increase operational efficiencies.
- Are essential replacements/upgrades of building systems or sites.
- Are cost effective.

Priority Level 2 Projects:

- Will improve the delivery of education or school programs if implemented.
- Will provide some increase in operational efficiencies.
- Are required in order to replace/upgrade aging, but not failing, building systems.

Priority Level 3 Projects:

- Are generally aesthetic or non-essential in nature.
- Provide little or no educational benefit.
- Could be deferred to a future budget year or require additional study.

ANTICIPATED LONG-TERM CAPITAL PROJECTS: *PER SCHOOL*
2018-2019 through 2023-2024

DARIEN HIGH SCHOOL

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
1	Replace Turf Baseball Field	\$ 575,000					
1	Replace oil burners with Natural Gas Units	\$ 65,000					
2	Replace surface in lower gyms		\$ 70,000				
2	Rebuild Tennis Courts				\$ 300,000		
3	Provide Bollards Around Propane Tank			\$ 31,708			
3	Install motorized shades in Library		\$ 50,000				
2	Provide new wireless clock system	\$ 103,051		\$ 103,051			
3	Provide sound attention in chiller room			\$ 158,539			
3	Provide access doors for VAV boxes, valves					\$ 82,440	
3	Change heads on pole lights				\$ 24,732		
3	Change heads on pole lights					\$ 25,000	
3	Resurface blacktop parking areas and roadways						\$ 425,000
2	Upgrade existing digital control program		\$ 25,000				
2	New carpet in library	\$ 40,000					
	Totals:	\$ 783,051	\$ 145,000	\$ 293,298	\$ 324,732	\$ 107,440	\$ 425,000

MIDDLESEX MIDDLE SCHOOL

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					2023-2024
		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	
2	Re-tube boiler #1		\$ 50,000				
2	Re-tube boiler #2			\$ 50,000			
1	Gas meter piping through cafeteria ceiling	\$ 35,000					
2	Supply & install self closers on classroom doors				\$ 47,321		
1	Install new carpet in Main Office, Library, Music Rooms	\$ 45,000					
3	Provide Cooling for Overheating Electric Rooms (main switchgear room and original building elec room)						\$ 82,440
3	Replace Fire Pump						\$ 107,173
3	Upgrade Corridor and Classroom lighting (exclude ceiling) in 5-10 years						\$ 700,743
3	Install new auditorium lighting, border lights & Flood Lights controlled via dimming system						\$ 494,642
3	Replace broken glass block				\$ 37,098		
3	Provide new emergency lighting at each egress doors		\$ 60,977				
3	New Roof, 1999 addition					\$ 350,000	
3	Overhaul air conditioning units in Library, offices			\$ 120,000			
3	Overhaul Air Conditioning unit, 3rd floor					\$ 150,000	
3	New Asphalt road and sidewalk, Bus Loop				\$ 140,000		
3	Add fire alarm visual strobes - all classrooms				\$ 74,196		
3	Replace Hot Water Heater					\$ 40,000	
	Totals:	\$ 80,000	\$ 110,977	\$ 170,000	\$ 298,615	\$ 540,000	\$ 1,384,998

HINDLEY ELEMENTARY SCHOOL

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2018-2019	2019-2020	2020-2021	202-2022	2022-2023	2023-2024
1	Renovate rooms 101,107,108: cabinets, cubbies, ceilings, paint	\$ 75,000					
1	Replace windows in original building	\$ 167,649	\$ 167,649	\$ 167,649			
2	Upgrade to digital controls, Phase 3		\$ 95,000				
2	Curb Sidewalk and blacktop replacement			\$ 150,000			
2	Window/Misc Door Projects		\$ 131,762				
2	Provide new emergency lighting at each egress doors	\$ 43,974					
2	Replace Hot water heater					\$ 40,000	
2	Provide new corridor and classroom PA speakers and PA wiring to Amp at server room.	\$ 95,276					
3	Boiler Upgrades (air system, vacuum pump, shutoff switches	\$ 55,000					
3	Provide new powered ventilation (energy recovery unit) for the main office and classrooms(16 classrooms)						\$ 1,319,046
3	Repoint & repair brick				\$ 13,190		
3	Provide new air handling unit with coils Gym				\$ 577,083		
3	Provide new air handling unit with coils Café				\$ 577,083		
3	Replace ceiling mounted unit ventilators in Library				\$ 65,952		
3	Provide corridor ventilation (Qty.3)				\$ 247,321		
1	Upgrade original building pneumatic control to digital, Phase 2	\$ 150,000			\$ 247,321		
3	Replace 1940's main distribution board with new; use existing board as splice box. Include temp generator for shutdown			\$ 110,977			
3	Thermal Test existing switchboard and panel boards and Megger Test primary and secondary feeders including existing feeders from MDB to all downstream panel boards.			\$ 28,537			
3	Upgrade Corridor lighting (exclude ceiling)			\$ 79,270			
3	Upgrade Cafeteria lighting (exclude ceiling), install new border lights + dimmers					\$ 164,881	
3	Add occupancy sensors in all classrooms and offices that currently do not have automatic shut off control				\$ 24,732		
3	New Roof on original building						\$ 180,000
3	Replace Boilers, burners, pumps in boiler room					\$ 500,000	\$ -
3	Replace exterior doors		\$ 48,000				
3	Renovate & irrigate playing fields				\$ 80,000		
3	New roof on 1996 addition					\$ 160,000	
1	Replace sump pump	\$ 46,464				\$ 49,464	
3	Replace plumbing fixtures in the original building (Qty.20)					\$ 164,881	
3	Add 6 convenient and 4 quad receptacles/room in 27 classrooms					\$ 214,345	
3	Provide new wireless clock system.					\$ 49,464	
	Totals:	\$ 633,363	\$ 442,411	\$ 536,433	\$ 1,832,682	\$ 1,343,035	\$ 1,499,046

HOLMES ELEMENTARY SCHOOL

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2018-2019	2019-2020	2020-2021	2010-2022	2022-2023	2023-2024
1	Replace skylight	\$ 124,592					
1	Areaway into basement needs new bulkhead and egress ladder	\$ 13,192					
1	Replace roof shingles and EPDM roof	\$ 879,471					
2	Replace 1930's Wing Classroom Unit Ventilators- abatement not included	\$ 351,788					
2	Provide Ventilation for Staff Rooms and Offices in 1930's Wing	\$ 293,157					
2	Provide new emergency lighting at each egress doors	\$ 51,302		\$ 51,302			
2	Provide new corridor and classroom PA speakers and PA wiring to Amp at server room.		\$ 102,605				
1	New backflow preventer	\$ 45,732					
3	Convert Existing Boilers from Steam to Hot Water					\$ 164,881	
3	Add Hot Water Pumps for 1930's Wing					\$ 65,952	
3	Upgrade Library Ventilation and Interior Computer Room				\$ 412,202		
3	Upgrade Gym Ventilation				\$ 412,202		
3	Change All 1930's Wing to Hot Water - New Piping Mains					\$ 1,236,606	
3	Replace 1930's Wing Toilet Room Fixtures				\$ 288,541		
3	Replace 1970's main distribution board with new; use existing board as splice box. Include temp generator for shutdown				\$ 115,417		
3	Thermal Test existing switchboard and panel boards and Megger Test primary and secondary feeders including existing feeders from MDB to all downstream panel boards.				\$ 29,679		
3	Add 6 convenient and 4 quad receptacles/room in 20 original classrooms					\$ 164,881	
3	Provide new wireless clock system.					\$ 49,464	
3	Build new parking lot on former Curtis property		\$ 85,000				
3	Install new roof on 1996 addition					\$ 150,000	
3	Misc Masonry restoration, sealant original building			\$ 55,000			
3	Install new electrical dist. Panel			\$ 120,000			
3	New roof on original building					\$ 400,000	
	Totals:	\$ 1,759,234	\$ 187,605	\$ 226,302	\$ 1,258,041	\$ 2,231,784	\$ -

OX RIDGE ELEMENTARY SCHOOL

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
2	Re-surface asphalt, replace light - front	\$ 125,000					
1	Replace main distribution board with new, including new service and primary/secondary feeder work and pad mount transformer.	\$ 293,157					
2	Replace single glazed windows with insulated glass	\$ 884,601					
2	Replace 1996 Steam Boiler Plant with Hot Water	\$ 732,892					
2	Replace 1966 Classroom Unit Ventilators with Energy Recover Units	\$ 659,603					
2	Replace Library Unit Ventilators with Energy Recovery Units	\$ 183,223					
2	Provide Ventilation and AC to Interior Student Occupied Areas in 1966 Wing	\$ 109,934					
2	Replace 1966 Wing Classroom Exhaust Fans	\$ 146,578					
2	Replace 1966 Wing Toilet Exhaust Fans	\$ 73,289					
2	Replace and/or retrofit panels that are original to the building construction.		\$ 38,110				
2	Upgrade Corridor Lighting (original building)		\$ 83,843				
2	Add occupancy sensors in classrooms and offices	\$ 21,987					
2	Provide Fire Damper in Gym Return Duct		\$ 38,110				
2	Replace Cafeteria Ventilation System		\$ 533,545				
3	Replace exterior doors in hallways, original building		\$ 65,000				
3	Replace Gym Ventilation System			\$ 396,348			
3	Upgrade fixtures in 1966 bathrooms		\$ 266,773				
3	Thermal Test existing switchboard and panel boards and Megger Test primary and secondary feeders including existing feeders from MDB to all downstream panel boards.				\$ 29,679		
3	Upgrade Cafeteria lighting (exclude ceiling), install new border lights + dimmers						\$ 164,881
3	Provide new emergency lighting at each egress doors						\$ 98,928
3	Add 6 convenient and 4 quad receptacles/room in 22 original classrooms						\$ 181,369
3	Provide new corridor and classroom PA speakers and PA wiring to Amp at server room.						\$ 107,173
3	Provide new wireless clock system.						\$ 49,464
3	Install new Hot Water Heater				\$ 20,000		
3	Remove & re-install solar panels & replace roof on 1996 addition				\$ 280,000		
	Totals	\$ 3,230,264	\$ 1,025,381	\$ 396,348	\$ 329,679	\$ -	\$ 601,815

ROYLE ELEMENTARY SCHOOL

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					2023-2024
		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	
2	Provide Powered Ventilation to 1950's Classroom with Roof Energy Recovery Units	\$ 879,471					
1	Replace Boiler Room Sump Pump	\$ 51,302					
1	Add Backflow Preventers on Water Mains	\$ 109,934					
2	Replace 1950's Wing Toilet Room Fixtures	\$ 256,512					
2	Provide new corridor and classroom PA speakers and PA wiring to Amp at server room.	\$ 87,947					
2	Provide new wireless clock system.	\$ 49,464					
2	Provide new emergency lighting at each egress doors	\$ 36,645					
1	Window screens for all occupied spaces	\$ 45,000					
2	Replace single glaze window in library		\$ 342,994				
3	Provide Powered Ventilation to 1950's Classroom with Unit Ventilators		\$ 548,790				
3	Upgrade Gym Ventilation (+ Hot Water)		\$ 381,104				
3	Upgrade Cafeteria Ventilation (+ Hot Water)		\$ 381,104				
3	Upgrade Common Room Ventilation (+ Hot Water)		\$ 381,104				
3	Replace 1950's Wing Classroom Exhaust and Toilet Exhaust		\$ 206,101				
3	Thermal Test existing switchboard and panel boards and Megger Test primary and secondary feeders including existing feeders from MDB to all downstream panel boards.		\$ 27,439				
3	Convert Existing Boilers from Steam to Hot Water					\$ 164,881	
3	Add Hot Water Pumps					\$ 65,952	
3	Change All 1950's to Hot Water - New Piping Mains					\$ 1,236,606	
3	Add 6 convenient and 4 quad receptacles/room in 20 original classrooms			\$ 164,881			
3	Provide rooftop energy recovery units-1950 classrooms				\$ 850,000		
1	Upgrade Corridor lighting	\$ 51,302					
3	New roof on 1996 addition			\$ 140,000			
3	New roof on original building						\$ 340,000
	Totals	\$ 1,567,577	\$ 2,268,636	\$ 304,881	\$ 850,000	\$ 1,467,439	\$ 340,000

TOKENEKE ELEMENTARY SCHOOL

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
2	Install Light Dimming Controls in hallways		\$ 20,000				
1	Correct boiler room piping	\$ 85,000					
3	Re-surface gym floor			\$ 37,500			
	Totals	\$ 85,000	\$ 20,000	\$ 37,500	\$ -	\$ -	\$ -

CENTRAL OFFICE

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
2	Pave front parking lot and entrance road		\$ 70,000				
	Totals	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -

DISTRICT-WIDE

		Year of Anticipated Implementation and Estimated Cost					
Project:		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Priority	Vehicle replacement schedule						
1	Replace 93-DAR '03 S-10 pick up with 3/4 ton pick, 4 wheel & 8ft. Plow	\$ 48,500					
2	Replace 55-DAR '01 pick up with 4wd pickup with plow		\$ 48,500				
3	Replace 42-DAR with a 4WD utility body truck with a plow.			\$ 48,500			
3	Replace 59-DAR, 2004 Trailblazer with a 4wheel drive 3/4 ton pick up				\$ 49,000		
2	Replace 98-DAR, 2005 pickup with a 4wheel drive utility body with plow					\$ 49,000	
3	Replace 2011 Toro Polar Trac/Plow, blower, mower						\$ 50,000
	Totals	\$ 48,500	\$ 48,500	\$ 48,500	\$ 49,000	\$ 49,000	\$ 50,000

		Year of Anticipated Implementation and Estimated Cost					
		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
TOTAL PER YEAR		\$ 8,186,989	\$ 4,318,510	\$ 2,013,262	\$ 4,942,749	\$ 5,738,698	\$ 4,300,859

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ALL PRIORITY 1 PROJECTS 2018-19	\$ 2,950,269
ALL PRIORITY 2 PROJECTS 2018-19	\$ 5,225,694
ALL PRIORITY 3 PROJECTS 2018-19	\$ 55,000

Notes:

- Potential State reimbursement is not reflected for any of the costs listed.
- Financing costs for bonded projects are not included in any of the costs.
- All anticipated costs are in today's dollars.
- All anticipated projects will be evaluated annually and revisions will be made in order to accommodate changes in facility conditions, changes in existing programs, the addition of new programs, enrollment changes and new regulatory/code requirements or overall district needs.

11/22/2017

Darien Public Schools - Darien, Connecticut
Facilities Department

SUMMARY OF ANTICIPATED LONG-TERM CAPITAL EXPENDITURES: *PER YEAR*
2018-2019 through 2023-2024

School:	<i>Anticipated expenditures each year</i>						<i>Totals:</i>
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	
DHS	\$ 783,051	\$ 145,000	\$ 293,298	\$ 324,732	\$ 107,440	\$ 425,000	\$ 2,078,521
Middlesex *	\$ 80,000	\$ 110,977	\$ 170,000	\$ 298,615	\$ 540,000	\$ 1,384,998	\$ 2,584,590
Hindley	\$ 633,363	\$ 442,411	\$ 536,433	\$ 1,832,682	\$ 1,343,035	\$ 1,499,046	\$ 6,286,970
Holmes	\$ 1,759,234	\$ 187,605	\$ 226,302	\$ 1,258,041	\$ 2,231,784	\$ -	\$ 5,662,966
Ox Ridge	\$ 3,230,264	\$ 1,025,381	\$ 396,348	\$ 329,679	\$ -	\$ 601,815	\$ 5,583,487
Royle	\$ 1,567,577	\$ 2,268,636	\$ 304,881	\$ 850,000	\$ 1,467,439	\$ 340,000	\$ 6,798,533
Tokeneke	\$ 85,000	\$ 20,000	\$ 37,500	\$ -	\$ -	\$ -	\$ 142,500
Central Office	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
District	\$ 48,500	\$ 48,500	\$ 48,500	\$ 49,000	\$ 49,000	\$ 50,000	\$ 293,500
Totals:	\$ 8,186,989	\$ 4,318,510	\$ 2,013,262	\$ 4,942,749	\$ 5,738,698	\$ 4,300,859	\$ 29,501,068

DESCRIPTION OF INDIVIDUAL PROJECTS 2018-19

DARIEN HIGH SCHOOL:

Priority Level 1 Project:

- ***Replace Turf Baseball Field:*** The Varsity Baseball Field has had major repair to worn out areas. It is near the end of it's useful life.
- ***Replace Oil Burners with Natural Gas Units:*** We have funding in the current Capital Plan for most of the work that will take place in the boiler room. This money will be used to pay for the remaining piping plus any piping needed to bring the gas from the meter into the building.

Priority Level 2 Project:

- ***Provide New Wireless Clock System:*** The existing clock system based on an older technology, which in a building this large is unreliable. We recently switched the Middle School to a wireless clock system with excellent results.

MIDDLESEX MIDDLE SCHOOL:

Priority Level 1 Project:

- ***Gas meter piping through the cafeteria ceiling:*** Due to where Eversource is proposing to place the new gas meter, additional funds are needed to run the piping across the ceiling of the cafeteria.
- ***Install new carpet in Main Office, Library and Music Rooms:*** This carpeting is extremely worn out and has multiple tears where it has been worn down to the padding.

Priority Level 2 Project:

- ***None***

HINDLEY ELEMENTARY SCHOOL:

Priority Level 1 Project:

- ***Renovate rooms 101,107, 108: new cabinets, cubbies, ceilings and paint:*** These rooms are from the 1976 Library addition. Existing cabinets are in poor condition, the ceiling is exposed and the lighting is outdated

- **Replace windows in original building:** This is the continuation of the existing program. We have finished the environmental testing and the specifications are almost ready to bid out. This will be a multi-phase project spread over several years.
- **Upgrade original building pneumatic controls to digital controls, Phase 2:** We currently have the main distribution valves and the boilers operating off digital controls. This phase will allow us to add the 1948 building to this system.
- **Replace sump pump:** There is a large sump pump, which is original to the building. It does not stay working for very long periods of time and we are constantly trying to keep it running. The engineers have recommended replacement.

Priority Level 2 & 3 Project:

- **Provide new emergency lighting at each egress door:** There is currently very limited emergency lighting in this building. This new lighting would be tied into the new generator.
- **Provide new corridor and classroom PA speakers and PA wiring to Amp at server room:** The existing speakers and wiring are not in very good condition. Every time we run any wiring in the hallway ceiling we have to check all the PA wiring and usually repair something.
- **Boiler Upgrades:** This would supply a powered fresh air system and upgrade the emergency shutoff switches

HOLMES ELEMENTARY SCHOOL:

Priority Level 1 Project:

- **Replace Skylight:** This skylight in the gymnasium is covered with plastic due to leaks. It will be changed as part of the roofing project.
- **Areaway into basement needs new bulkhead door and egress ladder:** The existing bulkhead is rusting out. There is no egress ladder, and there should be one.
- **Replace roof shingles and EPDM roof:** The roof is 21 years old and it is starting to leak after most rain storms
- **New backflow preventer:** There is no backflow preventer on the water main and it is required.

Priority Level 2 Project:

- **Replace 1930's wing Classroom Unit Ventilators - abatement not included:** The unit ventilators in the original building do not work and the repair parts are not available
- **Provide Ventilation for staff rooms and offices in 1930's wing:** These areas are parts of former classrooms and have no positive ventilation.

- ***Provide emergency lighting at each egress door:*** There is currently very little emergency lighting in this building. These lights would be tied into the new generator

OX RIDGE ELEMENTARY SCHOOL:

Priority Level 1 Project:

- ***Replace main distribution board new, including new service and primary/secondary feeder work and transformer:*** This unit is obsolete, repair breakers are no longer available. The last two times it has tripped off, we have had a difficult time restoring power to it.

Priority Level 2 Project:

- ***Resurface asphalt, replace light n front:*** There are two lights in the front parking lot that need repair/replacement and the blacktop needs a new topcoat.
- ***Replace single glaze windows with insulated glass:*** All of the windows in the original building are single pane glass. This would convert the windows to insulated glass. This does not include any environmental testing or remediation
- ***Replace 1996 Steam Boiler plant with hot water:*** The 1996 boiler is large enough to heat both old and new wings, but it is not piped correctly to be able to do this. We would install a smaller hot water boiler that would only heat the newer addition.
- ***Provide Ventilation for staff rooms and offices in 1930's wing:*** These areas are parts of former classrooms and have no positive ventilation.
- ***Replace 1966 classroom unit ventilators with energy recovery units:*** These unit ventilators are over 50 years old and not very efficient. New units would increase the room comfort and lower operating costs.
- ***Replace Library unit ventilators with Energy Recovery Unit:*** Same reason as given for the classroom units.
- ***Replace single glaze windows with insulated glass:*** All of the windows in the original building are single pane glass. This would convert the windows to insulated glass. This does not include any environmental testing or remediation
- ***Provide Ventilation and AC to interior Student Occupied Areas in 1966 Wing:*** There are several interior areas that have limited ventilation and no air conditioning. This would eliminate that problem.
- ***Provide Ventilation for staff rooms and offices in 1930's wing:*** These areas are parts of former classrooms and have no positive ventilation.
- ***Replace 1966 Wing Classroom Exhaust Fans:*** These fans are old units and it is difficult get repair parts for them
- ***Replace 1966 Wing Classroom Exhaust Fans:*** These fans are old units and it is difficult get repair parts for them

- **Replace 1966 Wing Toilet Exhaust Fans:** Same reasons as the classroom fans

ROYLE ELEMENTARY SCHOOL:

Priority Level 1 Project:

- **Replace Boiler Room Sump Pump:** This pump is the same vintage and has the same issues as the pump at Hindley
- **Install Backflow preventers on Water Mains:** These are required on domestic water lines and they are missing. They need to be installed.
- **Supply and install window screens:** The 1996 part of the building doesn't have any window screens. The staff cannot open the windows for fresh air

Priority Level 2 Project:

- **Provide powered ventilation to 1950's classrooms with Roof top Energy Recovery Units:** There is no positive ventilation in the 1958 wing of the building. This would supply the classrooms with tempered fresh air.
- **Replace 1950's Wing Toilet Room Fixtures:** These fixtures are dated and worn, constantly being repaired.
- **Provide new corridor and classroom PA speakers and PA wiring to Amp in server room:** System is over 20 years old and prone to breakdowns, nearing the end of it's useful life.
- **Provide Ventilation for staff rooms and offices in 1930's wing:** These areas are parts of former classrooms and have no positive ventilation.
- **Provide new wireless clock system:** The current master clock system is non-functioning. Most of the classrooms are using battery operated clocks.
- **Replace Library unit ventilators with Energy Recovery Unit:** Same reason as given for the classroom units.
- **Provide new emergency lighting at each egress door:** There is a lack of emergency lighting in this building. These emergency lights will be tied into the new generator.

TOKENEKE ELEMENTARY SCHOOL:

Priority Level 1 Project:

- ***Correct Boiler Room Piping:*** The Retro-Commissioning project revealed a deficiency in the piping of the two boilers. This work will correct the problem.

CENTRAL OFFICE:

Priority Level 1 Project:

- ***None***

DISTRICT WIDE:

Priority Level 1 Project:

- ***Vehicle Replacement Schedule:*** Replace 93-DAR – This is a 192003 S-10 light duty truck in below average condition. This will be replaced with a ¾ ton pickup truck with a plow

1.

I am

☐ Female ☐ Male ☐ Other

I am in grade

☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12

Have you EVER had alcoholic beverages to drink, more than just a sip?

- ☐ NEVER in my life.
- ☐ Yes, but NOT in the past 30 days
- ☐ 1 to 4 Times in the past 30 days
- ☐ 5 or more times in past 30 days

2.

How often do you get alcoholic beverages from:

	Never	Sometimes	Often
Your parents WITH their permission?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Home WITHOUT your parents permission?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Your friends?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Your brother(s) or sister(s)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other people who buy it for you?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
At a party WITH adult permission?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
At a party WITHOUT adult permission?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
At a restaurant?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
At a store (you buy it)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

In the past 30 days. did you drink alcoholic beverages at any of these places:

	Never	Sometimes	Often
Your own home	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homes of other people	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
On the street or in the woods, parks or fields	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
At school activities like dances or sporting events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Have you EVER:

	NEVER in my life	Yes, but NOT in the past 30 days	1-4 times in past 30 days	5 or more times in past 30 days
Had 4 or more alcoholic drinks on one occasion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Whenever I drink, I usually have this many drinks:

- ☐ Only 1 drink
- ☐ 2 or 3 drinks
- ☐ 4 or more drinks

How many times do you usually drink each month?

- ☐ Usually NONE
- ☐ 1 time
- ☐ 2-3 times
- ☐ 4 or more times

3.

Have you EVER:

	NEVER in my life	Yes, but NOT in the past 30 days	1-4 times in past 30 days	5 or more times in past 30 days
Used tobacco (smoke, chew, dip)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Used E-cigarettes, vape or juul	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Used marijuana (smoked, vaped, eaten)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Used any Rx drug not prescribed to you	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

I first tried [at age] ...

	Never	12 or younger	13 or 14	15 or older
Cigarettes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
E-Cigarettes (vape or juul)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Alcohol	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marijuana	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Any Prescription Drug without my own prescription	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cocaine, Heroin, Meth, or other drugs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4.

Have you EVER used other illegal drugs such as cocaine, meth, heroin, acid/LSD, mushrooms, ecstasy, or K2/Spice?

☐ Yes ☐ No

5.

Please check all drugs you have tried in your lifetime.

- ☐ Cocaine (crack)
- ☐ Meth
- ☐ Heroin
- ☐ Acid/LSD
- ☐ Allovites {"Vites"}
- ☐ Mushrooms
- ☐ Ecstasy (MD or MDA)
- ☐ K2 or "Spice"
- ☐ "Bath Salts" (Ivory Wave, etc.)
- ☐ Other (please specify)

6.

Have you ever in your lifetime taken any prescription drug not prescribed for you, for recreational or performance purposes?

☐ Yes ☐ No

7.

Please check all prescription drugs you have ever tried.

- ☐ Oxycontin (Oxy)
- ☐ Codeine, Percodan, Dilaudid, or other pain med
- ☐ Sleeping pills or Quaaludes
- ☐ Valium, Librium, or other tranquilizers
- ☐ A stimulant (like Ritalin, Adderall, or Dexedrine) to help you study or take a test
- ☐ A stimulant for the way it makes you feel
- ☐ Steroids
- ☐ Other (please specify)

8.

What 3 factors MOST influence people your age to drink alcohol?

	Most Important	Second Most Important	Third Most Important
Friends / Peer pressure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Boredom	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Curiosity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Advertisements / Media	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Family tradition	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To have fun	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Alcohol is readily available	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Angry / Upset with someone	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stress / To feel better	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How important are the following in preventing teens from drinking alcohol?

	Very Important	Somewhat Important	Not Important
High price	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Checking ID's in stores and bars	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Friends who don't drink	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parental strictness about drinking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Driver's license suspension for drinking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Alcohol education in school	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Breathalyzer tests	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9.

Have you ever participated in a fantasy sports league or gambling on a sporting event (e.g., Super Bowl, March Madness)?

☐ Yes ☐ No

If Yes, about how many times have you bet in the last year?

☐ 1-2 Times ☐ 3-10 Times ☐ 10 Times or More

How wrong would your PARENTS feel for you to:

	Not Wrong	Somewhat Wrong	Wrong	Very Wrong
Smoke cigarettes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use E-cigarettes, vape, use juuls	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drink alcohol (1-2 drinks per DAY)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drink alcohol (1-2 times per MONTH)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Have 4 or more drinks on one occasion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use marijuana	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Rx drugs for recreational purposes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How wrong would your FRIENDS feel for you to:

	Not Wrong	Somewhat Wrong	Wrong	Very Wrong
Smoke cigarettes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use E-cigarettes, vape, use juuls	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drink alcohol (1-2 drinks per DAY)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drink alcohol (1-2 times per MONTH)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Have 4 or more drinks on one occasion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use marijuana	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Rx drugs for recreational purposes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10.

How likely are you to...?

	Does Not Apply	Very Unlikely	Unlikely	Likely	Very Likely
Decrease how much alcohol you drink if you wanted to?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Refuse to try a new drug that your friends wanted you to try?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Find a program for substance abuse counseling if you thought you needed to?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drive a car while drunk?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Get into a car with someone driving who is drunk or under the influence of drugs?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

True or False?

	Yes	No
I can tell if someone is sober enough to drive, even if I had a few drinks myself.	<input type="radio"/>	<input type="radio"/>
A party with alcohol is more fun.	<input type="radio"/>	<input type="radio"/>
All my friends drink alcohol	<input type="radio"/>	<input type="radio"/>

If you wanted to, how easy would it be to get:

	Very Easy	Sort of Easy	Sort of Hard	Very Hard
Cigarettes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
E-Cigarettes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Alcoholic beverages?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marijuana?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A gun?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A drug like cocaine, heroin, LSD, or amphetamin?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A drug without your own prescription, like Ritalin, Xanax or OsyContin?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11.

How much do people your age risk harming themselves, physically or in other ways, if they:

	No Risk	Slight Risk	Moderate Risk	Great Risk
Smoke a half pack or more of cigarettes per day?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use E-cigarettes (vapes, uses juuls)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Have 1-2 drinks of alcohol nearly every day?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Have 5 or more drinks of alcohol 1-2 times a week?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use marijuana regularly (more than once a week)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use prescription drugs not prescribed to them?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Agree or Disagree?

	Agree	Disagree	Undecided
It's OK to drink sometimes, even if you are underage.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
It's not a big deal to smoke marijuana.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

APPROVED
Darien Public Schools
District Goals 2017-2018

Curriculum & Instruction	Action Steps	Board of Education Discussion Item	Status: Fall, Winter, Spring Update	2018-2019
Study and Coordinate a Health & Wellness Plan for students in grades PK-12 to enable students to become healthy and productive citizens and practice healthy behaviors.	Action Plan Social Emotional Learning	October	Winter Spring	
Further research innovative library media spaces: create a vision and plan for the digital environment and the role of the library media specialists in a 1:1 environment.	<ul style="list-style-type: none"> • Create a scope and sequence with Information Technology Skills, PK-12 • Study innovative spaces across settings • Identify the purpose/use of the physical space across settings • Make recommendations for implementation for the 2018-2019/2019-2020 school year 	September	Winter Spring	
Review the study/exploration of math programs, K-8 (2017-2018). Make recommendations for implementation.	<ul style="list-style-type: none"> • Collect feedback from PILOT study, K-8 • Recommend primary program and identify a plan for roll-out, professional development and implementation plan, K-8 	October January	Winter	
Implement a collaborative structure for curriculum leaders/special education chairpersons, K-12 that includes calibration of teaching and learning across all content areas.	<ul style="list-style-type: none"> • Create and implement administrative calibration exercises • Establish protocols to ensure collaborative curriculum alignment • Offer Parent and BOE workshops throughout the school year as an opportunity to collect feedback • Create structures by department to ensure consistency 	N/A	Fall, Winter and Spring	
Assess the implementation of the Fitch Academy and make recommendations for the 2018-2019 school year.	<ul style="list-style-type: none"> • Measure the effectiveness of Fitch in relation to student progress and allocated resources • Collect feedback from various stakeholders (teachers, parents, staff and the Darien Public Library) • Identify strengths and needs of Fitch and make recommendations for the 2018-2019 school year 	N/A	Fall, Winter and Spring	

Business	Action Steps	Board of Education Discussion Item	Status: Fall, Winter, Spring Update	2018-2019
Digitize business practices	<ul style="list-style-type: none"> Create an online portal for employees Electronic storage/retrieval of all financial documents within Munis 	N/A	Fall, Winter and Spring	
Review procedures of accounts receivable and explore online options	<ul style="list-style-type: none"> Review process/procedures/controls Explore ways to maximize online payments for all fee based activities 	N/A	Fall, Winter and Spring	
Enhance transportation services to our constituent groups	<ul style="list-style-type: none"> Roll out app for phone that provides estimated pickup/drop off data for all eligible students utilizing public transportation 	N/A	Fall, Winter and Spring	

Special Education	Action Steps	Board of Education Discussion Item	Status: Fall, Winter, Spring Update	2018-2019
Align IEP goal writing and data tracking with Common Core (K-12), CT Early Learning and Development Standards (ELDS; Pre-K), and best practices in instructional methodology.	<ul style="list-style-type: none"> Curriculum review and alignment of the Early Learning Program (ELP) curriculum to the updated CT Early Learning and Development Standards (ELDS). Provide professional development in aligning IEP goals and objectives to Common Core (K-12) and ELDS (Pre-K) standards. Refine and implement progress monitoring systems and structures K-12 (e.g., data entry and tracking system, matrix of recommended tools, etc.) 	N/A	Fall, Winter and Spring	
Targeted development of special education programs to address student needs.	<ul style="list-style-type: none"> Provide targeted professional development on inclusive teaching and related service practices for high functioning students with autism and language/communication disorders Pre-K-12 (e.g., ASD Nest model, Social Development Intervention, etc.). Provide professional development in Functional Behavior Assessment (FBA) and Behavior 	N/A	Fall, Winter and Spring	

	<p>Intervention Plan (BIP) for psychologists and social workers.</p> <ul style="list-style-type: none"> • Provide targeted year 2 professional development in autism and behavior-specific interventions for specialized programs Pre-K-5 (DLCs, etc.). • Provide targeted year 1 (MMS, initial) and year 2 (DHS, implementation) professional development in co-teaching. • Develop a proposed 18-21 transition program. • Collaborate with DHS administration for the implementation of Fitch Academy for the 17-18 school year. 			
Maintain positive and effective community partnerships.	<ul style="list-style-type: none"> • Continue systematic, ongoing communication mechanisms with CDSP and SEPAC. • Collaborate with CDSP and SEPAC on building-based and District-wide presentations on topics of community interest. • Provide articulation (i.e., Pre-K-K, 5-6 and 8-9) coffees to increase parent knowledge of process and programs. 	N/A	Fall, Winter and Spring	
Continue development of special education department systems and structures.	<ul style="list-style-type: none"> • Develop formalized PLC and department meeting structures for special education departments at the elementary schools in partnership with SESS facilitators and building administrators. • Develop formalized PLC and department meeting structures for special education departments at MMS and DHS in partnership with Dept. Chairs of Special Education. • Conduct monthly SESS facilitator and related service professional department meetings. • Continue monthly Program Directors’ Advisory meetings with building-level administration. • Increase the efficiency of PPT practices. 	January	Fall Spring	

Human Resources	Action Steps	Board of Education Discussion Item	Status: Fall, Winter, Spring Update	2018-2019
Continue review, revision and update of District policies.	<ul style="list-style-type: none"> • Policy audit with K. Stein and G. Zittoun • Prioritization of policy presentations to the Board of Education • Presentation of revised/new policies to the Board of Education 	November February	Fall, Winter and Spring	

Complete negotiations for the nurses, paraprofessionals and secretaries.	<ul style="list-style-type: none"> Continued negotiating sessions and/or mediation as needed 	N/A	As Completed	
Increase recruitment strategies.	<ul style="list-style-type: none"> Continue to develop relationships with preparing institutions Investigate impact of attending additional job fairs in other geographic areas Continue to work with District administrators to increase the rigor of the hiring process 	N/A	Winter Spring	
Review mandatory trainings, create consistent presentations and develop a system of accountability for staff.	<ul style="list-style-type: none"> Conduct audit of all mandated trainings Develop consistent presentations and/or on line training modules for appropriate staff Develop a system to ensure and document that all appropriate staff receive mandated trainings 	N/A	Fall	

Community	Action Steps	Board of Education Discussion Item	Status: Fall, Winter, Spring Update	2018-2019
Increase communication with school community groups utilizing social media and other forms of communication.	<ul style="list-style-type: none"> Implement: District newsletter, News of the Week, Twitter (where appropriate), School Newsletters, and Parent Workshops 	N/A	Fall, Winter and Spring	
Provide families with a “Transfinder App” to allow opportunities to track the time of arrival for students who are transported to school by bus.	<ul style="list-style-type: none"> Pilot bus app with one elementary school to determine strengths and weaknesses Adjust, communicate and roll out to district 	N/A	Fall, Winter and Spring	

Facilities	Action Steps	Board of Education Discussion Item	Status: Fall, Winter, Spring Update	2018-2019
Continue to review/implement security enhancements. Make recommendations for future projects related to the safety and security of school buildings.	<ul style="list-style-type: none"> Implement district-wide security measures around lock down procedures Install barriers under DHS bridge to prevent car access 	N/A	Fall Winter	
Collaborate with the DAF regarding the installation of new stadium lights and sound system.	<ul style="list-style-type: none"> Monitor usage and convene committee and make adjustments where appropriate 	N/A	Fall	
Follow up on the work done on the masterplan doing so in the context of the State’s financial	<ul style="list-style-type: none"> Collaborate with the Board of Education, Facilities Committee and architects to appropriately plan capital 	N/A	Fall, Winter and Spring	

difficulties.	projects for the coming year			
Continue to monitor the conditions of school buildings to ensure safety, as well as efficiencies in the context of the building conditions survey.	<ul style="list-style-type: none"> Collaborate with the Board of Education, Facilities Committee and architects to appropriately plan capital projects for the coming year 	N/A	Fall, Winter and Spring	
In consultation with the facilities committee ensure that the cafeteria project is completed on time and at budget.	<ul style="list-style-type: none"> Engage the facilities committee as approved by the Town of Darien. Create an oversight schedule, that includes ongoing monitoring until completion of project 	N/A	Fall, Winter and Spring	

Technology	Action Steps	Board of Education Discussion Item	Status: Fall, Winter, Spring Update	2018-2019
Implement the 1:1 initiative at DHS with iPads.	<ul style="list-style-type: none"> Provide staff with district, building-based, blended learning Professional Development to support teacher learning and planning for 1:1 learning environment Create a centralized digital space for staff to access resources to support iPad implementation Develop partnership with Apple and local Apple stores to support teaching and learning with iPads Implement a 9-10 Digital Citizenship curriculum for students as part of the 1:1 roll-out Create a DHS Core App list and formal reviewing process for new apps Create systems & processes for students to receive support for iPad repair and maintenance Monitor & assess; identify strengths and challenges in collaboration with administration & building-based committee 	March	Fall, Winter and Spring	
Develop and pilot a new teacher/administrator evaluation platform that supports the inclusiveness of data in a meaningful form.	<ul style="list-style-type: none"> Identify a small group of administrators and teachers to pilot new T-Eval platform under development; meet with developers of the platform 	N/A	Winter	
Continue to develop the Chromebook initiative in grades 4-8.	<ul style="list-style-type: none"> Clarify curriculum goals in relation to the chromebooks initiative (related to C & I goal) Implement district, building-based, & blended learning Professional Development to further support teacher learning and integration of technology in instructional practice; creating personalized learning environments for students 	N/A	Spring	

Adopt new Darien Public Schools Technology Plan for 2018-2021	<ul style="list-style-type: none">• Identify steering committee made up of school, board, and community stakeholders• Review current three-year plan document and progress to date; revise as needed• Seek board review and adoption; submit to state Department of Education	May	Fall Winter	
Finalize the rollout of copy center with the transition to DHS and MMS.	<ul style="list-style-type: none">• Provide staff with on-site professional development• Offer continued support to staff during transition	N/A	Fall Winter	

2017-18 District Goals, Update November 2017

Curriculum and Instruction:

Study and Coordinate a Health & Wellness Plan for students in grades PK-12 to enable students to become healthy and productive citizens and practice healthy behaviors.

- Action Plan SEL

BOE Meeting 11/14/17, Presentation on district website www.darienps.org

- SEL Committee established
- Health & Wellness Committee established
- Needs assessment based on current practices, approaches and/or programs
- A core group of educators trained in the Responsive Classroom approach
- Morning Meeting scheduled in all classes
- Professional Learning provided to staff in:
 - Morning Meeting
 - Teacher Language/Feedback
 - Responding to Misbehavior
 - Brain Breaks/Energizing Classroom
- Tier I SRBI Behavior Model being developed
- Social Emotional Learning component included in MMS' FLEX period
- Cross-Walk between DPS curriculum and CSDE standards
 - In process of identifying strengths and needs of current program
 - Studying needs of student population in relation to standards
- Begin studying best practices and the work of other communities (local and national)
- Health and Wellness Courses have been developed for all students/parents involved in extracurricular or athletics
- Committee of coaches, educators, parents, and a variety of community-based partners (i.e.: hospitals, social service, attorneys, police departments) developed to review commitment practices in Darien
- Collaboration with Thriving Youth-Surveys (students and parents)
- Discussions with other school communities similar to Darien and sharing best practices, resources, approaches

Further research innovative library media spaces: create a vision and plan for the digital environment and the role of the library media specialists in a 1:1 environment.

- BOE Meeting, 9/26/17 Presentation on district website www.darienps.org
- Create a scope and sequence with Information Technology Skills, PK-12
 - LMS PLC work for 2017-18
 - Focus on curriculum development with a scope and sequence.
 - Fall 2017: LMS reviewed new standards released by American Association of School Librarians (AASL), ISTE standards, and new Social Studies and Science curricula
- Study innovative spaces across settings
 - Re-imagining Libraries District Committee established with assistance from CDSP, SEPAC, and Principals
 - Membership includes: BOE member; Central Office and building

administrators; teachers; parents; and students.

- Start date: November 28, 2017
- Identify the purpose/use of the physical space across settings
 - Work of the Reimagining Libraries District Committee.
 - Visitations being planned to examine spaces
 - A planned outcome is to inform future budget recommendations related to renovation or improvement of library spaces.

Review the study/exploration of math programs, K-8 (2017-2018). Make recommendations for implementation.

BOE Meeting, 10/24/17 Presentation on district website www.darienps.org

- Collect feedback from PILOT study, K-8
 - K-5: 1 unit per grade level from Investigations 3 and Math in Focus is being piloted from September to January. Unit is aligned to current scope and sequence.
 - Linda Johnson is involved with lesson planning and implementation.
 - Feedback is being shared with Linda Johnson and fellow grade level colleagues.
- Recommend program and identify a plan for roll-out, professional development and implementation plan, K-8.
 - Professional Development
 - August- Instructional Content (full day)
 - November and/or January- Implementation Follow-up
 - February- Assessment Techniques
 - 2 or 3 year plan
 - 2018-19-Grades K, 1 or K-2
 - 2019-20-Grades 2, 3 or 3-5
 - 2020-21- Grades 4, 5

Implement a collaborative structure for curriculum leaders/special education chairpersons, K-12 that includes calibration of teaching and learning across all content areas.

- Create and implement administrative calibration exercises
 - Learning Rounds have been established and implemented: Department to Department, Department to School-Based Administrators, Central Office to Department, Central Office to School-Based Administrators
- Establish protocols to ensure collaborative curriculum alignment
 - Cross Department Meetings/Discussions
 - Joint 6-12 Professional Learning Communities
 - Cross Level Curriculum Writing and Development
 - Frequent and Consistent Walk-Throughs
- Offer Parent and BOE workshops throughout the school year as an opportunity to collect feedback
 - Meet and Greet Meetings have been offered to the community, K-12, inclusive of special education, October and November 2017, www.darienps.org.
 - Curriculum Magazine distributed to school community, November 2017. Magazine on district website www.darienps.org under “Parent Resources”, “DPS Magazine”.
 - Social Media utilized, K-12 across departments
- Create structures by department to ensure consistency
 - Common Meetings
 - Structures/Goals: common mid-terms/finals
 - PLC’s- Review of assessments

Assess the implementation of the Fitch Academy and make recommendations for the 2018-2019 school year.

BOE Meetings, October 10, 2017 Presentation on district website www.darienps.org and November 14, 2017 Presentation on district website www.darienps.org

- Measure the effectiveness of Fitch in relation to student progress and allocated resources
- Collect feedback from various stakeholders (teachers, parents, staff and the Darien Public Library)
- Identify strengths and needs of Fitch and make recommendations for the 2018-2019 school year

Business

Digitize business practices:

- Create an online portal for employees Ongoing
- Electronic storage/retrieval of all financial documents within Munis.
 - Electronic storage of purchase orders and accounts payable checks is complete.
 - Storage of invoices - ongoing.
- Review procedures of accounts receivable and explore online options
- Review process/procedures/controls
 - Review of existing procedures/controls is ongoing.
- Explore ways to maximize online payments for all fee based activities.
 - Currently in the setup phase. Roll out - First Quarter of 2018.

Enhance transportation services to our constituent groups

- Roll out app for phone that provides estimated pickup/drop off data for all eligible students utilizing public transportation.

Transportation App was live in the end of September.

Participation/ Utilization has increased each month.

- September = 353 subscribers
- October = 534 subscribers
- November = 604 Subscribers

Special Education

Align IEP goal writing and data tracking with Common Core State Standards (CCSS; K-12), CT Early Learning and Development Standards (ELDS; Pre-K), and best practices in instructional methodology:

- Curriculum review and alignment of the Early Learning Program (ELP) curriculum to the updated CT ELDS.
 - ELP staff participated in two, three-hour workshops led by CES on project-based learning
- Provide professional development in aligning IEP goals and objectives to CCSS (K-12) and ELDS (Pre-K) standards.
 - All elementary school and ELP special education staff participated in a half day training on SMART Goals, aligning IEP goals to CCSS/ELDS, and levels of thinking as part of the November 7 PD Day.
 - Department Chairpersons at the secondary level and SESS Facilitators at the elementary level work directly with school-based staff to develop standards-based IEP goals and objectives.
- Refine and implement progress monitoring systems and structures K-12 (e.g., data entry and tracking system, matrix of recommended tools, etc.).
 - New England Center for Children (NECC) provided a full day training on the Autism Curriculum Encyclopedia (ACE) system for ELP and elementary school DLC staff as part of the November 7 PD Day.
 - DLC special education teachers, related service providers, and paraprofessionals were trained on the use of Catalyst for behavior data collection.

Targeted development of special education programs to address student needs:

- Provide targeted professional development on inclusive teaching and related service practices for high functioning students with autism and language/communication disorders Pre-K-12 (e.g., ASD Nest model, Social Development Intervention, etc.).
 - Ongoing consultation from the Communication Clinic of Connecticut (CCC) to students in ELP through grade 5
 - Special education staff at elementary and secondary levels will attend the ASD Nest Conference in January 2018
- Provide professional development in Functional Behavior Assessment (FBA) and Behavior Intervention Plan (BIP) for psychologists and social workers.
 - Upcoming professional development on this topic will take place on the January 2 PD Day
- Provide targeted year 2 professional development in autism and behavior-specific interventions for specialized programs Pre-K-5 (DLCs, etc.).
 - NECC conducted a full day training for ELP and elementary school DLC staff on the November 7 PD Day.
 - NECC provides 10 on-site follow up consultation days. Three consultation days have taken place in September and October, with an additional two on-site consultation days scheduled prior to winter recess.
- Provide targeted year 1 (MMS, initial) and year 2 (DHS, implementation) professional development in co-teaching.
 - Marilyn Friend provided five, full-day professional development workshops on co-teaching for secondary staff (one workshop in August, two workshops in September, and two workshops in November).

- Develop a proposed 18-21 transition program.
 - A meeting with a local town has been set up for November to discuss collaborating on a model.
- Collaborate with DHS administration for the implementation of Fitch Academy for the 17-18 school year.
 - Ongoing collaboration with the DHS administration and Fitch Academy staff for the implementation of IEPs at Fitch Academy.

Maintain positive and effective community partnerships:

- Continue systematic, ongoing communication mechanisms with CDSP and SEPAC.
 - Monthly meetings with CDSP special education co-chairs and representatives (starting November 2017)
 - Assistant Superintendent and Program Directors attend monthly SEPAC steering committee meetings
- Collaborate with CDSP and SEPAC on building-based and District-wide presentations on topics of community interest.
 - Co-sponsored "Student Support Services at MMS" and attended a presentation on ADHD by The Child Mind Institute with SEPAC
 - SESS Facilitators collaborate with building-based special education PTO representatives to host parent coffees on topics of interest
 - Ongoing planning and development for parent workshops in the 2017-18 school year
- Provide articulation (i.e., Pre-K-K, 5-6 and 8-9) coffees to increase parent knowledge of process and programs.
 - Parent coffees will take place in the spring of 2018

Continue development of special education department systems and structures:

- Develop formalized PLC and department meeting structures for special education departments at the elementary schools in partnership with SESS facilitators and building administrators.
 - Program Director, building administrators, and SESS Facilitators collaborate on topics and agenda setting for PLCs
- Develop formalized PLC and department meeting structures for special education departments at MMS and DHS in partnership with Dept. Chairs of Special Education.
 - PLC and department meeting structures have been designed and implemented at both MMS and DHS.
- Conduct monthly SESS facilitator and related service professional department meetings.
 - SESS Facilitators meet monthly (as a group) and individually (once per 6-day cycle) with the Elementary Program Director.
- Continue monthly Program Directors' Advisory meetings with building-level administration.
 - Directors' Advisory is an ongoing structure in the special education department.
- Increase the efficiency of PPT practices
 - Provided guidance and structures to support ensuring efficient PPTs, including guidance on length of meetings, participants, and agendas.

Human Resources

Continue review, revision and update of District policies:

- Policy audit - Fall 2017: Review and revision of the Commitment Policy. The audit of current policies is ongoing.
- Prioritization of policy presentations to the Board of Education - Shipman and Goodwin/CABE Model Policy Updates added to list of prioritized policies.
- Presentation of revised/new policies to the Board of Education - Ongoing.

Complete negotiations for the nurses, paraprofessionals and secretaries:

- Continued negotiating sessions and/or mediation as needed - Contract with nurses ratified at November 14 Board meeting; Paraprofessional negotiations at impasse after mediation; Mediation session scheduled with Secretaries for November 27, 2017.

Increase recruitment strategies:

- Continue to develop relationships with preparing institutions - Ongoing.
- Investigate impact of attending additional job fairs in other geographic areas- After a review of our primary sources for recruiting, we have determined that adding visits to job fairs in other areas would not yield sufficient gains to justify the costs involved.
- Continue to work with District administrators to increase the rigor of the hiring process - Ongoing.

Review mandatory trainings, create consistent presentations and develop a system of accountability for staff:

- Conduct audit of all mandated trainings - Completed- August 2017.
- Develop consistent presentations and/or on line training modules for appropriate staff - Appropriate presentations created and shared with building administrators for use with staff.
- Develop a system to ensure and document that all appropriate staff receive mandated trainings - Completed - August 2017.

Community

Increase communication with school community groups utilizing social media and other forms of communication:

- Implement: District newsletter, News of the Week, Twitter (where appropriate), School Newsletters, and Parent Workshops.
- Publications & Workshops
 - A Darien Public Schools Magazine has published two editions for the 2017-18 school year with more scheduled during the year.
 - Twitter accounts have been set up and utilized by Central Office Staff members, building principals, and assistant principals.
 - News of the Week, in its third year, started publishing at the beginning of the school with features on various happenings, events, and projects across the district. The News of the Week features are re-posted to the Darienite website for greater community access.
 - Parent workshops have been offered by the special education office and the office of curriculum and instruction.
 - Six parent workshops related to the Grade 5 and Grade 9 roll-out of 1:1 devices were held this Fall. In all, 250 parents attended these school-based session that focused on the district's technology initiative.
 - A CDSP workshop is planned related to Google Classroom 101 for parents in December.

Provide families with a “Transfinder App” to allow opportunities to track the time of arrival for students who are transported to school by bus:

- Pilot bus app with one elementary school to determine strengths and weaknesses.
- Adjust, communicate and roll out to district.

The app has successfully been rolled out throughout the district, K-12, allowing parents to track the movement of their children's bus to better prepare for drop off and pick up times. In several areas our GPS signal is not as strong as we would hope for and that has caused minor problems. We are continuing to look for workarounds to remedy this problem.

Facilities

Continue to review/implement security enhancements. Make recommendations for future projects related to the safety and security of school buildings:

- Implement district-wide security measures around lockdown procedures.
Project is in the process of being completed with the expected date of approximately Feb. 1. The police department in conjunction with the facilities department updated all security assessments in each of our buildings.
- Install barriers under DHS bridge to prevent car access.
Ballards have been ordered and delivered with installation due to take place during the Christmas Break.

Collaborate with the DAF regarding the installation of new stadium lights and sound system:

- Monitor usage and convene committee and make adjustments where appropriate.
The installation is complete and the first meeting to discuss issues with the committee has taken place with all parties satisfied with the implementation.

Follow up on the work done on the master plan doing so in the context of the State's financial difficulties:

- Collaborate with the Board of Education, Facilities Committee and architects to appropriately plan capital projects for the coming year.
The preliminary plan is being shared with the BOE at the 11/28 meeting.

Continue to monitor the conditions of school buildings to ensure safety, as well as efficiencies in the context of the building conditions survey:

- Collaborate with the Board of Education, Facilities Committee and architects to appropriately plan capital projects for the coming year. [See above](#)

In consultation with the facilities committee ensure that the cafeteria project is completed on time and at budget:

- Engage the facilities committee as approved by the Town of Darien.
The building committee has met, architects and a owner's rep have been chosen and plans for the project are in the process of being developed.
- Create an oversight schedule, that includes ongoing monitoring until completion of project.
This has been completed and presented to the Committee. Oversight of this project belongs to the Committee which is acting on behalf of the Town.

Technology

Implement the 1:1 initiative at DHS with iPads:

- Provide staff with district, building-based, blended learning Professional Development to support teacher learning and planning for 1:1 learning environment.
 - DHS trainings (Aug.-Jan.)
 - August/November PD days with Technology focus (small workshops);
 - Apple Store trainers led two on-site trainings, one off-site;
 - Technology Tuesday offerings (weekly) by LMS and staff assigned to Technology Duty;
 - Two Apple certified teachers from NY visited for large and small-group sessions on using the iPad for instruction
 - Jan. PD planned with National speaker Monica Burns.
- Create a centralized digital space for staff to access resources to support iPad implementation.
 - iPad Resources
 - Staff website was created to house technology resources - how-to, updates, etc.
 - A self-service app has also been located on the iPads for teachers and staff to access newly added apps for education.
 - Student iTeam is creating a student version of the website, which will include podcasts and short video tutorial.
- Develop partnership with Apple and local Apple stores to support teaching and learning with iPads.
 - Apple Store Partnership (Stamford, CT)
 - Apple Store Trainers assisted with the August launch with sessions on iPad Basics and iPad intermediate, iMovie.
 - On-site DHS training in October for iMovie where 20 staff attended
 - Off-site training for members of various departments at the Apple Store related to video and iMovie. DHS staff who attended these sessions led trainings at November 7 PD at DHS
- Implement a 9-10 Digital Citizenship curriculum for students as part of the 1:1 roll-out.
 - Digital Citizenship work
 - LMS access to K-12 Digital Citizenship curriculum
 - As part of roll-out, students had a brief introduction to key components of digital citizenship, including digital footprint and responsible use.
 - DHS admin., Dir. of Instructional Technology, and LMS are drafting a plan for on-going school-wide work in area of digital citizenship
- Create a DHS Core App list and formal reviewing process for new apps.
 - Apps & Process
 - DHS Core apps list has been created and posted on the DHS website.
 - Working DRAFT of a process created. Free apps requested by teachers are available within 24 hours of request. Staff requesting paid apps will

complete an app study with colleagues and review prior to district purchase.

- Create systems & processes for students to receive support for iPad repair and maintenance.
 - Repair, Maintenance, & Support
 - Library is the hub for all issues related to iPads. Repair tickets are put in by LMS staff to IT for screen repairs. Basic fixes are handled by LMS, LMS paras, or members of the iTeam.
 - LMS & Student iTeam is available in the library space during the day to support staff and students.
 - LMS & Student iTeam are scheduled to co-teach with LMS on apps such as Explain Everything and iMovie. iTeam students also made presentations to staff on Nov. 7.
- Monitor & assess; identify strengths and challenges in collaboration with administration & building-based committee.
 - Assessment
 - On-going work with DHS administration, LMS staff, IT, and Director of Instructional Technology

Develop and pilot a new teacher/administrator evaluation platform that supports the inclusiveness of data in a meaningful form:

- Identify a small group of administrators and teachers to pilot new T-Eval platform under development; meet with developers of the platform.
 - Software review of new teacher evaluation system
 - Pilot group of administrators and teachers identified.
 - Meetings with the vendor have been on-going for review and feedback since Spring 2017.
 - October/November: Pilot administrators and teachers are completing goal-setting process in the new system and providing feedback.
 - Observation end of the system should be operational in December.

Continue to develop the Chromebook initiative in grades 4-8.

- Clarify curriculum goals in relation to the Chromebooks initiative (related to C & I goal).
 - PLC work for 2017-18
 - Focused on developing curriculum that incorporates new AALS and ISTE standards and new district-developed curricula.
- Implement district, building-based, & blended learning Professional Development to further support teacher learning and integration of technology in instructional practice; creating personalized learning environments for students.
 - Elementary & MS Technology PD
 - August Professional Development with Alice Keeler, guru of Google Apps for Education, was held at the middle school and included an open,

District Goals: Update November 2017

- afternoon session with staff involved in technology committees from around the district
- School-wide digital portfolio pilot started at middle school as an assessment tool
- Elementary/MS on-site trainings related to Newsela to support TC Units of Study, and new SS and Science curriculum with non-fiction text with ability to change lexile levels
- Trainings related to Dreambox & Raz Kids PD planned to support Math & Literacy work.

Adopt new Darien Public Schools Technology Plan for 2018-2021:

- Identify steering committee made up of school, board, and community stakeholders.
 - Committee membership to be determined in January 2018 in collaboration with BOE, CDSP, SEPAC, Central Office, and building administration
 - Start date in February 2018.
- Review current three-year plan document and progress to date; revise as needed.
 - Start planned for February 2018.
- Seek board review and adoption; submit to state Department of Education- May.
 - Plan to submit updated Technology Plan for board review in May 2018

Finalize the rollout of copy center with the transition to DHS and MMS:


- Provide staff with on-site professional development.
- Offer continued support to staff during transition.



DARIEN PUBLIC SCHOOLS
Finance Department

Memorandum

To: Dr. Dan Brenner, Superintendent of Schools
From: Michael E. Feeney, Director of Finance & Operations
Date: November 20, 2017
RE: Five-Year Financial Projection



The district maintains a five-year financial projection based on various assumptions concerning future revenue and expenditure expectations. The enclosed five-year financial projection has been prepared for review by breaking down the budget into five (5) distinct categories.

1. Personnel
2. Operations
3. Equipment
4. Fixed Costs
5. Revenues

The purpose of this five-year forecast is to provide a baseline fiscal snapshot for the Board of Education reflecting three years of historical revenues and expenditures while comparing the present fiscal year and forecasting out five additional fiscal years. The future assumptions are based on historical data, possible legislative changes, enrollment trends, staffing levels and the Board of Education approved goals and objectives.

The reader should remember that a forecast is somewhat like a painting of the future, which is based upon a snap shot of today that has been adjusted to reflect all known activities of the future along with certain assumptions and predictions of what may happen. In other words, it is a living document that becomes outdated once any additional information has come to light, which may introduce new known events or changes in assumptions for the future. As such, the five-year forecast is a good planning tool at best and will change periodically as updated information becomes available.

MEF/kcb

11.1.17
Estimated

#	Expenditures	Actual 2014/15	Actual 2015/16	Actual 2016-2017	Budget 2017-2018	Projections 2018-2019	Projections 2019-2020	Projections 2020-2021	Projections 2021-2022	Projections 2022-2023
				Unaudited	Budget					
1	Personnel	57,787,072	59,859,546	62,191,429	64,648,739	66,571,438	68,555,267	70,611,925	72,730,283	74,912,191
	% Change	3.10%	3.59%	3.90%	3.95%	2.97%	2.98%	3.00%	3.00%	3.00%
2	Operations	15,193,219	15,839,762	16,573,274	16,146,547	16,590,577	17,005,341	17,387,962	17,779,191	18,179,223
	% Change	17.01%	4.26%	4.63%	-2.57%	2.75%	2.50%	2.25%	2.25%	2.25%
3	Equipment-General	232,725	162,022	261,911	82,052	50,000	50,000	50,000	50,000	50,000
	Furniture Replacement	86,018	193,039	71,152	79,220	50,000	50,000	50,000	50,000	50,000
	Technology	605,452	597,306	753,754	824,575	624,575	600,000	600,000	600,000	600,000
		924,195	952,367	1,086,817	785,847	724,575	700,000	700,000	700,000	700,000
	% Change	26.21%	3.05%	14.12%	-27.69%	-7.80%	-3.39%	0.00%	0.00%	0.00%
4	Fixed Costs	18,741,625	18,279,943	18,058,367	18,217,725	19,208,086	20,744,733	22,404,312	24,308,678	26,374,916
	% Change	4.41%	-2.46%	-1.21%	0.88%	5.44%	8.00%	8.00%	8.50%	8.50%
	Grand Total	92,646,111	94,931,618	97,909,885	99,798,858	103,094,676	107,005,341	111,104,198	115,518,151	120,166,329
	% Change	5.62%	2.47%	3.14%	1.93%	3.30%	3.79%	3.83%	3.97%	4.02%
5	Revenue									
	Sum & Cont. Ed.	(806,338)	(577,712)	(657,975)	(587,000)	(587,000)	(589,935)	(592,885)	(595,849)	(598,828)
	Special Ed	(2,839,907)	(2,724,654)	(2,861,446)	(2,300,000)	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)
	ELP	(282,727)	(283,183)	(281,201)	(290,480)	(299,173)	(302,165)	(305,186)	(308,238)	(311,321)
	Parking & Activity Fee	(10,000)	(10,000)	(10,000)	(11,000)	(11,000)	(11,000)	(12,000)	(12,000)	(13,000)
	Summer Field Use	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,875)	(36,772)	(37,691)	(38,633)
	Finance	(190,275)	(190,785)	(196,413)	(201,322)	(206,355)	(211,514)	(216,802)	(222,222)	(227,777)
	Maintenance	(194,372)	(150,247)	(232,677)	(180,000)	(183,600)	(188,190)	(192,895)	(197,717)	(202,660)
	OPEB	(397,720)	(423,200)	(271,800)	(319,300)	(319,300)	(327,283)	(335,465)	(343,851)	(352,447)
	Total	(4,556,339)	(4,394,780)	(4,546,513)	(3,924,082)	(4,141,428)	(4,165,961)	(4,192,004)	(4,217,569)	(4,244,667)
	% Change	13.3%	-3.5%	3.5%	-13.7%	5.5%	0.6%	0.6%	0.6%	0.6%
	Net Budget	88,089,772	90,536,838	93,363,373	95,874,776	98,953,248	102,839,380	106,912,194	111,300,583	115,921,662
	% Change	5.25%	2.78%	3.12%	2.69%	3.21%	3.93%	3.96%	4.10%	4.15%

October 1st

Enrollment	Actual 2014/15	Actual 2015/16	Budget 2016-2017	Projections 2017-2018	Projections 2018-2019	Projections 2019-2020	Projections 2020-2021	Projections 2021-2022	Projections 2021-2023
Elementary*	2322	2339	2303	2280	2270	2260	2275	2295	2308
Middle School	1167	1166	1133	1123	1105	1147	1144	1124	1088
Darien High	1358	1354	1356	1378	1400	1392	1370	1372	1364
Total	4847	4859	4792	4781	4775	4799	4789	4791	4760
*Including ELP									
Elementary Sections	112	109	110	111	110	107	110	111	113
Potential Dev Growth							2	2	2
Potential Growth (Absorption)	-	-	-	-	5	8	6	5	5
Total Regular Sections	112	109	110	111	115	115	118	118	120
ELP Sections	6	8	8	8	8	8	8	8	8
Total Sections with ELP	118	117	118	119	123	123	126	126	128