# BOARD OF EDUCATION Darien, Connecticut

# REGULAR MEETING OF THE BOARD OF EDUCATION TUESDAY, MARCH 27, 2018

# PLACE: DARIEN PUBLIC SCHOOLS' ADMINISTRATIVE OFFICES MEETING ROOM 7:30 p.m.

# **TENTATIVE AGENDA**

1.	Call to Order	Mrs. Tara B. Ochman	7:30	p.m.
2.	Chairperson's Report	Mrs. Ochman	7:32	p.m.
3.	Public Comment*	Mrs. Ochman		
4.	Superintendent's Report	Dr. Dan Brenner	7:42	p.m.
5.	Approval of Minutes	Board of Education		
6.	Board Committee Reports	Mrs. Ochman		
7.	Presentations/Discussions:			
	a. School Resource Officers	Police Chief Raymond Osborne		
	<ul> <li>b. Presentation and Discussion.</li> <li>on Darien High School</li> <li>Second Semester Enrollment</li> <li>Distribution Report</li> </ul>	Mrs. Ellen Dunn		

\*Public Comments are limited to three minutes per individual and are designed to allow community members to inform the Darien Board of Education of their opinions and/or concerns. Where appropriate, community members are also encouraged to reach out to the school administration during regular school hours. There should be no expectation for dialogue on such public comments to take place at a regular public meeting, given that by law the Board may only discuss matters that are set forth on its agenda.

### **REGULAR MEETING OF THE BOARD OF EDUCATION TUESDAY, MARCH 27, 2018**

- 7. Presentations/Discussions (cont.):
  - c. Discussion and Possible..... Dr. Brenner/ Acceptance of Contemplated Mrs. Dunn Gift from Darien High School PTO
  - d. Presentation, Discussion and. Dr. Brenner/ Possible Approval of Mrs. Shelley Somers Middlesex Boston Field Trip
  - e. Presentation, Discussion and. Dr. Brenner/ Possible Approval of Mrs. Somers Middlesex Outdoor Overnight Field Trip
  - f. Update on Kindergarten..... Dr. Susie DaSilva Enrollment for 2018-2019
  - g. Discussion and Possible...... Dr. DaSilva Action on Elementary Parent Conference Days and January 2019 Professional Development Day for 2018-19 School Year
  - h. Tentative Recommendation... Dr. Brenner for Establishing 2018 Darien
     High School Graduation
     Date
- 8. Action Items
  - a. Personnel Items..... Ms. Marjorie Cion
    - i. Appointments
    - ii. Resignations/Retirements
- 9. Public Comment\*..... Mrs. Ochman
- 10. Adjournment..... Mrs. Ochman

<sup>\*</sup>Public Comments are limited to three minutes per individual and are designed to allow community members to inform the Darien Board of Education of their opinions and/or concerns. Where appropriate, community members are also encouraged to reach out to the school administration during regular school hours. There should be no expectation for dialogue on such public comments to take place at a regular public meeting, given that by law the Board may only discuss matters that are set forth on its agenda.

## APPROVED (as amended on March 14, 2018) REGULAR MEETING OF THE BOARD OF EDUCATION Tuesday, February 27, 2018

## PLACE: DARIEN PUBLIC SCHOOLS ADMINISTRATIVE OFFICES BOARD OF EDUCATION CONFERENCE ROOM 7:30 P.M.

#### BOARD MEMBERS PRESENT:

	Burke	Dineen	Hagerty- Ross	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Present	Х	Х	X	Х	Х		Х	Х	Х
Absent						Х			

#### **ADMINISTRATION PRESENT:**

Dr. Brenner, Dr. Da Silva, Ms. Klein, Mr. Feeney and Ms. Cion

AUDIENCE: Approximately 24

- 1. Call to Order
- 2. Chairperson's Report
- 3. Public Comment
- 4. Superintendent's Report
- 5. Approval of Minutes (attachments)

Mrs. Tara B. Ochman, Chair, at 7:40pm (0:00)

Mrs. Ochman, Chair, at 7:40pm (0:00)

Mrs. Ochman, Chair, at 7:41pm (0:01)

Dr. Dan Brenner at 7:41pm (0:01)

Board of Education at 7:49pm (0:09)

### MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION HELD ON TUESDAY, FEBRUARY 13, 2018:

# 1<sup>st</sup> Mr. Dineen

#### 2<sup>ND</sup> Ms. Hagerty-Ross

	Burke	Dineen	Hagerty-	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х		Х	Х	Х
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (8-0-0)** 

6. Board Committee Reports

Mrs. Ochman at 7:50pm (0:10)

## PRESENTATIONS AND DISCUSSIONS

7. Presentations/Discussions:

a. Discussion and Possible Acceptance of Contemplated Gift from Holmes PTO (attachment)

Dr. Brenner at 7:50pm (0:10)

## MOTION TO ACCEPT THE GIFT FROM THE HOLMES PTO:

### 1<sup>st</sup> Ms. McNamara

<b>2</b> <sup>ND</sup>	Mr.	Burke
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	Burke	Dineen	Hagerty-	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross			_			
Yes	Х	Х	Х	Х	Х		Х	Х	Х
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (8-0-0)** 

b. Discussion and Possible Acceptance of Contemplated Gift from Music for Youth (attachment)

Mr. Rick Sadlon/Dr. Brenner at 7:54pm (0:14)

## MOTION TO ACCEPT THE GIFT FROM MUSIC FOR YOUTH:

## 1<sup>st</sup> Ms. Ritchie

#### **2<sup>ND</sup>** Mr. Dineen

	Burke	Dineen	•••	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х		Х	Х	Х
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (8-0-0)** 

c. Update on Facilities Committee Work

9. Public Comment

10. Adjournment

Dr. Brenner at 7:56pm (0:16)

Ms. Ochman at 8:38pm (0:58)

Ms. Ochman at 8:38pm (0:58)

#### **MOTION TO ADJOURN:**

# 1<sup>st</sup> Ms. McCammon

# 2<sup>nd</sup> Mr. Burke

	Burke	Dineen	0,	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х		Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED UNANIMOUSLY (8-0-0)

Meeting adjourned at 8:38pm (0:58)

Respectfully Submitted,

Kathrine Stein, Secretary

# **Table #1 - Class Size Guidelines**

As a reminder of the historical decisions the Board has made concerning class size in a variety of areas, the following chart provides the guidelines by which the high school implements course enrollment decisions.

# Recommended Class Size Ranges:

	Range	s in:	18-22 18-22 18-22 18-22 18-22	ä	12-15 12-15 12-15 10-12		18-22 15-22 15-22 12-15 12-20 10-15 10-15 Room Capacity
The start of the s	Academic Area	300 and 400 level classes in:	English Foreign Languages Mathematics Science Social Studies	Comprehensive classes in:	English Mathematics Social Studies Science	Other classes in:	Physical Education Business and Computers Foreign Languages "parts" classes Art, Music, & Tech Ed <u>Exceptions:</u> Woodworking Music Ensembles

Figure 1         (Includes data for special education and academic support programs)           English English and academic support programs         # Sections         # minute state and managements         1 minute management         1 minute         1 minute management         1				Table #	<u> Iable #2 Mean Class Sizes</u>	n Class S	zes									
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		# Sections	# Enrolled	<10		15-19	20-24	>24	11-125	12-135	<b>13-14S</b>	14-155	15-165	16-17	17.10	U
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> 20 165	34	133	31	176	36	193	39	176	36	203	42	231	48	
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			Does no	ot inclu	de spec	tial edu	cation c	(Does not include special education or academic support)	emic su	pport)				
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Science	ო	m	4	S	2	2	æ	2	2	m	m	7	-	
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# DARIEN PUBLIC SCHOOLS

# **Contemplated Gift Form**

Gift intended for: (Check appropriate responses)	Person(s) or Group Offering Gift(s)
Hindley Holmes Ox Ridge	DHS Parents Association
Royle	Contact person-This may be a gift giver or a building administrator Name <u>Ellen Dunn</u>
Tokeneke	Address_DHS
Middlesex Middle School	Tele.
_XDarien High School	
District	Fax e-mail

<u>Description of proposed gift(s)</u>, including the form in which it (they) will be given (e.g. money, materials, services, etc.) and for what purpose(s). The description has to be sufficiently specific to allow administration to determine whether items 2, 3, or 4 of the guidelines specified in "Administration Regulation JG-Public Gifts to the Schools" apply.

The Darien High School Parents Association would like to contribute \$4,250 to support many of the activities that support the DHS Core Values and Beliefs and our Learning Expectations as follows:

LINK /9th grade orientation	\$ 750
China Exchange	\$1000
Advisory	\$ 500
Field trip scholarships	\$1500
Blue Wave Council	\$ 500
Total	\$4250

Please answer the following questions.	
Is the value of the gift(s) \$ 500.00 or more?XYes	No
Note: If the proposed gift involves donated materials or	
Services, please place an estimated dollar value	
on them.	

If your answer to the previous question is Yes, please check one of the following categories of value for the proposed gift(s):

500-1,000	5,000-10,000
1,000-2,000	10,000-15,000
2,000-3,000	15,000-20,000
3,000-4,000	20,000+
<u>X</u> 4,000-5,000	

## Do not write below this line

Status: Date received by Superintendent\_\_\_\_\_

Notes on actions by Superintendent of Schools-

Actions, if any, by the Board of Education-

Final disposition of the gift offer-

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15<sup>th</sup>. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

 Names of the Darien Public School staff initiating the proposal and responsible for the trip Shelley Somers

<u>b.</u> Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date: Oct. 10, 11, 12	Time:	5:30am 7:00pm	Destination:	Boston, MA	
Affected school time:	3 school days				_

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience. This year, we have endeavored to make the Boston trip an interdisciplinary experience. The 8<sup>th</sup> grade social studies curriculum focuses on American history. This trip supports and extends the classroom learning as students visit the geographic areas that will be referenced throughout the year. In addition, the English curriculum includes a unit on historical fiction, which is also reinforced by the trip. We have also added a stop at the Boston Museum of Science where students can explore green energy, sustainable resources, and, in the area of mathematics, ratio and proportion.

This year, we are proposing a three-day trip. Having chaperoned last year, I feel that our students were too tired to participate in and reflect upon the significance of many of the venues included in the itinerary.

<u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

The 8<sup>th</sup> grade social studies course begins with a study of the settlement of North America and the colonies in and around the Boston area. The trip will be reviewed with students during FLEX and an assembly will be held to review the itinerary and the expectations for behavior. All 8<sup>th</sup> grade students are eligible to attend, and participation is based on the submission of the necessary paperwork.

e. The exact modes and times of travel, as well as the exact housing arrangements.

Arrangements for the trip are being coordinated by Educational Travel Adventures. We will travel in motor coach buses, departing from MMMS at 5:30 on October 10 and returning at approximately 7:00pm on October 12. We will be staying at the Doubletree Boston North Shore.

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

**F2** 

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

f. Detailed daily time schedules of the agenda of activities.

The daily schedule has been arranged by Educational Travel Adventures and includes:

- Plimoth Plantation
- Boston Museum of Science with IMAX
- Salem Witch Museum
- Salem Witch Trials Memorial
- Tour of Fenway Park
- Visit to the Old North Church
- Visit to Paul Revere's House
- Tour of Harvard
- Ranger led program at Minuteman National Historic Park
- Quincy Market
- DJ/Dinner Dance Party
- Dinner and games at Dave and Busters/Woburn
- g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Staff/student ratio will be 1:10. The expected cost to students is \$550.00 for two nights and three days, compared to last year's cost of \$450.00 for one night and two days. No student will be denied access to the trip due to financial reasons. Accommodations will be made for students with any physical needs.

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

\$550 to be paid by student

Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services. The 8<sup>th</sup> grade teachers, administrator and special service staff serve as chaperones for the trip. Any 8<sup>th</sup> grade teachers who do not attend will serve as substitutes, providing instruction for students who choose not to attend.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
 The submission of a trip request, does <u>not</u>, in-and-of-itself, constitute any explicit or implied approval.
 No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
 The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

Shelley Somers 03/20/2018

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. Date

Signature of Trip Organizer

Signature of Principal

Date

			<u></u>		
	Approved	Not approved			
L			Signature of Superintendent/Designce	Date	

DARIEN PUBLIC SCHOOLS

SPECIAL FIELD TRIP REQUEST FORM

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

**F2** 

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15<sup>th</sup>. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

- <u>a.</u> Names of the Darien Public School staff initiating the proposal and responsible for the trip Shelley Somers
- b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date: C	Oct. 10, 11, 12	Time:	7:00am -1:30pm	Destination:	Pine Forest Camp, Greeley, PA
	school time:	3 school days			

- <u>c.</u> A description of the rationale for the trip, with special emphasis on the educational value of the experience. This program provides a series of age appropriate team building and SEL activities designed and organized by a senior lead facilitator and facilitated led Mountain Workshop counselors. The goal is to provide opportunities for students to work on empathy, peer relationship building, new student orientation and school climate.
- <u>d</u>. An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

Students and chaperones will have meetings prior to the trip to discuss expectations routines and an overview of the program. All 6<sup>th</sup> grade students are eligible and encouraged to attend. Participation is based on submission of the necessary paperwork, which will be distributed and explained during FLEX.

e. The exact modes and times of travel, as well as the exact housing arrangements.

Arrangements for the trip are being made through Mountain Workshop, with whom we plan our SEL and team building activities throughout the year. We will travel to the facility by motor coach buses. Students and chaperones will depart Middlesex on the morning of October 10 at approximately 7:00am and return to Darien at approximately 1:30pm on October 12. We will stagger bus arrival times to control traffic and student pick-up.

f Detailed daily time schedules of the agenda of activities.

The program includes ten main activities, evening activities and organized free time. Upon arrival, students gather for a meet and greet, introduction, and cabin move in. Over the next 3 days, students will take part in 1.5-hour rotations of team building activities and group challenges.

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

**F2** 

Note: This is a Type-On form. Click in informati	on cells and type or print and fill in with pen.
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g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Staff/student ratio will be 1:12. The expected cost will be approximately \$375.00 per student and will be paid by the families of participating students. No student will be denied access to the trip due to financial reasons. Accommodations will be made for students with any physical needs.

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Approximately 375.00 will be paid by the student.

<u>i</u> Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

Generally, the 6<sup>th</sup> grade teachers serve as chaperones for the trip. The remaining adults will be drawn from administration and special services, 6<sup>th</sup> grade teachers who do not attend will serve as substitutes and will provide instruction for the students who choose not to go on the trip.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.
No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

Signature o	of Trip Organizer		Date	Signature of Principal	Date
	Approved	1	Not approved		
				Signature of Superintendent Designee	Date

35 Leroy Avenue – P.O. Box 1167 – Darien, Connecticut 06820-1167 Tel: 203-656-7414 Email: sdasilva@darienps.org

To: Dan Brenner, Ph.D., Superintendent of Schools
From: Susie Da Silva, Ed.D., Assistant Superintendent for Curriculum and Instruction, K-12
Re: Update on Kindergarten Enrollment for the 2018-2019 School Year
Date: March 22, 2018

The chart below shows current kindergarten enrollment figures for the 2018-2019 school year. These figures are based off of school registrations as of March 20, 2018. The 2018-2019 budgeted sections for each school were determined as a result of the M&M study, historical data, as well as the class size guidelines identified below.

These figures are currently in line with our section projections, however, you will notice that Hindley continues to trend higher and Royle is trending lower than last year at this time. Kindergarten enrollment can vary and as a result we will continue to monitor enrollment closely and keep the Board of Education updated as we move toward late spring.

I look forward to answering any questions at the Board of Education meeting on March 27th.

#### Kindergarten Registration, March 2018

School	<u>Registrations</u> as of 2/10/17	Registrations as of 2/9/18	<u>Registrations</u> as of 3/1/17	Registrations as of 3/20/18	<u>Budgeted</u> <u>Numbers</u>	<u>Budgeted</u> <u>Sections</u> <u>2018-2019</u>	<u>Class Size Range</u>
Hindley	50	70	51	72	75	4	<u>71 18 <b>19-21</b> 22</u>
Holmes	55	57	62	59	74	4	<u>76</u> <u>62</u>
Ox Ridge	51	51	51	51	65	3	<u>61</u>
Royle	55	42	56	43	66	3	<u>70</u>
Tokeneke	54	57	58	59	75	4	
ELP	86	92	87	95			10 <b>12</b> 15

# 2018-19 Darien School District Calendar (Adopted by the Board of Education on May 23, 2017) (Proposed Amended Calendar 3/27/2018)

		July	7		
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

	Aug	gust	(2)		
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27*	<b>28</b> *	<u>29</u>	30	31	

23, 24 New Staff Orientation 27, 28 Professional Development 29 Teacher Work Day

30 Students Return

November (19)								
			_	1	2			
	5	6*	7	8	9			
	12	13	14	15	<b>16^</b>			
	19	20	<u>21 </u>	22	23			
	26	27	28	29	30			

 6 Professional Development
 16 Professional Learning Communities – High School
 21 Early Dismissal
 22 & 23 Thanksgiving Recess

	Μ	arch	(21	)
				1
4	5	6	7	8^
11	12	13	14	15
18	19•	20•	21•	22•
25	26	27	28	29

8 Protessional Learning Communities – High School 19-22 Elementary Parent Conferences

December (15)								
3	4∙	5∙	6•	7∙				
10	11	12	13	14^				
17	18	19	20	<u>21 </u>				
24	25	26	27	28				
31					•			

4-7 Elementary Parent Conferences 14 Professional Learning

Communities – High School 21 Early Dismissal

24-31	Holida	y Recess

		Ар	ril (	17)		
	1	2	3	4	5	
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26^	
	29	30				
1	5-19	Sprin	g Rec	ess		

15-19 Spring Recess 19 Good Friday 26 Professional Learning Communities – High School

September (17)								
	3	4	5	6	7			
			12					
	17	18	19	20	21^			
	24	25	26	27	28			

3 Labor Day

10 Rosh Hashanah

19 Yom Kippur

21 Professional Learning Communities – High School

	J	Janı	iary (	(20)	)	
		1	2*	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		
1	Holic	lav Re	cess			

1 Holiday Recess

2 Professional Development 21 Martin Luther King Jr. Day

21 Martin Luther King Jr. Day

		Ма	ay (2	22)		
			1	2	3	
	6	7	8	9	10^	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30	31	
41	Draf		nalla	ormin	-	

10 Professional Learning Communities – High School 27 Memorial Day

	F	ebr	uary	/ (14	l)
					1^
	4	5	6	7	8
	11	12	13	14	15*
	18	19	20	21	22
	25	26	27	28	
1	Profe	esion	al I pa	rnina	

October (23)

17 18

24

5

12

19

25 26^

1

8

15 16

22

29

2 3 4

9 10 11

23

30 31

26 Professional Learning Communities – High School

Communities – High School

15 Professional Development

18 Presidents' Day

19 - 22 February Recess

		Jur	1e (*	10)		
	3	4	5	6	7	
	10	11	12	13	<u>14 </u>	
	<u>17</u>	18	19	20	21	
	24	25	26	27	28	
1	24 <b>4 Sch</b>					

14 School ends for students
17 Teacher Work Day

Note #1: If schools are closed due to weather, additional days will be added to the end of the school year. Regarding High School graduation, by State law, after April 1<sup>st</sup>, Boards of Education are permitted to establish a graduation date. Therefore, the Board of Education will make that determination at its first regular April, 2019 meeting.

Code: \_| Early Dismissal (11/21, 12/21, 6/14); \* Staff Development Days; No School for Students; \_ Teacher Work Day; ^Professional Learning Communities for High School Only – (9/21, 10/26, 11/16, 12/14, 2/1, 3/8, 4/26, 5/10); Elementary Parent Conference Days (12/4, 12/5, 12/6, 12/7; 3/19, 3/20, 3/21, 3/22)