3:37pm RECEIVED OCT 1 4 2016 TOWN CLERK'S OFFICE DARIEN CT.

Board of Education Darien, Connecticut

TUESDAY, OCTOBER 18, 2016 SPECIAL MEETING OF THE BOARD OF EDUCATION

PLACE: DARIEN PUBLIC SCHOOLS' ADMINISTRATIVE OFFICES 2nd FLOOR CONFERENCE ROOM 6:30 P.M.

- 1. Call to order
- 2. Executive session for the purpose of discussing attorney/client communication
- 3. Adjourn to public session

REGULAR MEETING OF THE BOARD OF EDUCATION TUESDAY, OCTOBER 18, 2016

PLACE: DARIEN PUBLIC SCHOOLS' ADMINISTRATIVE OFFICES MEETING ROOM 7:30 P.M.

TENTATIVE AGENDA

1.	Call to Order	Mr. Michael A. Harman	7:30 p.m.
2.	Chairperson's Report	Mr. Harman	
3.	Public Comment	Mr. Harman	
4.	Superintendent's Report	Dr. Dan Brenner	7:45 p.m.
5.	Approval of Minutes	Board of Education	
6.	Board Committee Reports	Mr. Harman	

REGULAR MEETING OF THE BOARD OF EDUCATION TUESDAY, OCTOBER 18, 2016

- 7. Presentations/Discussions:
 - a. Curriculum Update SRBI ... Dr. Susie Da Silva
 - b. Update on Chromebook 1:1.. Mr. Marc Marin Initiative
 - c. Discussion and Possible.....Mr. Richard Sadlon Acceptance of Contemplated Gifts from Darien Music for Youth
 - d. Further Discussion on.....Ms. Marjorie Cion/ Proposed Class Size Dr. Brenner Guidelines
 - e. Presentation of Student......Mrs. Ellen Dunn/ Distribution (Class Size) Ms. Shelley Somers Reports for the High School and Middlesex Middle School
 - f. Further Discussion and..... Dr. Da Silva/ Possible Action on Mrs. Dunn/ Proposed High School and Ms. Somers Middle School Field Trips
 - g. Report on Reimagining...... Dr. Da Silva/ High Schools Mrs. Dunn
 - h. Presentation of October......Mr. Michael Feeney 1st District Enrollment Report and Projections
 - i. Further Review and Dr. Brenner Possible Action on Proposed 2017-2018 Budget Calendar
 - j. Discussion of 2017-2018..... Dr. DaSilva Consolidated Grant

REGULAR MEETING OF THE BOARD OF EDUCATION TUESDAY, OCTOBER 18, 2016

8. Action Items

	а.	Personnel Items i. Teacher/Administrator Appointments ii. Resignations	Ms. Marjorie Cion	9:30 p.m.
•	Public C	Comment	Mr. Harman	
	Adjourn	ment	Mr. Harman	

DB:nv

10.

9.

APPROVED REGULAR MEETING OF THE BOARD OF EDUCATION Tuesday, September 20, 2016

PLACE: DARIEN PUBLIC SCHOOLS ADMINISTRATIVE OFFICES BOARD OF EDUCATION CONFERENCE ROOM 7:30 P.M.

BOARD MEMBERS PRESENT:

	Burke	Dineen	Hagerty- Ross	Harman	Martens	McNamara	Stein	Sullivan	Zuro
Present	✓	✓	√	\checkmark	\checkmark	✓	\checkmark		\checkmark
Absent								\checkmark	

ADMINISTRATION PRESENT:

Dr. Brenner, Dr. DaSilva, Ms. Klein, Ms. Cion, and Mr. Feeney.

AUDIENCE: Approximately 25

- 1. Call to OrderMr. Harman, Chair, at 7:32 p.m. (0:00)
- 2. Chairperson's Report Mr. Harman at 7:32 (0:00)
- 3. Public Comment None Mr. Harman at 7:32 (0:00)
- Superintendent's Report Dr. Brenner at 7:32 (0:00)
 Student Presentation Chromebook Demonstration by Fifth Graders from Tokeneke School
- 5. Approval of Minutes (Attachment)

Board of Education at 7:52 (0:20)

MOTION TO APPROVE THE MINUTES OF THE SPECIAL MEETING AND EXECUTIVE SESSION HELD ON SEPTEMBER 6, 2016:

1st Ms. Hagerty-Ross

2nd Ms. Zuro

	Burke	Dineen	•••	Harman	Martens	McNamara	Stein	Sullivan	Zuro
			Ross						
Yes			\checkmark	\checkmark		✓			\checkmark
No									
Abstain	\checkmark	\checkmark			\checkmark		\checkmark		

Result - Motion passed Unanimously (4-0-4)

MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 6, 2016: 1st Ms. Hagerty-Ross

2nd Mr. Dineen

	Burke	Dineen	•••	Harman	Martens	McNamara	Stein	Sullivan	Zuro
			Ross						
Yes		✓	\checkmark	\checkmark		✓			\checkmark
No									
Abstain	\checkmark				\checkmark		\checkmark		

Result - Motion passed Unanimously (5-0-3)

6. Board Committee Reports

Mr. Harman at 7:54 (0:22)

PRESENTATIONS AND DISCUSSIONS

7. Presentations a. Update/Report on SBAC, CAPT, and CMT Results (Attachment) b. Update on District Enrollment (Attachment) c. Review of Board of Education Policy 6510 on Class Size (Attachment) d. Further Discussion and Possible Action on Board Master Agenda for August 2016 - January 2017 (Attachment) 7. Presentations Mr. Marin at 7:54 (0:22) Mr. Marin at 7:54 (0:22) Dr. DaSilva at 8:10 (0:38) Dr. DaSilva at 8:10 (0:38)

MOTION TO APPROVE THE BOARD MASTER AGENDA FOR AUGUST 2016 - JANUARY 2017 1st Ms. Stein

2nd Mr. Dineen

	Burke	Dineen		Harman	Martens	McNamara	Stein	Sullivan	Zuro
			Ross						
Yes	✓	✓	✓	\checkmark	\checkmark	✓	\checkmark		✓
No									
Abstain									

Result - Motion passed Unanimously (8-0-0)

8. Action Items

ACTION ITEMS

Ms. Cion at 8:27 (0:55)

- Action Items
 - a. Personnel Items i. Teacher Appointments
 - ii. Resignations
 - (Attachment)

MOTION TO ADOPT THE PERSONNEL ITEMS AS OUTLINED IN THE MEMO DATED SEPTEMBER 20, 2016: 1st Mr. Dineen

2nd Ms. Zuro

	Burke	Dineen	Hagerty- Ross	Harman	Martens	McNamara	Stein	Sullivan	Zuro
Yes	✓	✓	\checkmark	\checkmark	√	✓	\checkmark		✓
No									
Abstain									

Result - Motion passed Unanimously (8-0-0)

b. Appointment of Impartial Hearing Officer for the 2016 - 2017 School Year, as Needed Ms. Cion at 8:27 (0:55)

MOTION TO APPROVE THE APPOINTMENT OF AN IMPARTIAL HEARING OFFICER FOR THE **2016 - 2017** SCHOOL YEAR, AS NEEDED:

- 1st Mr. Burke
- 2nd Ms. McNamara

	Burke	Dineen	Hagerty-	Harman	Martens	McNamara	Stein	Sullivan	Zuro
			Ross						
Yes	\checkmark	✓	\checkmark	√	\checkmark	✓	✓		✓
No									
Abstain									
-			-	. (2 2 2)					

Result - Motion passed Unanimously (8-0-0)

9. Public Comment - None

Mr. Harman at 8:29 (0:57)

10. Adjournment

Mr. Harman at 8:29 (0:57)

MOTION TO ADJOURN:

1st Mr. Martens

2nd Ms. Hagerty-Ross

	<u> </u>								
	Burke	Dineen	Hagerty-	Harman	Martens	McNamara	Stein	Sullivan	Zuro
			Ross						
Yes	✓	✓	\checkmark	\checkmark	✓	✓	\checkmark		✓
No									
Abstain									

Result - Motion passed Unanimously (8-0-0)

Meeting adjourned at 8:30 p.m. (0:58).

Respectfully submitted,

Sarah Schneider Zuro Secretary

DARIEN PUBLIC SCHOOLS

Contemplated Gift Form

Person(s) or Group Offering Gift(s)
Irene Trautmann
Darien Music for Youth
4 Laurel Lane
Darien, CT 06820
Contact person-This may be a
gift giver or a building administrator
Name: <u>Richard Sadlon</u>
Address: Director of Music
Tele.: 203-655-3981 ext: 2329
Fax
e-mail RSadlon@darienps.org

<u>Description of proposed gift(s)</u>, including the form in which it (they) will be given (e.g. money, materials, services, etc.) and for what purpose(s). The description has to be sufficiently specific to allow administration to determine whether items 2, 3, or 4 of the guidelines specified in "Administration Regulation JG-Public Gifts to the Schools" apply.

The Darien Music for Youth organization has generously offered to donate funds in the amount of \$3,000.00 to support and sponsor a performance of the U.S. Coast Guard Band at Darien High School at 7:00 p.m. on Monday, February 13, 2017. This concert performance will be promoted throughout the schools and the community and admission will be free and open to the public. Admission is free of charge, but a ticket will be required for admission. There is a probability of after school workshops on various instruments open to all of the instrumental music students in the district. We thank the Music for Youth organization for this gift to our school music programs and to the community of Darien.

Please answer the following questions.

Is the value of the gift(s) \$ 500.00 or more? <u>X</u>Yes <u>No</u> Note: If the proposed gift involves donated materials or services please place an estimated dollar value on them.

If your answer to the previous question is Yes please check one of the following categories of value for the proposed gift(s):

500-1,000	5,000-10,000
1,000-2,000	10,000-15,000
2,000-3,000	15,000-20,000
<u>X</u> 3,000-4,000	20,000+
4,000-5,000	

Do not write below this line

Status: Date received by Superintendent_____

Notes on actions by Superintendent of Schools-

Actions, if any, by the Board of Education-

Final disposition of the gift offer-

DARIEN PUBLIC SCHOOLS

Contemplated Gift Form

Gift intended for: (Check appropriate responses)	Person(s) or Group Offering Gift(s)
	Irene Trautmann
XHindley	Darien Music for Youth
XHolmes	4 Laurel Lane
X Ox Ridge	Darien, CT 06820
	Contact person-This may be a
	gift giver or a building administrator
XRoyle	Name: Richard Sadlon
,	Address: Director of Music
<u>X</u> _ Tokeneke	
Middlesex Middle School	<u> </u>
	Tele.: 203-655-3981 ext: 2329
Darien High School	
	Fax.
District	e-mail RSadlon@darienps.org

<u>Description of proposed gift(s)</u>, including the form in which it (they) will be given (e.g. money, materials, services, etc.) and for what purpose(s). The description has to be sufficiently specific to allow administration to determine whether items 2, 3, or 4 of the guidelines specified in "Administration Regulation JG-Public Gifts to the Schools" apply.

The Darien Music for Youth organization has generously offered to donate funds in the amount of \$4,000.00 to support a cultural enrichment assembly program for all of the students at all five elementary schools. A small ensemble of musicians and actors associated with the New Paradigm Theater Group will present an age appropriate program about the life and music of Mozart in order to support the Music Department's annual curricular focus theme, "Mozart & Friends." The in-school assemblies will be scheduled at the elementary schools pending the approval of this proposal.

Please answer the following questions.

Is the value of the gift(s) \$ 500.00 or more? __X_Yes ____No Note: If the proposed gift involves donated materials or Services, please place an estimated dollar value on them. If your answer to the previous question is Yes, please check one of the following categories of value for the proposed gift(s):

500-1,000	5,000-10,000
1,000-2,000	10,000-15,000
2,000-3,000	15,000-20,000
3,000-4,000	20,000+
<u>X</u> 4,000-5,000	

Do not write below this line

Status: Date received by Superintendent_____

Notes on actions by Superintendent of Schools-

Actions, if any, by the Board of Education-

Final disposition of the gift offer-

Proposed Class Size Guidelines

Grade Levels	Current	Proposed
К-1		
Low End	19	18
Optimal	20-22	19-21
High End	23	22
2-3		
Low End	20	19
Optimal	21-24	20-22
High End	25	23
4-5		
Low End	21	20
Optimal	22-25	21-23
High End	26	24
6-12		
Low End		Below 18
Optimal		18-22
High End		23-25

Darien High School

Table #1 - Class Size Guidelines

As a reminder of the historical decisions the Board of Education has made concerning class size in a variety of areas. The following chart provides the guidelines by which the high school implements course enrollment decisions.

<u>Recommended Class Size Ranges:</u> <u>Academic Area</u>	<u>Range</u>
300 and 400 level classes in:	
English	18-22
Foreign Languages	18-22
Mathematics	1 8-22
Science	18-22
Social Studies	18-22
Exceptions:	
World Literature Seminar	12-15
AP Courses	10-20
200 level classes in:	
English	12-15
Mathematics	12-15
Social Studies	12-15
Science	10-12
Other classes in:	
Physical Education	18-22
Business and Computers	15-22
Foreign Languages "parts" classes	12-15
Art, Music, & Tech Ed	12-20
Exceptions:	-
Woodworking	10-15
Music Ensembles	Room Capacity

	Proposed Field Trips - High School	
<u>Event</u>	Date	Location
Yale University Model Congress	December 1-4, 2016	Yale, New Haven
Harvard Model United Nations	January 26-29, 2017	Boston, MA
No. Amer. Invitational Model UN Conference	February 16-19, 2017	Washington, DC
Harvard Model Congress Conference	February 22-26, 2017	Boston, MA
Ski Trip to Stowe, VT	March 10-12, 2017	Stowe, VT
Eagle Model UN Conference	March 17-19, 2017	Boston, MA
Shell Eco-Marathon	April 26-30, 2017	Detroit, MI
DECA International Career Development Conference	April 26-29, 2017	Anaheim, CA
National Quiz Bowl Championships	May 26-28, 2017	Atlanta, GA

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, or Outside the

U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. <u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

<u>Special Trips</u> (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

- a. Names of the Darien Public School staff initiating the proposal and responsible for the trip Bruce Clarke, DHS History Dept. and Model Congress Advisor
- b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date: Dec 1-Dec 4	Time:	Depart Dec 1, 3pm	Destination:	Yale U. Model Congress in New Haven
Affected school time:	Friday Dec 2 E-day	coverage needed (Peri	ods 1, 2, 6 and	7)

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

Each year dozen of schools from around the northeast send delegations from their Model Congress Clubs to Yale for the oldest Model Congress event for high school youth in the country. The event teaches students about working together to achieve useful laws through dialogue and negotiation. Fundamentally, this is a hands-on activity spread over 3 days that gives an unparalleled opportunity to explore how democracy works in our country.

This is our FIFTH Year attending this conference.

<u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

Model Congress meetings every Wed 2:30-3:30 help prepare students learn how to pass bills and speak publically for what they hope to achieve through passing student written "bills".

- e. The exact modes and times of travel, as well as the exact housing arrangements. Students will be expected to get a ride with a parent or guardian to the Yale Model Congress headquarters at the Omni Hotel, where we will have reserved rooms for three nights. Students can share rooms, up to 4 to a room. They will return by pick up by parent on Sunday after 1:30pm when the Yale event adjourns
- f. Detailed daily time schedules of the agenda of activities.

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, or Outside the

F2

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Thursday, December 13:00 PM-6:00 PMRegistration, Omni York Room, Omni Hotel, New Haven, CT7:00 PM-9:00 PMOpening Ceremonies, Omni Grand Ballroom9:00 PM-11:30 PMCommittee Session #110:00 PM-10:30PMFaculty Meeting12:30 AMCurfew

Friday, December 2	
9:00 AM	Yale Information Session, Admissions Office
11:00 AM	Yale Day Speaker
2:00 PM-5:00 PM	Committee Session #2
5:00 PM-7:00 PM	Dinner Break
7:00 PM-9:15 PM	Full Session #1
9:30 PM-11:30 PM	Delegate Dance
11:00 PM-11:30 PM	Faculty Meeting
12:30 AM	Curfew

Saturday, December 3

12130 PM-12:30 PM	Lunch Break
12:30 PM-2:30 PM	Committee Session #3
3:00 PM-5:00 PM	Full Session #2
5:00 PM-8:30 PM	Dinner Break
9:00 PM-10:00 PM	Faculty Meeting
9:00 PM-11:30 AM	Committee Session #4
12:30 AM	Curfew

Sunday, December 4

9:30 AM-12:00 PM	Full Session #3
12:15 PM-1:30 PM	Closing Ceremonies

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP **REQUEST FORM** Trips Beyond 500 Miles, or Outside the

U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

transportation, accommodations or unique modifications for students with disabilities.

The final cost per student depends on how many students actually sign up. But based on previous years here is a breakdown of Costs:

Per student fee : \$90 registration fee+ \$50 dinners fee + \$205 per night room. With 4 females in 1 room and 5 males in 2 rooms, its about \$66/ night x 3 nights =198 + reg and food fees = \$333. However, the delegation has a \$100 fee and the advisor's room, parking and food will be paid for too by the students. adding about \$810 spread amongst the students attending. If 9 students attend, their cost would be \$425 each. I estimate a cost of \$400-450 per student depending on numbers.

h. Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Students pay their own way.

i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

Sub needed for Dec 2 only.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur. The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval. No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures. The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

Signature of Trip Organizer

Signature of Superintendent/Designee

Date

(11.19.14) DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REOUEST FORM F2 Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710) Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. Planning Requirements: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained. Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) - The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following: Names of the Darien Public School staff initiating the proposal and responsible for the trip <u>a.</u> Cabrora - DHS History Department Dennis Model UN Advisor Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as b. potential conflicts with major school events or standardized testing. Date: 1/20/17 - 1/29/17 Time: all day + evening Destination: Boston, MA Affected school time: 1/26/17 Thursday 1/21/17 Friday A description of the rationale for the trip, with special emphasis on the educational value of the experience. <u>c.</u> See the attachments An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for d. students. This must also include a description of which students are eligible for the trip and how students will be selected to participate. Harvard Model UN Conference - details attached The exact modes and times of travel, as well as the exact housing arrangements. е. attachment See Detailed daily time schedules of the agenda of activities. <u>f.</u> see attachment

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

F2

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

attachment See

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

affectment Gee

i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

attaching. See

Organizers must be aware that school budget development occurs a year in advance, so requests for funding Π must be made during budget development in the fall preceding the school year in which the event is to occur. \Box The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval. No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures. The field trip organizer must notify the school nurse of the field trip date, destination, and a list of the \square students participating in the trip. Signaty e of Trip Signature of Principal \square Approved Not approved Signature of Superintendent/Designee Date

(F2) Field Trip Request Form Beyond 500 miles (2)

Harvard Model UN

٠

C. Model UN conferences allow students to participate in a simulation of the actual United Nations. Students take on the role of diplomats from around the world and attempt to solve some of the world's most pressing problems. Participants become better writers, researchers, debaters, public speakers and negotiators.

D. The Model UN Club meets every Thursday after school to discuss international affairs, debate, write resolutions, practice public speaking, and build consensus around solving international problems. Students who are regular participate in the club activities regularly and are in good academic standing are eligible to go on the trip.

E. Travel and housing arrangements: Students will travel via bus to Boston, MA and stay at the Sheraton Boston. The conference will take place at the Sheraton Boston.

F. Schedule of Activities: January 26, 2017 - January 29, 2017

(See attachment for details)

G. Expenses:

Student Conference fees: \$150

Transportation: \$200

Hotel: \$650

Total: \$900

H. Sources of Funding:

Students will be responsible for the cost of the trip and all expenses incurred as a result of the travel and overnight stay. The Model UN Club plans on holding bake sales and other fundraisers to help defray the cost of the the trip.

I. Cost to DPS:

The cost to the district would be the cost of a substitute for Thursday, January 26 and Friday, January 27th.

💡 59 Shepard St. Box 205 Cambridge, MA 02138 🕓 +1 (617) 398-0772 📓 info@harvardmun.org (mailto:info@harvardmun.org)



WELCOME TO HMUN 2017

CONFERENCE COUNTDOWN

124	14	6	57
Days	Hours	Minutes	Seconds

LOGIN HERE (http://munbase.harvardmun.org/)

Dear Delegates and Faculty Advisors,

I am thrilled and honored to invite you to apply to the sixty-fourth session of Harvard Model United Nations, to be held from **Thursday**, **January 26**, **to Sunday**, **January 29**, **2017** in Boston's famous Back Bay neighborhood. Come January, more than 3,200 delegates and their faculty advisors will gather to address some of the world's most pressing challenges. Together with our staff of over 200 Harvard University undergraduates, delegates will experience the challenges and thrills of international diplomacy by assuming the roles of UN representatives and other international decision-makers.

At our sixty-third session, delegations in attendance hailed from over 40 countries. From the high-level policy discussions in the Disarmament and International Security Committee to the fast-paced crisis breaks in the historical Manhattan Project meeting, delegates at our most recent session spent four days immersed in an exciting and realistic simulation of the United Nations. I could not be more excited to bring the unparalleled level of substantive excetlence that HMUN is renowned for to our sixty-fourth session!

Registration for our sixty-fourth session is now open! Registration information, along with other important dates and deadlines, can be found on the Information (involve.php) tab of our website. Our regular registration deadline is on October 5, 2016 and applications are reviewed on a rolling basis. You can access our online conference management system by clicking here (http://munbase.harvardmun.org/).

As always, please do not hesitate to contact us with any questions or concerns. The entire staff of HMUN 2017 and I are committed to creating a dynamic and educational opportunity for high-school students from around the world, and I sincerely hope that you will consider joining us!

Sincerely,

set himerker

Victor J. Kamenker Secretary-General Harvard Model United Nations 2017

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(11.19.14) DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, of Outside the U.S. (Board of Education Policy 6710) Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. Planning Requirements: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained. Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) - The request must be M submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following. Names of the Darien Public School staff initiating the proposal and responsible for the trip <u>a.</u> Dennis Cabrera - DHS History Department model un advisor Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as b. potential conflicts with major school events or standardized testing. Date: 2/16/17 - 2/19/17 Time: full day revening Destination: Washington DC Affected school time: No School time affected A description of the rationale for the trip, with special emphasis on the educational value of the experience. <u>C.</u> See the attached sheets for the other information required An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for <u>d</u>. students. This must also include a description of which students are eligible for the trip and how students will be selected to participate. North American Invitational Model UN Conference Grougetown University, Washington DC (see attached) The exact modes and times of travel, as well as the exact housing arrangements e. see attachments Detailed daily time schedules of the agenda of activities. f. are attack a conto

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM $\mathbb{P}2$ Trips Beyond 500 Miles, of Outside the U.S. (Board of Education Policy 6710) Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. Precise overall financial information with a break down by categories of expenses. Include any staffing <u>g.</u> transportation, accommodations or unique modifications for students with disabilities. attachments See Precise explanation of the sources of funding as it will be apportioned to the students; district funds; grants <u>h.</u> fund raising, etc. attachments See Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher <u>i.</u> release time, special education supports, follow-up tutoring, special materials, or any other items or services Organizers must be aware that school budget development occurs a year in advance, so requests for funding \Box must be made during budget development in the fall preceding the school year in which the event is to occur. The submission of a trip request, does not, in-and-of-itself; constitute any explicit or implied approval No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures. The field trip organizer must notify the school nurse of the field trip date, destination, and a list of the students participating in the trip. 9/23/16 Stenature of Trip Organizer Signature Π Approved Not approved Signature of Superintendent/Designee Date

C. Model UN conferences allow students to participate in a simulation of the actual United Nations. Students take on the role of diplomats from around the world and attempt to solve some of the world's most pressing problems. Participants become better writers, researchers, debaters, public speakers and negotiators.

D. The Model UN Club meets every Thursday after school to discuss international affairs, debate, write resolutions, practice public speaking, and build consensus around solving international problems. Students who are regular participate in the club activities regularly and are in good academic standing are eligible to go on the trip.

E. Travel and housing arrangements: Students will travel via bus to Washington DC and stay at the Washington DC Hilton. The conference will take place at the Hilton.

F. Schedule of Activities:

Thursday, February 16

Time Event Location

9:00 a.m. – 5:00 p.m.	Conference Registrati	on International Terrace	
5:00 p.m. – 8:30 p.m.	Late Registration	International Terrace	
3:00 p.m. – 3:45 p.m.	Presentation: Basics o	f Parliamentary ProcedureMonroe	
4:45 p.m. – 5:30 p.m	Presentation: Basics o	Parliamentary ProcedureMonroe	
5:45 p.m. – 6:30 p.m.	Presentation: Basics of	f Crisis Committees Monroe	
7:15 p.m. Doors of	Open for Opening Cerer	nonies International Ballroom	
7:30 p.m. – 8:45 p.m.	Opening Ceremonies	International Ballroom	
9:15 p.m. – 11:30 p.m.	Committee Session I	Various Committee Rooms	
10:00 p.m. – 11:00 p.m. Moderator Meeting (Required) International Terrace			
12:00 a.m. Curfew			
Friday, February 17			
Time Event Location	า		
8:00 a.m. – 12:30 p.m. Various Programming Activities D.C. Metro Area			
10:00 a.m. – 12:00 p.m.	Opportunities Fair	International Terrace	

Our Mission

The North American Invitational Model United Nations (NAIMUN) conference is one of the oldest UN simulations for high school students in the world. Since 1963, the conference has been a forum where young students come from around the world. **Three thousand high schools students** convene for four days to explore various problems of the world and seek solutions through discussion, negotiation, and debate. Students simulate roles as delegates to the United Nations from a particular nation and serve as representatives of that country's policies. Students at NAIMUN are pushed to heighten their understanding of the international system through **39 mini-simulations**, ranging from standard committees like the UN General Assembly and the Security Council to crisis simulations of various regional organizations, national cabinets, corporate boards, and political organizations.

The conference is organized by the **Georgetown International Relations Association**, **Inc. (GIRA)**, a non-profit organization that seeks to design meaningful exchanges that inspire, educate, and empower the next generation of leaders in government, business, and international affairs. NAIMUN is staffed and managed by over **200 undergraduate students from Georgetown University**, all of whom have keen interest and substantial understanding of international relations.

Our Mission

. . .

For a conference of its size in a Model UN world now increasingly dominated by for-profit companies and large, hierarchical organizations, NAIMUN is unique in that all aspects of the conference – from the committee experience to the programming – are run by students for the benefit of their peers. We endeavor to provide competitive simulations and rigorous substance without losing sight of the educational and bridge-building value of Model UN as an activity. Ultimately NAIMUN belongs not only to the conference executives and GIRA, but also to the 3,200+ delegates, 200+ general staffers, and 300+ moderators who continue to make it the finest MUN conference in the world. It is this collective spirit that has guided NAIMUN over the past 50 years and will continue to drive it in the future.

Our Core Values

Secretary-General Garrett Williams and Executive Director Halle Hagan hope to build on NAIMUN's five decades of excellence by adapting the conference to the character of the contemporary Model UN circuit, while staying true to GIRA's and NAIMUN's history and mission.

Unparalleled Substantive Rigor and Innovation: With over 3,200 of the best delegates from around the United States and the world, NAIMUN has been called the "high school championship" of the Model UN circuit, a reputation earned through years of substantive excellence. NAIMUN LIV will continue to outperform its peer conferences by providing rigorous and innovative simulations that challenge delegates and foster thought-provoking debate. Going beyond traditional assemblies and cabinets, a large number of non-traditional forums, corporate boards, and domestic bodies push the boundaries of MUN and will force delegates to confront the changing nature of international politics today.

Student Empowerment: We believe that every student who comes to NAIMUN should walk away more proficient in the critical 21st century skills of public speaking, leadership, and writing. The staffers are relentless in this pursuit, striving to ensure that every delegate gets to speak, that every student can guide discussion and lead, and most importantly, that every delegation has the

opportunity to contribute. Because these abilities are incredibly important, the weekend is used to sharpen every delegate's skills to the best of each committee's potential, be it speaking in front of hundred in a large General Assembly, or leading by forging consensus in a small crisis committee. NAIMUN is so much than a run-of-the-mill Model UN conference because it, along with its parent organization GIRA, actively goes above and beyond the call of duty to see the success and empowerment of all attendees.

Inclusion for All Delegates: NAIMUN LIV will counter the growing tendency in the high school circuit towards ruthless competitiveness by reaffirming the core educational values of Model UN. The aim of the NAIMUN simulation is not personal or collective glory, but rather the heightening of understanding of the international system from both political and legal perspectives, and the enrichment of negotiation, judgment, and problem-solving skills. Improved instructional materials and dedicated training for crisis will ensure that even first time delegates feel involved, supported, and appreciated. A reformed awards policy and improved chair training will encourage delegates to compete on the substance of their arguments. Finally, improved outreach and support for local, West Coast, and international schools will promote diversity of opinion and ensure that all delegates feel welcome at NAIMUN and in Washington, whether they come from Silver Spring, San Francisco, or Shanghai.

Integrating Technological Changes: NAIMUN LIV will continue to build upon the use and integration of technology both before and during conference. Whether using technology preconference to connect delegates and Georgetown staffers, or in-conference to increase opportunities for engagement in larger committees or advance the crisis elements in smaller committees, NAIMUN LIV hopes to stay ahead of the curve technologically.

Carpe Diem (Seizing the Day): NAIMUN is situated in the heart of Washington D.C., which means that all students are provided the chance to explore firsthand the greatness of our nation's capitol. As in years past, NAIMUN LIV will seize this opportunity and offer unparalleled out-of-committee programming experiences to all delegates. This includes and certainly is not limited to visits to foreign embassies, monuments on the National Mall, museums across the city, or even high profile buildings like the White House or Pentagon. This prime location, if not used to the best of its potential, would be wasteful. NAIMUN recognizes this and thus provides—in the spirit of carpe diem—all delegates an unforgettable opportunity to experience all that the District of Columbia has to offer.

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

F2

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements</u>: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

 <u>a.</u> Names of the Darien Public School staff initiating the proposal and responsible for the trip Bruce Clarke, DHS History Dept. and Model Congress Advisor

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date: Feb 22-26 Affected school time:	Time: Depart Feb 22, 3pm Destination:	Harvard U. Model Congress in Boston
Anceled school time.	Thursday feb 23 G-day coverage needed (Periods 1, 2, 3, 4	and 5) and Friday

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

Each year dozen of schools from around the northeast send delegations from their Model Congress Clubs to Harvard for the one of the best Model Congress events for high school youth in the country. The event teaches students about working together to achieve useful laws through dialogue and negotiation. Fundamentally, this is a hands-on activity spread over 4 days that gives an unparalleled opportunity to explore how democracy works in our country.

This would be our FIRST Year attending this conference.

<u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

Model Congress meetings every Wed 2:30-3:30 help prepare students learn how to pass bills and speak publically for what they hope to achieve through passing student written "bills".

- e. The exact modes and times of travel, as well as the exact housing arrangements. Students will share a bus with Wilton High School to the Sheraton Boston where we will have reserved rooms for four nights. Students can share rooms, up to 4 to a room. They will return by bus.
- <u>f.</u> Detailed daily time schedules of the agenda of activities.

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

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Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

See attached

<u>g.</u> Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

The final cost per student depends on how many students actually sign up. But based on previous years here is a breakdown of Costs:

Per student fee : \$115 registration fee+ \$70 catered dinners fee + \$350 per night room + covering advisors expenses and bus fee.

I estimate a cost of \$650-\$700 per student depending on numbers, and whether one or two advisors attend. Students will pay their own way: this estimate is based on the experience of Wilton HS.

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Students pay their own way.

<u>i.</u> Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

Sub needed for Feb 23-24 only.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.
No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

Signature of Trip Organizer Signature of Principal Approved Not approved

Signature of Superintendent/Designee Date

MENU -

CONFERENCE SCHEDULE



Tentative 2017 Schedule

Wednesday, February 22, 2017

9:00pm – 11:00pm Registration

Thursday, February 23, 2017

- 9:00am 2:00pm Registration
- 2:30pm 3:30pm Opening Ceremonies
- 3:30pm 6:00pm Program Meetings
- 6:00pm 8:00pm Dinner
- 8:00pm 10:30pm Program Meetings
- 9:00pm 9:30pm Faculty Advisor Meeting
- 12:00am Curfew

Friday, February 24, 2017

9:00am – 1:00pm Harvard Day 1:00pm – 6:00pm Program Meetings 6:00pm – 8:00pm Dinner 6:00pm – 10:00pm Program Meetings 11:00pm Curfew

Saturday, February 25, 2017

9:00am – 12:00pm Program Meetings 12:00pm – 1:00pm Lunch 1:00pm – 5:00pm Program Meetings 5:45pm – 9:00pm Dinner 9:00pm – 11:00pm Congressional Ball 9:00pm – 10:00pm Faculty Mixer 12:00am Curfew

Sunday, February 26, 2017

9:00am – 11:00pm Program Meetings

9:30am – 10:00am Faculty Advisor Meeting

11:30am – 12:30pm Closing Ceremonies

REGISTRATION

\$115 per delegate + school fee

Four days of government simulation

10:1 student-staffer ratio

Opportunities for awards

30th anniversary HMC t-shirt

DARIEN PUBLIC SCHOOLS	
SPECIAL FIELD TRIP REQUEST FORM	
Trips Beyond 500 Miles, or Outside the U.S.	

	2	

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

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Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

 <u>a.</u> Names of the Darien Public School staff initiating the proposal and responsible for the trip Chris Buckley Lisa Messineo

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date:	March 10-12 2017	7	Time:	Destina	tion: Stov	we, VT
Affecte	d school time:	None				

- <u>c.</u> A description of the rationale for the trip, with special emphasis on the educational value of the experience. Please see attached
- <u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.
 Please see attached
- e. The exact modes and times of travel, as well as the exact housing arrangements. Please see attached
- <u>f.</u> Detailed daily time schedules of the agenda of activities.
 Please see attached

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

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Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

- g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.
 Please see attached
- <u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Please see attached

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i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.

The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.

No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.

The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

leu Hunn 9 23/16 15 Signature of Trip Organizer Date Approved Not approved Signature of Superintendent/Designee Date

Overnight Trip to Stowe Ski Resort March 10-12, 2017 Club Sponsor: Outdoors Club, Darien High School Trip Coordinator: Chris Buckley and Lisa Messineo Cost: \$399 for room, dinner, evening activities, lift tickets, and transportation \$60 (in \$10 bills) for lunches and dinners not included in above cost.

All Forms and Money are due: Friday, January 6, 2017

The overnight trip to the Stowe Ski Resort is an extra curricular activity designed to give the students of Darien High School a safe alternative weekend activity. The overnight trip marks the highlight of the Outdoor's Club events for the season. The club bases its activities around the promotion of a positive school community. All the ski trips sponsored by the club encourage students to see their classmates in a new light, provides opportunities for students to interact with peers they would normally not have contact with, and provide opportunities for growth through independent, responsible, and maturite decision making; ideas which reinforce the Core Values and Beliefs of Darien High School. The overnight trip to Stowe will help to foster a positive school environment and provide a safe and healthy weekend activity for members of the school community.

The week before the trip there are required meetings that all students attending the trip and their parents must attend. These meetings are listed below:

- Wednesday, March 8th, 2017 A mandatory meeting at 6:30 pm at Darien High School in A205 (Above the Library to the left). Chris Buckley and Lisa Messineo (trip coordinators) will speak with the parents and students involved in the trip about expectations, responsibilities, and guidelines. Parents will be given contact information for Mr. Buckley and Mrs. Messineo in the case of an emergency. Any student who does not attend with their parents or does not make arrangements with Mr. Buckley or Mrs. Messineo will not be allowed to participate. At this meeting, the students will be split into groups of four which will serve as both their roommates for the trip and their skiing partners while on the mountain. Trip coordinators will collect contact information from parents to assist in the passing along of information from the trip coordinators to the parents.
- Thursday, March 9th, 2017 Students will drop off their luggage (clothes and equipment) at the school at 3:00 in Rm. A105 (Community Council Room). The luggage will be locked in a secure storage space in the school. All luggage will be checked by Mr. Buckley and Mrs. Messsineo. All bags must be opened and the contents checked by one of the chaperoning advisors or administrators. All pieces of luggage will be checked in the presence of the student and their parent. Male students will have their luggage checked by Mr. Buckley. All female students will have their luggage checked by Mrs. Messineo.

Prerequisites for attendance:

- 1. Students must have participated in at least one Ski and Snowboard trip at some point during his or her DHS career or be signed up to participate one of the 2016-17 trips to Killington, Stratton, or Okemo
 - Students who cannot meet this requirement should speak with Mr. Buckley. Attendance on the overnight is reliant on their approval.
 - Trip advisors and school administration reserve the right to allow attendance on any overnight trip.
- 2. Students must have previously rented or own their own equipment that has been properly adjusted by a certified ski shop.
- 3. Students must have prior ski or snowboard experience.

Students are selected on a first come first serve basis. The first 30 students with prior ski experience to submit the permission slip packet with all components completed, a parent signature, and a check made out to Darien High School will be taken on the trip. Mr. Buckley and Mrs. Messineo, as club advisors, reserves the right to deny attendance of a student.

The trip to Stowe Ski Resorts is coordinated with assistance from Ski 93 Trips Inc. Ski 93 is a travel agency that specializes in the coordination and reservation of high school ski trips. Their coordinator, Abby Constantineau, has helped Chris Buckley and Mrs. Messineo coordinate and reserve the busses, lift tickets, meals, evening activities, and hotel rooms necessary to make this trip a success. Ski 93 Trips will also be providing a host who will meet the group at the hotel and assist with our check in, lift tickets, and other needs.

Trip Outline, Transportation, Accommodations:

The students and chaperones will be transported by transit coach bus provided by Ski 93. Each bus holds 55 passengers.

Friday, March 10th, 2017

The bus will arrive at Darien High School on Friday before the end of the school day. After the final bell of the day rings, the students will meet Mr. Buckley in the History/English Learning Connection Room to prepare to leave. Attendance will be taken and final instructions will be given. Students will be given a sheet with instructions, contact numbers, and rules. Students will load their bags onto the bus in groups. A final check will be conducted on any bags being carried onto the bus. The bus will depart the high school at 3:30 pm. Taking traffic and a stop for dinner into account, the trip will arrive at the hotel in Waterbury at approximately 10:00 pm on the evening of March 10th. The hotel that will be providing the accommodations for the trip is the Best Western Plus in Waterbury, VT which is located 25 minutes from the mountain. All students will stay on the bus with the additional chaperones while Mr. Buckley and our trip host check in. As soon as the room keys are assigned, students will go to their assigned rooms. Based on the time of arrival, students may have some free time to use the game room or the pool, with chaperone supervision. Students will be told in which rooms Mr. Buckley, Mrs. Messineo and the other chaperones are staying in the case of an emergency.

Saturday, March 11th, 2017

The students will receive a wake up call at 7:00 AM by the chaperoning teachers. Students will be given an hour to prepare and eat breakfast, which will be in the lobby of the hotel. The breakfast will be a buffet style and is included in their trip costs. At 8:30, students will be loaded onto the bus and taken to Stowe Ski Resort. When the bus arrives at the mountain at approximately 9:00, the students will be taken into the base lodge, shown where the teacher on duty will be, and given instructions for the rest of the day. Rules for the day are included below:

- Students are to ski with their assigned buddies. Failure to stay with their partners will result in loss of their skiing privileges.
- Students must check in at the base lodge between 12:00 and 1:00 with their partners. Failure to check in will also result in the loss of skiing privileges.
- Students are responsible for their own lunches on this day.
- All students should be back in the base lodge and ready to depart back to the hotel by 4:30.

All chaperones will carry two-way radios and their cell phones to stay in contact with each other. Chaperones will work in shifts in the base lodge. Attendance will be taken between 12:00 and 1:00. The bus will be at the mountain and ready to transport us back to the hotel by 4:30. Attendance will be taken on the bus. On the return trip to the hotel, the bus will stop at the Ben and Jerry's Ice Cream factory, where students may purchase ice cream. Students should allocate money for any ice cream purchases, as they are not included in the cost of the trip. Once the bus returns to the hotel, the students will be given an hour and an half to shower and change for dinner. Dinner will be a buffet provided by the hotel.

Evening activities for the students will consist of bowling in Waterbury, VT. The costs of this trip are built into trip costs. All students must participate in the evening activity. Students will board the bus by 7:00 to participate in the tobogganing.

The evening activities will end by 9:00 and the group will return to the hotel. Students will be given time to change and unwind. No student is permitted in the rooms of the opposite gender at any point. All students must be in their rooms by 10:00. Mr. Buckley and Mrs. Messineo will do a final curfew check. No student is permitted to leave his or her room following this final attendance check. Mr. Buckley Mrs. Messineo will remind students to spend time packing up their rooms to expedite check out in the morning.

Sunday, March 12th, 2017

Students will be woken up at 7:00 AM and told to prepare their rooms to check out. Students will have an hour and a half to pack up, shower, and prepare to check out. Students will report to the lobby by 8:30 with their luggage. As students show up in the lobby, they will get their breakfast from the buffet (breakfast is included in the cost of the trip). Students will eat and load the bus. As the students are loading the bus, Mr. Buckley and Mrs. Messineo will do a room sweep to make sure that there is nothing left behind. The bus will leave for Stowe Ski Resort by 9:00 after attendance has been taken on the bus. Students will be told that they may either ski until 2:00 or relax in lodge. The same rules that applied for skiing on Saturday continue to apply. There will be a teacher on duty in the lodge and students will have to ski in their pairs. Students will need to return to the base lodge and prepare to leave at 2:00. Students will be responsible for their own lunches on this day. The students will be back on the bus by 2:00 and the group will depart the mountain shortly after. Again, taking into account traffic and a stop for dinner (not included in the cost of trip), the bus should return to Darien High School by 8:30 pm. Mr. Buckley and Mrs. Messineo will wait at the high school until every child has been picked up.

The initial cost of the trip for each student is \$399.00. The cost of the trip includes the following:

- Snacks and drinks for the bus ride to and from the mountain.
- Coach bus transportation for the entire weekend
- Bus driver gratuity
- Two nights' accommodations at the Best Western Plus
- Dinner on Saturday
- Breakfast buffets on Saturday, Sunday
- Bowling on Saturday night,
- Lift Tickets to Stowe Ski Resort
- Hotel Taxes and Meal Gratuities

In addition, each student will need to pay 60 dollars (in \$10 bills) to be given to the trip coordinators when they sign up for the trip. The money will be divided up into six separate envelopes and used to pay for the four meals not covered by the trip cost (Dinner on Friday evening, lunch Saturday and Sunday, ice cream on Saturday, and dinner Sunday evening). Each student will receive 10 dollars for each meal. This is done to ensure that each student has enough money to eat at every meal.

All students and their parents involved with the trip are reminded that all school rules apply. The students who participate on the overnight ski trip represent the Darien High School community and should be on their best behavior. If there is a violation of the behavior outlined in the Student Handbook, the parent of the student in question will be contacted and asked to come pick the student up at the mountain. Any infraction committed while on the trip will be dealt with upon the trips return to school.

(11.19.14)DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REOUEST FORM \vdash Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710) Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. Planning Requirements: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained. Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) - The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain 2 detailed written information about arrangements, which at a minimum, must specify the following: Names of the Darien Public School staff initiating the proposal and responsible for the trip <u>a.</u>)enn's DHS History Model UN adusor Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as b. potential conflicts with major school events or standardized testing. 3/19/17 Time all day 3/18 Destination: Boston 1 2017 affected lasses would A description of the rationale for the trip, with special emphasis on the educational value of the experience. C. Eagle Medel UN Conference see attachments (Bostan College An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for d. students. This must also include a description of which students are eligible for the trip and how students will be selected to participate. see attachments The exact modes and times of travel, as well as the exact housing arrangements. e. see attachments Detailed daily time schedules of the agenda of activities. f. See attachments

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRE REQUEST FORM $\mathbb{F}2$ Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Folicy 6710) Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. Precise overall financial information with a break down by categories of expenses. Include any staffing g. transportation, accommodations or unique modifications for students with disabilities. See attachments Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants <u>h.</u> fund raising, etc. Sec affactments Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services <u>i.</u> attach ments See Organizers must be aware that school budget development occurs a year in advance, so requests for funding \Box must be made during budget development in the fall preceding the school year in which the event is to occur. The submission of a trip request, does not, in-and-of-itself; constitute any explicit or implied approval \Box No trip is considered authorized until formally approved in writing in accordance with the aforementioned. Π procedures. The field trip organizer must notify the school nurse of the field trip date; destination, and a list of the \square students participating in the trip 9/23/10 Signature of Trip Organizer \Box Approved Not approved Signature of Superintendent/Designee Date

Eagle Model UN Conference

C. Model UN conferences allow students to participate in a simulation of the actual United Nations. Students take on the role of diplomats from around the world and attempt to solve some of the world's most pressing problems. Participants become better writers, researchers, debaters, public speakers and negotiators.

D. The Model UN Club meets every Thursday after school to discuss international affairs, debate, write resolutions, practice public speaking, and build consensus around solving international problems. Students who are regular participate in the club activities regularly and are in good academic standing are eligible to go on the trip.

E. Travel and housing arrangements: Students will travel via bus to Boston, MA and stay at the Westin Copley Place. The conference will take place at the Westin Copley Place.

F. Schedule of Activities: March 17th 2017 – March 19th 2017

(See attachment for details)

G. Expenses:

Student Conference fees: \$150

Transportation: \$200

Hotel: \$650

Total: \$900

H. Sources of Funding:

Students will be responsible for the cost of the trip and all expenses incurred as a result of the travel and overnight stay. The Model UN Club plans on holding bake sales and other fundraisers to help defray the cost of the trip.

I. Cost to DPS:

The cost to the district would be the cost of a substitute for Friday, March 17th for the last two periods of the day to be able to arrive in time for registration and an evening session.

Schedule - EagleMUNC





Home /

SCHEDULE

Full Conference Schedule

Friday, March 17th

4:00-6:00 pm	Registration
6:00-7:00 pm	Opening Ceremonies
7:00-8:30 pm	Dinner Break
8:30-11:00 pm	Committee Session 1A*
8:45-11:15 pm	Committee Session 1B*
8:45-10:30 pm	Reception for Faculty Advisors and Invited Guests
1:00 am	Curfew

Saturday, March 18th

1:30-4:00 pm	Committee Session 3A*
11:30-1:00 pm	Lunch Break
9:30-10:30 am	Faculty Advisor Feedback
9:15-11:45 am	Committee Session 2B*
9:00-11:30 am	Committee Session 2A*

1:45-4:15 pm	Committee Session 3B*
4:00-5:00 pm	Break
4:45-7:45 pm	Committee Session 4A*
5:00-8:00 pm	Committee Session 4B*
10:00-11:45 pm	Delegate Dance/Trivia Night
12:00 am	Curfew
	Sunday, March 19th
9:00-11:30 am	Committee Session 5A*
9:15-11:45 am	Committee Session 5B*
11:00-12:00 pm	Hotel Check Out

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PUBLIC

SCHOOLS SPECIAL FIELD TRIP REQUEST FORM

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements</u>: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, ovemight, or outside Continental U.S.) – The request must be submitted at lea
 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information a arrangements, which at a minimum, must specify the following:

a. Names of the Darien Public School staff initiating the proposal and responsible for the trip Richard Reynolds and Jeromy Nelson

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

	26-30 2017	Time:	Wednesday April 26 Moming through Sunday April 30 Evening	Destination:	Detroit, Michgan
Affected school time:		April 26			
		April 27			
		April 28			

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

Shell Eco-marathon challenges student teams from around the world to design, build and test ultra energy-efficient vehicles. The events spark debate about the future of mobility and inspire young engineers to push the boundaries of fuel efficiency. The event will give students a hands on experience in the real world of college progra and engineering. Students' efforts throughout the year will come to a pinnacle where the car that was produced will be tested and raced. During the field trip, the students will be required to stay focused and motivated towards improving the car. Students will also be expected to apply all engineering knowledge during the trip as many times slight changes must be made on the car. The field trip to Detroit will also teach students how to think critically, problem solve, and how to work as a team.

d. An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

DARIEN

PUBLIC

SCHOOLS SPECIAL FIELD TRIP REQUEST FORM

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

F2	

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Before the trip, students will prepare the car for shipment. The building of the car to meet Shell Eco-Marathon specifications will help students prepare for real world applications in which they must meet strict deadlines for projec All students in the class are eligible to attend the field trip.

e. The exact modes and times of travel, as well as the exact housing arrangements.

Shell Global posts reduced prices for plane fare and hotel expenses closer to the date of the actual event. Tickets and hotel reservations will not be able to be concluded until a later time. At that time, an exact expense sheet will be submitted with reduced prices. Last year, the reduced prices were with United Airlines and Delta Airlines that cost roughly \$250 per person. The hotel is expected to be the Holiday Inn Express around \$200 a night. Each room will house four students. Three meals a day are provided by Shell for 8 team members. Bus will provide trate to and from airports.

<u>f.</u> Detailed daily time schedules of the agenda of activities.

The schedule is also posted a short time before the event therefore the schedule will be sent immediately after Shell has posted it. Last year's itinerary is attached and expected to have the similar events.

g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation accommodations or unique modifications for students with disabilities.

There will be plane fare and hotel expenses. They cannot be determined at this time because the ticket and hotel prices will not be posted until a later date. When they are posted and the class has scheduled it all the prices will be submitted. Last year's figures are attached. The expenses are estimated to be similar, if not identical.

h. Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raisi etc.

The class has been sending out grant letters and asking for donations from local businesses. Students will be expected to cover any cost that fundraising does not cover.

i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release ti special education supports, follow-up tutoring, special materials, or any other items or services.

Richard Reynolds and Jeromy Nelson will miss the school days on April 26, April 27, and April 28 and will require a substitute teachers.

	Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
	The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.
	No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.

DARIEN PUBLIC	
SCHOOLS	
SPECIAL FIELD TRIP REQUEST	F2
FORM	
Trips Beyond 500 Miles, or Outside the U.S.	
(Board of Education Policy 6710)	

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

D The part	e field trip organiz ticipating in the t	zer <u>must</u> notify frip.	the school nurse	of the field trip date, destination, and a lis	at of the student
And Andrew of	Frip Organizer	- 9	2/19/16 Date	Signature of Principal	9 23 1 G
	Approved		Not approved		

Signature of Superintendent/Designee

Date

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Past 2016 Shell Eco-Marathon Schedule of events

See below the tentative schedule of events during Shell Eco-marathon Americas 2016. Please note that meals will be provided each day. And remember the Organizers may change this proposed schedule during the competition.

Please note: Specific details about logistics and accommodation will be available on the Shell Eco-marathon Americas 2016 Rules, Chapter 2.

The local set of rules will be available soon.

Tuesday, April 19

1

Teams will be offered the opportunity to attend behind-the-scenes tours with our Partners (Fiat Chrysler Automobiles, Ford Motor Company, Hitachi, The Henry Ford and Rock Ventures). Transportation will be provided to and from the Cobo Center.

Wednesday, April 20

The Society of Automotive Engineers (SAE) will host a career day which will include resume writing and critique sessions, career track advice, internship and employment interviews and information sessions with representatives from participating Partners and Tier 1 suppliers. Lunch will be provided.

- 12pm: Pre-Registration Opens to Eligible Teams
- 3pm 9pm: Team Registration Open
- 4pm: Campground Opens

Thursday, April 21

Registration, Tech Inspection and Paddock Open

Friday, April 22

Official Opening Ceremony and Group Photo

Indoor test track open

Saturday, April 23

Competition Runs

Sunday, April 24

Competition Runs and Awards Ceremony

Monday, April 25

9am - Cobo Center Closed to Students

Past Shell Eco-Marathon 2016 Eco Marathon Price and Itinerary

Total: \$7803.69 Per person: \$650.31 April 20th Leave DHS at 8:00 am on the 20th to LGA (Transportation provided by parent volunteers). Arrive at the Airport at 9:30 am and pass through security and go to gate. Board flight at 12:38 am and land at 2:44 pm in Detroit. Take Shuttle to hotel, check in drop off bags and go to convention center.

April 24th Go to Detroit Airport by 11 am. Board at 1:55 pm, land at LGA at 3:48 pm. Get on Shuttle and take it back to DHS.

Tickets: \$291.20 round trip per person = 4076.80

Pick up at DHS at 8:00 am on the 20th. Pick up at LGA at 2:30 pm on the 24th by parent volunteers

Holiday Inn Express Hotel, Room Prices: \$154 per room 5 per 4 night = \$3080 1 room for teachers / adults 3 rooms for boys 1 room for girls 2 queen beds per room.

https://www.expedia.com/Detroit-Hotels-Holiday-Inn-Express-Hotel-Suites-Detroit-Downtown.h54 3746.Hotel-Information?chkin=04%2F20%2F2016&chkout=04%2F24%2F2016&rm1=a2&hwrqC acheKey=3d7a1b4c-adcb-4ec7-9dfd-8e92594f4c2eHWRQ1457025883157&c=3dc11136-25dc-4 7bb-aef4-9db4d446077a&

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

F2

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<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

a. Names of the Darien Public School staff initiating the proposal and responsible for the trip Claudia Gray – Business Education at Darien High School

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date:	April 26-April 29,	2017	Time:	3 full school days	Destination:	Anaheim, California
Affecte	d school time:		•		Destination.	Ananeim, Calilornia
		April 26-Apr	il 28, 201	17		

<u>c.</u> A description of the rationale for the trip, with special emphasis on the educational value of the experience. The DECA International Career Development Conference (ICDC) is the highlight of the DECA year. Eighteen thousand high school students, advisors, business persons and alumni gather for several days of DECA competition, leadership training, networking, career exhibits, and team building exercises. Most participants at ICDC compete in one of DECA's competitive events. The top competitors in each event are recognized for their outstanding achievements. In addition to the competitive events many students and advisors participate in a variety of leadership and career advancing academies. DECA members will compete at the national level and participate in activities to further develop their business knowledge, skills, and abilities.

<u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

There are two ways Darien High School DECA Club members qualified to participate in the DECA ICDC:

- Students compete at the Connecticut State DECA competition on March 6, 2017 and must DECA earn first, second, and third place positions to qualify to compete at ICDC.
- Darien DECA are working hard to earn six allocations for DECA members to attend Thrive Academy at ICDC. Students that attend DECA will summarize and present what they learned at the Leadership Academies and as competitors to the DECA students. This is done through community service, community outreach and membership.

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

e.

- The exact modes and times of travel, as well as the exact housing arrangements.
 - Tuesday, April 25, 2017: Travel Day to Anaheim, CA after school day (van and flight)
 - Wednesday, April 26 Saturday, April 29, 2017: Grand Opening Session, Competition, Training and Closing Ceremonies at Anaheim Convention Center and Arena. ICDC Leadership Programs and Student Competition.
 - Sunday, April 30: Travel back to Darien in the morning (van and flight) Hotel is determined in November of 2016 but will be within walking distance of the convention center.
- <u>f.</u> Detailed daily time schedules of the agenda of activities.
 Agenda is set in February of 2017. Agenda for ICDC 2016 is attached.
- g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Student costs will be funded by the students. Advisor funding is still to be determined and advisor costs could be incorporated into student's fees if district funds are not available.

Transportation (flight and shuttle) - \$400 approximately DECA Registration and DECA Activities- \$150 Hotel - \$400 (approximately) Meals - \$400 (approximately) <u>Advisor Costs - \$150</u> Estimate cost of trip is currently \$1500 for students.

Trip cost for students in 2016 was \$1350. With fundraising, we hope to bring the cost to below \$1000 per student.

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Funding will be paid for by students. Fundraising will be done from September 2016 - February 2017 to offset the costs to students. All fundraising for DECA is to lower the cost of competition for the student that attend ICDC. A parent DECA Advisory Committee is being organized to assist with fundraising.

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

F2

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

Mrs. Gray will need a substitute for 3 school days. If more than 8 students attend, a second chaperone will be needed as DECA, the organization, require one chaperone per 8 students. Their costs will be included in the student costs of attending the event.

Students will be fully funding their portion of the costs.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event Π is to occur. The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval. Π No trip is considered authorized until formally approved in writing in accordance with the aforementioned Π procedures. The field trip organizer must notify the school nurse of the field trip date, destination, and a list of \Box the students participating in the trip.

13/16 Signature of Trip Organizer

 Approved	Not approved

Signature of Superintendent/Designee

Date

Et ample from last ERNATIONAL FEREN

Jean

NASHVILLE APRIL 23-26, 2016

#DECAICDC

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements</u>: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

- Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:
- <u>a.</u> Names of the Darien Public School staff initiating the proposal and responsible for the trip Dan Record – proposed trip to Quiz Bowl National Championships in Atlanta, GA John Gearty
 1 extra teacher chaperone if needed
- b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date:	Friday, 5/26 – d school time:	Sunday, 5/28	Time:	All days	Destination:	Atlanta, GA
/		Friday, 5/27	- all day			

<u>c.</u> A description of the rationale for the trip, with special emphasis on the educational value of the experience. This trip is the culmination of another successful Quiz Bowl season. Our school will most likely qualify 3 teams into the highly selective field of this National Championship tournament. This trip will allow our students to compete against the best and brightest students in the nation. Two years ago, we took one team and finished in 77th place out about 250 teams. Last year we took 2 teams, finishing in 8th & 152nd place out of the 272 team field. We expect to compete for the national title this year!

d. An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

Quiz Bowl competitions / tournaments that will happen throughout the year. Students on the Quiz Bowl team will be eligible to attend the trip, based on interest, performance, and number of available spots.

<u>e.</u> The exact modes and times of travel, as well as the exact housing arrangements.
 Parents drive students to airport in carpools to New York airport
 Airplane from New York, to Atlanta, GA.
 Hotel at the NAQT sponsored hotel that hosts the tournament. (Atlanta Marriott Marquis)

<u>f.</u> Detailed daily time schedules of the agenda of activities.
 Quiz Bowl registration and scrimmages 5pm-10pm on Friday
 Quiz Bowl competition 8am-7pm on Saturday
 Quiz Bowl playoffs and consolation games 9am-2pm. Awards 3pm-4pm on Sunday

F2

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Tournament fees - \$650 / team Hotel room \$125/room/night – double occupancy Airplane Tickets - \$400 / student Food and Tourism - \$200 / student

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Students will fundraise by hosting 2 quiz bowl tournaments that will generate approximately \$800. Private donations will be solicited by members. Students will pay the difference between costs and what was fundraised

<u>i.</u> Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services. Substitute coverage for up to 3 teacher chaperones, on Friday, 5/26

	Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.				
	The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied a	approval.			
	No trip is considered authorized until formally approved in writing in accordance with the afor procedures.	ementioned			
	The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.				
(DAR 9/13/16 Eller Dur	M 9/23/1			
Sign	Signature of Trip Organizer Date Signature of Principal	Date 7			
	Approved Not approved				

Signature of Superintendent/Designee

Date

	Proposed Field Trips - Mic	dlesex Middle School	
 Event		<u>Date</u>	<u>Location</u>
Regional Quiz Bo	owl Tournament	January 13-14, 2017	Lancaster, PA
 National Quiz Bo	wl Tournament (one of two)	May 11-15, 2017	Dallas, TX
Academic Bee &	Bowl Nationals	May 26-29, 2017	Arlington, VA

DARIEN PUBLIC SCHOULS
SPECIAL FIELD TRIP REQUEST FORM
Trips Beyond 500 Miles, or Outside the U.S.

DIDN DIDN'IA CATLAAT

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

- Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:
- a. Names of the Darien Public School staff initiating the proposal and responsible for the trip Ken Romeo and Barbara Ivey
- b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date: Jan. 13 th -14	th , 2017	Time: All Day	Destination:	Manheim TWP HS, Lancaster, PA
Affected school time:	We reque:	st to leave at 12:00 PM on I	Friday to arrive with end	ough time to check in,
	Eat dinner	; and get a healthy night's i	rest in preparation of the	e tournament on
· ·	Saturday.			

- <u>c.</u> A description of the rationale for the trip, with special emphasis on the educational value of the experience. Manheim TWP HS is hosting a regional quiz bowl tournament. Schools from all over the region will compete at a chance to qualify for the nationals in Dallas. Students will compete in an academic tournament, answering questions from every middle school curricula.
- <u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

We practice daily for competitions like this. The Quiz Bowl coaches will decide which of our members will go based on availability and skill.

<u>e.</u> The exact modes and times of travel, as well as the exact housing arrangements.
 We will charter a bus (company TBD) that leaves on Friday afternoon, stay at a local hotel (TBD), and return on Saturday evening.

<u>f.</u> Detailed daily time schedules of the agenda of activities.

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, or Outside the U.S.

F2

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Friday		
Leave after sc	hool from MMS, arrive at hotel,	check in, have dinner
Saturday		
8:00-9:00	team check-in	TBA
8:00-8:30	Staff check-in	TBA
8:30-9:00	Staff meeting	TBA
9:00–9:30	Player meeting	TBA
9:30–12:00	Preliminary rounds 1-6	Classrooms
12:00-1:30	Lunch (not provided)	-
1:30-4:15	Playoff rounds 7–10	Classrooms
Afterwards, we d	lepart for MMS	

<u>q.</u> Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Travel is approximately \$150.00 per person. Hotel is approximately \$100.00 per room. Entrance fee \$75.00 per team (4 teams).

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

The Quiz Bowl team has been involved in fundraising efforts all year. We have private donors willing to pay for part of our entry fees. We also will rely heavily on parent contributions.

Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.
 We do not seek any special materials, items or services from the Darien Public Schools.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.
No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Barbara D. Grey Signature of Trip Organizer Oate		Sturly Smith Signature of Principal	9/28/2016 Date	
	Approved	Not approved		
			Signature of Superintendent/Designee	Date

Field Trip Overnight Manheim.doc

F2

	DARIEN PUBLIC SCHOOLS						
	SPECIAL FIELD TRIP REQUEST FORM						
	Trips Beyond 500 Miles, or Outside the U.S. F2						
	(Board of Education Policy 6710)						
Not	e: This is a Type-On form. Click in information cells and type or print and fill in with pen.						
Plai Sup	uning Requirements: Written application must be submitted first to the school Principal, then to the Assistant erintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval						
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<u>a.</u>	Names of the Darien Public School staff initiating the proposal and responsible for the trip						
	Ken Romeo and Barbara Ivey						
h	Exact dates times destination/s) of the trip and what instructions the state of the trip						
<u>b.</u>	Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.						
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	MSNCT in Dallas						
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Detailed daily time schedules of the agenda of activities. <u>f.</u>

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

F2

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Friday (evening)				
5:00-9:30	Staff check-in	TBA		
6:00-9:30	Team check-in	TBA		
6:00-9:30	Scrimmage round organization	TBA		
Saturday				
8:00-9:00	Late arrival team check-in	Enterprise Ballroom Foyer		
8:30-9:00	Staff check-in	TBA		
9:00-9:30	Player meeting	Enterprise Ballroom 1-4		
9:00-9:30	Staff meeting	TBA		
9:45-12:45	Preliminary rounds 1–6	Meeting rooms		
12:45-2:15	Lunch (not provided)	-		
2:15-5:45	Preliminary rounds 7–12	Meeting rooms		
Sunday	Sunday			
7:30 a.m.	Playoff bracket posted	Information desk		
7:30-8:20	Playoff cards distributed	Information desk		
8:00-8:20	Staff meeting	TBA		
8:30-12:00	Playoff rounds 13–18	Meeting rooms		
8:40-12:00	Consolation round organization	TBA		
12:00-1:00	Lunch (not provided)	-		
1:00	Packet pickup	Information Desk		
1:00-2:15	Playoff rounds 20–21	Meeting rooms		
2:15	Finals (rounds 22 and maybe 23)	Enterprise Ballroom 1-4		
After finals	Awards	Enterprise Ballroom 1-4		

<u>g.</u> Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Entrance fee \$575.00 per team (4 teams).

- <u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.
 - The Quiz Bowl team has been involved in fundraising efforts all year. We have private donors willing to j pay for part of our entry fees. We also will rely heavily on parent contributions.
- i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

We do not seek any special materials, items or services from the Darien Public Schools.

DARIEN PUBLIC SCHOOLS
SPECIAL FIELD TRIP REQUEST FORM

Trips Beyond 500 Miles, or Outside the U.S.

F2

(Board of Education Policy 6710) Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.
No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

for Driganizer	Query	Date	Sully Suis Signature of Principal	9/20/2016 Date
Approved		Not approved		
			Signature of Superintendent/Designee	Date

DARIEN PUBLIC SCHOOLS	
SPECIAL FIELD TRIP REQUEST FORM	[

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710) **F2**

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

- Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:
- a. Names of the Darien Public School staff initiating the proposal and responsible for the trip Ken Romeo and Barbara Ivey

<u>b.</u> Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

	· ·		Academic Bee & Bowl
Date: May 26 th -29 th , 2017	Time: All Day	Destination:	Nationals in DC
Affected school time: We reques	st permission to use Frida	y and Monday as travel o	lays.

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

- This is one of our two national championships. Schools from all over the country will compete. Students will compete in an academic tournament, answering questions from every middle school curricula.
- <u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

We practice daily for competitions like this. The Quiz Bowl coaches will decide which of our members will go based on availability and skill.

- <u>e</u>. The exact modes and times of travel, as well as the exact housing arrangements.
 We will stay at the hotel that will be hosting this tournament (The Crystal Gateway Marriott in Arlington, VA)
- <u>f.</u> Detailed daily time schedules of the agenda of activities.

Trips Beyond 500 Miles, or Outside the U.S.

F2

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. Schedule of Events

Friday: May- National Humanities Bee & National Science Bee, also Play-In Round for the US Academic Bee

Play in Game: 4:00pm, Jackson Room Staff Meeting for Science Bee and Humanities Bee: 4:30, Jackson Room National Science Bee / National Humanities Bee: Opening Meeting at 5:00pm, Arlington Ballroom, Salon 2 Round 1: 5:25 Round 2: 5:55 Round 3: 6:25 Dinner: 6:45-7:45 Science and Humanities Bee Finals Announcements and Announcements for Academic Bowl, 7:45, Arlington Ballroom, Salon 2 National Science Bee Finals: 8:15pm National Humanities Bee Finals: 8:45pm End: 9:15pm

Note: All teams who are staying at the hotel need to check in with us in the Jackson room between either 4pm and 7:30pm or from 9:30pm-11:00pm on Friday to let us know you're here! DC local teams can check in on Saturday morning from 8:30am-9:15am at the Saturday/Sunday help desk at the top of the main escalator in the lobby. Saturday: May- United States Academic Bowl Preliminary and Early Playoff Rounds

US Academic Bowl Staff Meeting: 9:15am, Jefferson Room Round 1: 10:00am Round 2: 10:35am Round 3: 11:10am Round 4: 11:45am Round 5: 12:20pm Lunch break: 12:45pm-2:45pm Middle School Afternoon Pools Announced at 2:15pm Round 6: 2:45pm Round 7: 3:20pm Note: After Round 7, the Elementary Playoff draw needs to be set, so we will take a break until 4:15pm (or otherwise announced time) for this to be done Middle School Round 8 / Elementary Quarterfinals: 4:15pm Tiebreaker (if needed): 4:45pm Dinner break: 4:50pm-6:30pm Middle School Playoff Draw Announced at 6pm Middle School Quarterfinals/Elementary Semifinals: 6:30pm Middle School Semifinals/Elementary Finals: 7:15pm

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Precise overall financial information with a break down by categories of expenses. Include any staffing <u>g.</u> transportation, accommodations or unique modifications for students with disabilities.

National Championships Costs

\$375 Base Fee for a team in the National Academic Bowl from within 2 hours driving distance of Nationals (Crystal Gateway Marriott in Arlington, VA)

\$275 Base Fee for a team in the National Academic Bowl from 2 hours or more driving distance of Nationals. These teams are required to stay at the Crystal Gateway Marriott in Arlington, VA.

-Free registration for the first team from a host school

-\$100 Discount for a team of two students

-\$200 Discount for a team of one student

\$75 Base Fee for a student in the National Academic Bee (5 rounds of preliminaries, 3 rounds of playoffs)

\$50 Base Fee for a student in the National Science Bee (3 rounds of preliminaries, 2 rounds of playoffs)

\$50 Base Fee for a student in the National Humanities Bee (3 rounds of preliminaries, 2 rounds of playoffs)

Teams can receive apply to receive a discount on the registration fees for the Academic Bowl if they bring a reader(s) and/or scorekeeper(s). The level of the discount will depend on the experience level/ability of the reader, for which events they are able to read, and staffing needs. Discounts will be at least for \$25 in the Science Bee/Humanities Bee, \$75 for the Bowl, and \$50 for the Academic Bee, and possibly higher. The total fee owed for an individual or school cannot be negative, though (minimum is \$0).

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

The Quiz Bowl team has been involved in fundraising efforts all year. We have private donors willing to pay for part of our entry fees. We also will rely heavily on parent contributions.

i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

We do not seek any special materials, items or services from the Darien Public Schools.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
 The submission of a trip request, does <u>not</u>, in-and-of-itself, constitute any explicit or implied approval.
 No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.

F2

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

of Trip Organizer	<u> </u>	Date 0	Sully Shup Signature of Principal	9/28-12016 Date
Approved		Not approved		
			Signature of Superintendent/Designee	Date

Field Trip Overnight NABB.doc

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F2

Darien Public School 2016-17 Enrollment Report

October 18, 2016

Presented to the Board of Education October 18, 2016

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Executive Summary

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Projection Data

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October 1, 2017 Projected Enrollment	October 1, 2018, 2019, 2020 & 2021	Enrollment Data and Projections	Estimated vs. Actual 2005/06 to 2016/17	Elementary Cohort Analysis (Past and Future)

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<u>xecutive Summary</u>	
Execut	

The regression analysis continues to be relatively effective in estimating gross numbers of students at different grade levels, but not as accurate at predicting sections at the elementary level. Therefore, rolling enrollment numbers forwarded to the next grade level seems to be an effective method of predicting sections. For cross comparison, the attached Enrollment Projection Report shows enrollment rolling forward with a comparison of the 3-year persistence model coupled with the enrollment analysis performed by Milone and MacBroom in January 2015.

Milone and MacBroom, examined a variety of factors that influence Darien's enrollments, namely trends in demographics, births, housing development and real estate, and private school enrollment. This analysis also provided a context for historic patterns in Dairen Public Schools' In particular, the Kindergarten enrollment and a basis for developing future enrollment projections from available evidence and indicators. enrollment numbers were derived from the Milone and MacBroom study, utilizing the medium growth projection.

The only exception to this practice of rolling enrollment numbers forward is the transition for the eighth to ninth grade wherein the persistence model continues to be used due to the consistent drop in enrollment Darien experiences presumably with 8th graders transitioning to private schools. As done in the past, it is believed that this combination of data offers a better projection based on experience/trend. The attached is a draft and subject to modification.

A summary is detailed below:

Elementary: The original projection for October 1, 2016 was for 2,243 students (excluding ELP). The actual was 2,233 representing a difference of 10 students.

Middle School: The original projection for the Middlesex Middle School was 1,147 students and the actual enrollment as of October 1, 2016 is 1,133. A difference of 14 students. High School: The original projection for Darien High School was 1,377 and the actual enrollment as of October 1, 2016 is 1,356. A difference of 21 students.

Impact of Existing Developments

Two development projects that are monitored reside with the Heights and the Kensett Lane-Darien properties.

<u>Heights:</u>

Housing from this development is as follows:

- 34 One-bedroom units
- 54 -Two-bedroom units
- 18- Three-bedroom units
- 2 Three bedroom units on West Ave

Of the As of this current school year, October 1, 2016, a total of 50 students are presently enrolled in the Darien schools from this development. total, 27 are enrolled at Royle, 14 are enrolled at the Middlesex Middle School, 3 are outplaced and 6 are attending Darien High School. October 1, 2015, a total of 48 students were enrolled in Darien schools from this development. Of the total, 32 were enrolled at Royle Elementary School, 10 enrolled at Middlesex Middle School, 2 were outplaced and 4 were attending Darien High School.

October 1, 2014, a total of 48 students attended Darien schools from this development. Of the total, 28 attended elementary school (1PK), 10 attended middle school and 10 at the high school. October 1, 2013, a total of 24 students were attending the Darien schools from this development. Of the total, 15 were attending elementary school, 3 were attending middle school and 6 attending high school.

Kensett Lane:

Kensett Lane is a 62 unit development located on the former Procaccini Property. This area is currently districted for Ox Ridge Elementary School.

Presently, as of October 1, 2016, there are currently 62 market rate units complete. As of October 1, 2016, a total of 23 student are attending Darien Schools with 2 enrolled at the High School, 8 at the Middle School and 14 at the Elementary School. As of October 1, 2015, a total of 29 students were attending Darien schools from this development with 3 enrolled in high school, 7 enrolled at Middlesex Middle school, 1 outplaced, and 17 enrolled at the elementary level.

Last year, as of October 1, 2014, a total of 12 students were attending Darien schools from this development.

As of October 1, 2013, a total of 5 students attended the Darien schools from this development.

Additional Factors: This development is proceeding with phase II of the project which entails the addition of 14 market rate condominiums. It is estimated that an additional 14 units may yield an additional 7 students in 2018.
Additional Lang Term Projects for Consideration:
There are three pending long term projects that have been identified by the Planning and Zoning Department which involve large mixed use developments – one in the downtown and two in the Noroton Heights area. At the end of May, the following developments were identified:
Corbin Block Redevelopment - An application is currently pending to rezone the Corbin block in downtown Darien (the block formed by Corbin Drive, Boston Post Road, and I-95). The proposed zoning amendments would allow for an increase in building height, in this newly created zone, up to six stories (the current zoning allows up to three stories, under certain circumstances). The application also proposes an increase in the maximum size of residential units from 1,200 square feet (currently allowed) to 3,000 square feet.
The proposed number of residential units (which could be condominiums or apartments, but probably will be condominiums) was reported by news articles as 66 (Darien Times and Darienite.com, April 2016). The final number will be dependent on the specific zoning regulation amendments approved by the Planning & Zoning Commission. As noted by the developer a few months ago, the residential units are expected to be between one and three bedrooms in size.
As of May 2016, no formal development plans have yet been prepared pending P&Z's decision on the zoning map and regulation amendments in the next few months. A site plan/special permit application is expected to be submitted to P&Z in the fall of 2016, with no on-site demolition beginning until 2017 at the earliest. Due to the size of this redevelopment (it is proposed to include fourteen new buildings), and the fact that residential units will only be on upper floors; there will not likely be residents there until mid-2018 at the earliest. Estimated impact 30 children with 60% at the Elementary level. Area currently zoned for Tokeneke Elementary School.
<u>Palmer Family Development (the block between Hollow Tree Ridge Road and Edgerton Street)</u> – The Palmer family submitted site plan concepts dated April 5, 2016 showing 59 new residential units. There are currently 2 residential units on-site. They also show an increase of about 2,000 square feet of new commercial space (retail, office and/or restaurant). This is still in concept form.
Proposed residential apartment or condominum units are on upper floors above commercial space. Currently, the zoning regulations allow a maximum residential unit size of 1,200 square feet, and part of the zoning regulation amendments would change that to allow a maximum residential unit size of 1,800 square feet. Estimated impact is 28 students with approximately 60% students. Area currently zoned for Royle Elementary School.

any of the units. There will be on-site below market-rate units constructed. They are also proposing an increase of more than 20,000 square feet of residential units at this site. They expect the units to be one and two-bedroom apartments. They do not intend to sell any of the units or age-restrict Federal Realty (the block between Edgerton Street and Noroton Avenue) - Similar to the Palmer proposal, this development is still in concept form. At this point, according to a May 4, 2016 memo submitted by Federal Realty, they are proposing 142 residential units, which is an increase of 140 new commercial space (retail, office and/or restaurant). All of the proposed residential apartments are on upper floors above this new commercial space. Currently, the zoning regulations allow a maximum residential unit size of 1,200 square feet, and part of the regulation amendments they propose would change that to allow a maximum residential unit size of 1,800 square feet.

until mid-2017 at the earliest, and will take at least two to three years to complete. Estimated impact is approximately 65 students with 60% and/or 40 Due to their size, and the nature of the mixed-use redevelopments, construction on the Downtown and Noroton Heights proposals will not get started students. Area currently zoned for Royle Elementary School.

Actual for October 1, 2016 **Darien Public Schools** 2016-17 Enroliment

-

2016-17

Enrollment School	ELP	¥	-	7	3	4	5	Total
Hindlev		82	65	68	81	86	88	491
Holmes		88	67	93	81	77	66	472
Ox Ridge	16	11	73	20	06	17	74	451
Rovle	25	65	77	61	63	59	64	414
Tokeneke	29	62	71	81	83	78	71	475
	2	368	353	374	398	377	363	2,303

21-23 ຊ

> 21-23 24

20-22

19-20 20-22

33

23

22

19-21 22 3

High End

Optimal

20 4

<u>6</u>

19

18

Grade -ow End

S

Elementary Class Size Standard K 1 2 3

24

Total

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Enrollment Projection

School

Classroom Sect	Sections							
School	ЕГР	¥	-	2	e	4	5	Total
Hindlev		4	с	4	4	4	4	23
Holmes		4	4	4	4	4	က	23
Ox Ridne*	~	4	4	9	4	4	4	25
Roule	1 07	r.	4	m	m	e		22
Tokeneke	0	0	4	4	4	4	3	25
]₽	6	18	19	19	17	118

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Class	
Average	

School	ЕГР	×	-	0	ო	4	S	Average
Hindlev		20.5	21.7	22.3	20.3	21.5	22.0	21.4
Holmes		22.0	16.8	23.3	20.3	19.3	22.0	20.6
Ox Ridge*	8.0	17.8	18.3	16.7	22.5	19.3	18.5	18.8
Rovie	83	21.7	19.3	20.3	21.0	19.7	21.3	20.5
Tokeneke	9.7	20.7	17.8	20.3	20.8	19.5	23.7	20.4

Section Changes from Previous	s from	Previo	us Year					
School	ELP	¥	-	2	3	4	ß	Total
Hindlev	0	0	Ē	0	0	0	0	(1)
Holmes	0	0	0	0	0	۲	0	-
Ox Ridge	0	0	(1)	-	0	0	1	
Rovle	0	-	E	0	0	0	0	0
Tokeneke	0	(1)	0	0	-	0	0	0
	0	0	<u>(</u>	-	-	-	-	-

** ELP not included in class size average

0011001		>		'			
Middlesex		356	405	372	1,133		
	6	10	1	12	Total		
SHQ	351	329	344	332	1,356		
				ACT	FST	ACT	Cha

Enrollment K-12 Excluding ELP	1			
sing ELP	ACT	EST	ACT	Chg
	10/1/15	10/1/15 10/1/2016	10/1/16	10/1/16 Est v Act 2015
Elementary Schools K-5	2,248	2,243	2,233	(10)
Middle School 6-8	1,167	1,147	1,133	(14)
High School 9-12	1,358	1,377	1,356	
Total	4,773	4,767	4,722	(45)

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18

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18

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1951-1975

Enrollment by Grade

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0 4 3	2	524	570	636	101	780	858	973	1,069	1,114	1,135	1,242	1.266	1,323	1,406	1,390	1,436	1,455	1,477	1,472	1,463	1,569	1,618	1,653	1,596	1,622
0	2	617	632	669	831	954	696	1,025	1,100	1,127	1,157	1,154	1,205	1,271	1,293	1,254	1,256	1,227	1,226	1,218	1,263	1,228	1,243	1,306	1.317	1,295
5	ŝ	1,683	1,886	1,843	2,008	2,155	2,230	2,356	2,330	2,386	2,469	2,449	2,499	2,514	2,411	2,408	2,366	2,459	2,413	2,319	2,259	2,254	2,167	2,120	2,080	2,026
	lotal	2,825	3,090	3,185	3,546	3,895	4,070	4,366	4,517	4,646	4,780	4,865	4,986	5,130	5,122	5,068	5,077	5,156	5,126	5,027	5,008	5,086	5,056	5,111	5,023	4,981
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	9	203	226	285	310	326	318	354	435	360	400	413	412	455	446	432	441	398	434	405	431	379	435	442	424	416
	G	218	292	295	305	313	342	438	348	385	419	395	447	439	433	441	376	437	399	432	371	426	410	411	398	389
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	Ļ	283	314	378	326	378	366	384	414	394	394	397	385	417	371	302	389	408	415	351	356	342	318	320	38	328
	¥	290	384	285	344	346	365	404	376	369	406	362	3AR	383	376	AGR	405	406	377	332	333	316	299	278	391	298
	Year	1951	1952	1953	1954	1955	1056	1957	1958	1959	1960	1961	1062	1063	1064	1065	1066	1967	1968	1969	1970	1971	1972	1973	1974	1975

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Enrollment

9-12	1666	1660	1607	1536	1472	1435	1321	1222	1140	1074	1026	933	846	775	733	677	999	676	676	704	747	751	749	769	814	873	911	958	951	1091	1142	1202	1253	1284	1335	1326	1330	1357	1371	1358	1354
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12	392	383	408	430	381	371	365	337	290	268	27B	271	244	214	209	193	165	176	148	167	157	180	17	200	170	198	194	249	208	243	240	256	308	287	322	313	312	336	330	337	337
7	401	432	419	368	362	368	342	302	268	288	281	243	211	195	185	157	171	153	173	158	185	183	202	174	188	197	248	209	239	236	257	313	280	326	316	316	334	329	334	330	328
10	434	432	388	366	370	348	313	279	288	280	244	215	200	184	165	171	149	178	160	184	189	202	175	192	202	256	212	248	242	261	330	301	323	326	336	350	332	345	335	352	349
đ	439	413	392	372	359	34B	301	304	294	238	223	204	191	182	174	156	181	169	195	195	216	186	195	203	254	222	257	252	262	351	315	332	342	345	361	347	352	347	372	339	340
8	441	396	391	370	366	321	332	317	258	238	223	203	199	178	164	193	173	202	198	225	197	204	219	266	240	291	275	296	368	316	371	371	355	377	383	391	368	382	369	376	375
4	404	401	377	358	314	322	319	248	240	231	215	201	177	166	207	180	208	198	225	196	211	218	255	245	288	280	302	371	322	370	376	357	386	381	398	371	389	381	374	374	376
¢	407	386	355	319	346	337	269	242	223	215	202	180	177	203	184	204	203	225	199	212	234	262	244	279	277	307	378	315	375	368	353	389	392	398	377	393	378	366	381	417	415
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Nov	15	19	18	23	24	14	10	1 4	2 3		56	29	19	28	21	14	5	5 6		23	12	14	28	19	16	21	18	 =			534	
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	┢	1990	1991	1992	1993	1994	1995	1996	1997	1998	0001	6000	2000	LOUZ	2002	2003	2004	2005	2006			8002	2009	2010	2011	2012	2013	2014	2015	2016	Totals	Birth data from Town Clerk's Office

* As of October 2016

Since the Beginning of Extended Day Program

School Year	Enrollment	Retentiions	Percentage	
1986-87	226	27	11.95%	
1987-88	245	26	10.61%]
1988-89	239	18	7.53%]
1989-90	241	18	7.47%]
1990-91	267	15	5.62%]
1991-92	283	13	4.59%]
1992-93	286	10	3.50%	
1993-94	317	16	5.05%	
1994-95	337	20	5.93%	
1995-96	323	12	3.72%	1
1996-97	389	19	4.88%	1
1997-98	325	7	2.15%	1
1998-99	389	6	1.54%	1
1999-00	387	14	3.62%	
2000-01	388	15	3.87%	
2001-02	373	22	5.90%	
2002-03	403	12	2.98%	
2003-04	409	12	2.93%	
2004-05	369	11	2.98%	
2005-06	381	12	3,15%	
2006-07	381	16	4.20%	
2007-08	395	15	3.80%	
2008-09	323	12	3.72%	
2009-10	423	11	2.60%	Full day kindergarten begins
2010-11	378	12	3.17%	
2011-12	384	13	3.39%	
2012-13	389	10	2.57%	
2013-14	399	13	3.26%	
2014-15	375	11	2.93%	
2015-16	362	9	2.49%	
2016-17	368	9	2.45%	
Average	347	14	4.05%	

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Kindergarten Projection Calculation

2017-18

In 2015-16 the Board of Education hired Milone and MacBroom to perform an enrollment analysis and projection. The analysis report was completed in January 2015.

housing, development and real estate, and private enrollment. The analysis provided context for historic patterns in Darien Public Schools' enrollments and a basis for developing future enrollment projections for the best The report examined factors that influenced school enrollments, namely trends in demographics, births, available indicators and evidence.

Milone and MacBroom developed the kindergarten projections based on a low, medium and high growth model. For purposes of this projection, the medium growth model was used.

Medium Growth

347	355	388	382	378
2017-18	2018-19	2019-20	2020-21	2021-22

Elementary Class Size Criteria

The Darien Board of Education Class Size Guidelines Follow:

1977

Recommended Maximum

25	27	27	30	30	30
20	22	22	25	25	25

1984 Recommended Maximum

Recommended Optimal Maximum

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27 25 25

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25 25 25

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1	23	23	25	25	26	26
	20-22	20-22	21-24	21-24	22-25	22-25
!	19	19	20	20	21	12

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2016 Low End Optimal High End

22	22	23	23	24	24
19-21	19-21	20-22	20-22	21-23	21-23
18	18	19	19	20	20

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ELEMENTRRY OCTOBER 1ST ENROLLMENTS 2006-2016

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2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2006 v 2016

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2006 V 2016

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%9.01-	20	06	92	12	62	64	02	83	89	68	1-18	5
%0 [.] Z1-	52	67	18	02	89	62	63	٤Z	98	22	£8	L L
	11	62	99	12	22	99	82	28	82	98	92	K
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2006 v 2016

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%8.52-	179	63	63	89	08	63	22	74	179	8Z	78	ç
-25.3%	69	89	29	29	92	28	09	22	23	<u>9</u> 9	62	4
%9'7-	63	179	69	59	59	69	98	29	92	92	99	3
~S0.8%	19	94	29	22	63	17L	09	56	29	9/	22	5
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Grand Total 2316 2304 2343 2338 2348 2336 2381 2409 2404 2322 2303 %9'0-

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		L			010						

TOTAL ENROLLMENT 4792

Page 14

2017-18

Enrollment

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Darien Public Schools 2017-18 Enrollment and Sections Projected for October 1, 2017

CUTOIIIIEIIL							l			
School	ELP	¥	÷	2	က	4	5	Total		- L
Hindlev		82	82	65	89	81	86	485		Ľ,
Holmes		12	88	67	93	81	77	477		0
Ox Ridge	21	64	71	73	20	60	77	446		픠
Rovle	32	64	65	77	61	63	59	421		
Tokeneke	37	99	62	71	81	83	78	478		Ш
	06	347	368	353	374	398	377	2,307	Roll	S
I Isino 3 Year Persistenci	125	347	366	351	375	391	362	2,282	Persi	2
		347	352	358	376	398	364	2,285	W/W	

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Sections	ELP	
Classroom Sections	School	

	ספרבוטוס						1		
School	ELP	¥	-	2	3	4	S	Total	
Hindley		4	4	e	4	4	4	53	
Holmes		4	4	3	5	4	4	24	
Ox Ridge	2	3	4	4	3	4	4	24	
Rovle	e	e	en	4	3	3	9	22	
Tokeneke	6	e	en	4	4	4	4	25	
	∣∞	17	1 <u>8</u>	18	19	19	19	118	

Size**
Class
Average

School	ELP	×	-	~	3	4	0	Average
Hindlev		20.5	20.5	21.7	22.3	20.3	21.5	21
Holmes		17.8	22.0	22.3	18.6	20.3	19.3	20
Ox Ridge*	10.5	21.3	17.8	18.3	16.7	22.5	19.3	19
Rovle	10.7	21.3	21.7	19.3	20.3	21.0	19.7	21
Tokeneke	12.3	22.0	20.7	17.8	20.3	20.8	19.5	20

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i Changes fr	1	
Section	School	

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School	ELP	×	-	2	e	4	ß	Total
Hindley	0	0	1	(1)	0	0	0	0
Holmes	0	0	0	(1)	٦	0	1	-
Ox Ridge*	0	Ē	0	1	(1)	0	0	(E)
Royle	0	0	(ī)	Ŧ	0	0	0	0
Tokeneke	0	0	E	0	0	0	1	0
	-	E	Ē	0	0	0	8	0

	average	
	ISS Size	
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	include	
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	+ ELP	
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10/14/2016

5		Elemen	tary Cla	ss Size	Elementary Class Size Standard		
18 18 19 19-21 19-20 20-22	Grade	¥	-	2	3	4	5
19-21 19-20 20-22	Low End	18	18	19	19	20	20
	Optimal	19-21	19-20	20-22	20-22	21-23	21-23
_	Hiah End	22		23	23	24	24

	Total	1,124 Roll	1,123 Persist	1,162 M/M	
	8	405	401	413	
	7	356	353	367	
	9	363	369	382	
Enrollment Projection	School	Middlesex			

				Chg	2015-2016	(16)	(6)	19	(9)
	Roll	,355 Persist	M/M					2	60
Total	1,375 Roll	1,355	1,395 M/M	EST.	10/1/16 10/1/2017	2,217	1,124	1,375	4,716
12	344	346	354	ACT	10/1/16	2,233	1,133	1,356	4,722
11	329	321	337						Total
10	351	337	341			6			
ດ	351	351	363			ols K-	8-	5	
	DHS			Enrollment K-12	Excluding ELP	Elementary Schools K-5	Middle School 6-8	High School 9-12	

Absorption Rate						
School	¥	Ŧ	2	3	4	2
Hindlev	7.0	7.0	5.0	4.0	16.0	11.0
Holmes	18.0	1.0	3.0	23.0	16.0	20.0
Ox Ridge	3.0	18.0	20.0	20.0	7.0	20.0
Royle	3.0	2.0	16.0	9.0	10.0	14.0
Tokeneke	1.0	5.0	22.0	12.0	14.0	19.0

Darien Public Schools 2018-19 Enrollment and Sections Projected for October 1, 2018

-						Roll	Persist	W/W
Total	474	474	434	428	475	2,285	2,247	2,259
S	81	81	90	63	83	398	377	384
4	89	93	50	61	81	374	368	371
3	65	67	73	77	71	353	350	361
2	82	88	71	65	62	368	364	348
-	82	71	64	64	99	347	343	350
¥	75	74	65	99	75	355	355	355
ЕГР			21	32	37	6	6	6
Enrollment School	Hindlev	Holmes	Ox Ridne*	Rovie	Tokeneke			

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		4	4		ო		ന	ļ	n		17
	¥	4	4	·	ო		ო		4		18
0100000	ELP				2		en	, 	ო		ω
	School	Hindlev	Holmee		Ox Ridne*	08011-00	Rovie	i vojio	Tokeneke		

Size**
Class
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18.8 20.5 21.7 22.3 20.3 18.5 17.8 22.0 22.3 20.3 18.5 17.8 22.0 22.3 20.3 19.5 17.8 17.8 18.3 16.7 22.5 10.7 22.0 21.3 17.8 18.3 16.7 22.5 10.7 22.0 21.3 17.8 18.3 16.7 22.5 10.7 22.0 21.3 21.7 19.3 20.3 21.0 Moder 10.7 22.0 21.3 21.7 19.3 20.3 21.0	School	ELP	¥	-	2	ი	4	S	Average
18.5 17.8 22.0 22.3 23.3 20.3 ge* 10.5 21.7 21.3 17.8 18.3 16.7 22.5 10.7 22.0 21.3 21.7 17.8 18.3 16.7 22.5 10.7 22.0 21.3 21.7 19.3 20.3 21.0 Acc 12.3 18.8 20.3 21.0 20.3 21.0	Hindley		18.8	20.5	20.5	21.7	22.3	20.3	20.7
10.5 21.7 21.3 17.8 18.3 16.7 22.5 10.7 22.0 21.3 21.7 19.3 20.3 21.0 17.3 18.8 22.0 20.7 17.8 17.8 20.3 21.0	Holmes		18.5	17.8	22.0	22.3	23.3	20.3	20.7
10.7 22.0 21.3 21.7 19.3 20.3 21.0 12.3 18.8 22.0 20.7 17.8 20.3 20.8	Ov Didna*	10.5	217	21.3	17.8	18.3	16.7	22.5	19.7
12.3 18.8 22.0 20.7 17.8 20.3 20.8	Dovide Dovide	107	22.0	21.3	21.7	19.3	20.3	21.0	20.9
	Tokeneke	12.3	18.8	22.0	20.7	17.8	20.3	20.8	20.0

** ELP not included in class size average

Section Changes from Previous Year

					•			Total T
School	ELP	¥	-	2	n	4	0	10141
Hindley		c	0	-	(1)	0	0	0
Holmes			0	-	(5)	0	0	(1)
	4		Ę	6		Ξ	-	(1)
UX Klage		s	Ę	, <u></u>	• •	Ì	c	ļ
Royle	0	-	-	Ξ	-			
Tokeneke	0	-	0	Ξ	0	0	0	-
	0	-	E	0	(E)	Ē	0	(2)

	Elemen	itany Cl	lass Siz	Elementary Class Size Standard	2	
Grade	¥	-	2	3	4	ъ
Low End	18	18	19	19	20	20
Ontimal	19-21	19-20 20-22	20-22	20-22	21-23	21-23
High End	22	22	23	23	24	24

	_	Roll	Persist	W/W
	Total	1,096 Roll	1,079	1,119
	8	356	351	357
	7	363	362	389
	ø	377	366	373
Enrollment Projection	School	Middlesex		

Total	1,408 Roll	1,363 Persist	1,421 M/M	
12	329	324	338	
11	351	330	332	
10	351	336	353	
თ	377	373	398	
	DHS			

Chg 2016-17	(22)		(28)	33	(12)
EST. 0/1/2018	2,195		1,096	1,408	4,699
EST. EST. 10/1/17 10/1/2018	2,217	-	1,124	1,375	4,716
					Total
Enrollment K-12 Excluding ELP	Elementary Schools K-5		Middle School 6-8	High School 9-12	

Absorption Rate	FACTOR 4	R 4				
School	¥	-	8	ო	4	5
Hindlev	14.0	7.0	11.0	5.0	8.0	16.0
Holmes	15.0	18.0	5.0	3.0	4.0	16.0
Ox Ridae*	2.0	3.0	22.0	20.0	23.0	7.0
ovle	1.0	3.0	5.0	16.0	12.0	10.0
Tokeneke	14.0	1.0	8.0	22.0	16.0	14.0

10/14/2016

2018-19

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Page 16

						Roll .	Persist	W/W	
Total	480	475	417	435	468	2,275		2,246	
5	89	93	50	61	81	374	353	358	
4	65	67	73	77	71	353	345	356	
n	82	88	71	65	62	368	364	351	
7	82	71	64	64	99	347	342	346	
-	75	74	65	99	75	355	350	357	
¥	87	82	73	70	76	388	388	388	
ELP			21	32	37	6	8	6	
Enrollment School	Hindley	Holmes	Ox Ridne*	Rovle	Tokeneke				

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1	3	4	4		4	3	6	2	18
	6	4	4		ო	6	•	2	17
	***	4	4		<u>ო</u>	e.	, 	4	18
	×	4		ŀ	4		-	4	20
	ELP				2	6		7	8
	School	Hindley	Labor		Ox Ridge*	Devilo	LUVIE	Tokeneke	

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Size**	ELP
Class	
Average	School

School Fi	d	¥	Ţ	2	സ	4	ŝ	Average
001100								
Hindley		21.8	18.8	20.5	20.5	21.7	22.3	50.9
	I						000	
Hotmes		20.5	18.5	17.8	22.0	22.3	23.3	20.2
							2	
Ox Ridge*	10.5	18.3	21.7	21.3	17.8	18.3	16./	13.0
000000000								000
Rovie	10.7	17.5	22.0	21.3	21.7	19.3	20.3	20.3
								100
Tokoneke	12.3	19.0	18.8	22.0	20.7	23.7	20.3	20.1
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Section Changes from P	s from	Previor	Previous Year					
School	ELP	¥	Ŧ	0	ო	4	5	Total
Hindlev		0	0	0	-	(1)	0	0
Holmes		0	0	0		(E)	0	0
Ov Ridne*	c		0	Ξ	0	-	(1)	0
20vla	0	-	0	0	(I)	-	0	ł
okanaka	c	0	-	0	Ē	E	0	(1)
Maliana			-	3	0	E	Ξ	0

			1		-	
	Eleme	ntary C	lass S	Elementary Class Size Standard	dard	
Grade	¥	Ŧ	2	3 S	4	
Low End	18	18	19	19	20	_
Optimal	19-21	19-20 20-22	20-22	20-22	21-23	_
Hiah End	22	22	23	23	24	

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	1 OTAI	1,138 Roll	1,098 Persist	1,150 M/M	
	∞	363	359	378	
1	7	377	359	379	
	ø	398	380	393	
ction					
Enrollment Projection	School	Middlesex			

	თ	10	11	12	Total	
BHS	333	377	351	351	1,412	Roll
	329	359	329	332	1,349	Persist
	344	387	344	334	1,409	M/M

Chg 2017-18	(10)	42	ľ	4	36
ACT EST. 10/1/18 10/1/2019	2,185	1,138		1,412	4,735
ACT 10/1/18	2,195	1,096		1,408	4,699
					Total
Enrollment K-12 Excluding ELP	Elementary Schools K-5	Middle School 6-8		Hiah School 9-12	

Absorption Rate	FACTOR 4	OR 4				
School	¥	-	2	ო	4	ŝ
Hindlev	2.0	14.0	11.0	11.0	8.0	8.0
Holmes	7.0	15.0	22.0	5.0	6.0	4.0
Ox Ridae*	16.0	2.0	6.0	22.0	24.0	23.0
Rovle	19.0	1.0	6.0	5.0	20.0	12.0
Tokeneke	13.0	14.0	4.0	8.0	2.0	16.0

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			_					
						Roll	Persist	M/M
Total	477	463	438	443	462	2,283	2,236	2,254
5	65	67	73	77	11	353	332	344
4	82	88	71	65	62	368	358	346
3	82	71	64	64	99	347	342	348
7	75	74	65	99	75	355	348	353
~	87	82	57	20	76	388	384	391
¥	86	81	11	69	75	382	382	382
ELP			21	32	37	06	6	6
Enrollment School	Hindley	Holmes	Ox Ridge*	Royle	Tokeneke			

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School	ELP	¥	-	2	3	4	5	Total
Hindley		4	4	4	4	4	33	23
Holmes		4	4	4	4	4	3	23
Ox Ridge*	0	4	4	3	3	3	4	21
Royle	e B	4	4	e	ო	3	4	24
Tokeneke	en	4	4	4	8	3	3	24
	g	50	20	18	17	17	17	115

Size**	
Class	
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School	ЕГР	¥	-	2	ო	4	5	Average
Hindley		21.5	21.8	18.8	20.5	20.5	21.7	20.8
Holmes		20.3	20.5	18.5	17.8	22.0	22.3	20.2
Ox Ridge*		17.8	18.3	21.7	21.3	23.7	18.3	20.2
Royle	10.7	17.3	17.5	22.0	21.3	21.7	19.3	19.8
Tokeneke	12.3	18.8	19.0	18.8	22.0	20.7	23.7	20.5

Year	-
Previous	¥
from	đ
Changes	
Section	School

School	ЕГР	¥	-	7	ი	4	5	Total
Hindley		0	0	0	0	1	(1)	0
Holmes		0	0	0	0	1	(1)	0
Ox Ridge*	0	0	1	0	(1)	(1)	1	0
Royle	0	0	1	0	0	(1)	1	F
Tokeneke	0	0	0	1	0	0	(1)	o
	0	0	2	-	(1)	0	(1)	-

	Eleme	intary (Class S	Elementary Class Size Standard	dard	
Grade	¥	-	2	ო	4	5
Low End	18	18	19	19	20	20
Optimal	19-21	19-20	19-20 20-22	20-22	21-23	21-23
High End	22	22	23	23	24	24

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	Roll	Persist	M/M
Total	1,149 Roll	1,088	1,135
8	377	357	369
7	398	374	400
9	374	357	366
			-
School	Middlesex		

	Roll	Persist	W/W
Total	1,400	1,335	1,421
12	351	331	346
11	377	352	377
10	333	316	334
6	339	336	364
	DHS		

EST. Chg	201	2,193 8	1,149	1,400 (12)	4,742 7	
ACT E	10/1/19 10/1/2020	2,185	1,138	1,412	4,735	
					Total	
		K-5	 			ACTOR 4
12		chools	I 6-8	9-12		ate F/
Enrollment K-12	Excluding ELP	Elementary Schools K-5	Middle School 6-8	High School 9-12		Absorption Rate FACTOR 4

					•	
Absorption Rate	FACTOR 4	OR 4				
School	¥	-	2	3	4	2
indley	3.0	2.0	18.0	11.0	15.0	8.0
Holmes	8.0	7.0	19.0	22.0	9.0	6.0
Dx Ridge*	18.0	16.0	5.0	6.0	2.0	24.0
yle	20.0	19.0	4.0	6.0	8.0	20.0
okeneke	14.0	13.0	18.0	4.0	11.0	2.0
keneke	14.0		18.0		4.0	

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2021-22

Enrollment School	ELP	×	*	6	3	4	n	Total		
Hindley		85	86	87	75	82	82	497		Low I
Holmes		80	81	82	74	71	88	476		Optir
Ox Ridge*	21	71	71	73	65	64	71	436		High
Royle	32	68	69	02	99	64	65	434		
Tokeneke	37	74	75	76	75	66	62	465		Enrol
	8	378	382	388	355	347	368	2,308	Roll	Scho
	8	378	377	382	348	336	344	2,255	Persist	Midd
	6	378	384	387	355	344	334	2,272	M/M	

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School	ELP	¥	-	2	e	4	5	Total
Hindley		4	4	4	4	4	4	24
Holmes		4	4	4	4	ю	4	23
Ox Ridge*	2	4	4	4	3	З	е	23
Rovle	m	4	4	4	e	3	3	24
Tokeneke	e	4	4	4	4	3	e	25
	[∞]	20	50	20	18	16	17	119

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School	ЕГР	¥	Ļ	2	ო	4	2	Average
Hindlev		21.3	21.5	21.8	18.8	20.5	20.5	20.7
Holmes		20.0	20.3	20.5	18.5	23.7	22.0	20.8
Ox Ridge*	10.5	17.8	17.8	18.3	21.7	21.3	23.7	20.1
Rovie	10.7	17.0	17.3	17.5	22.0	21.3	21.7	19.5
Tokeneke	12.3	18.5	18.8	19.0	18.8	22.0	20.7	19.6

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Previous	Z
from	
Changes	
Section	Cobool

Total	-	0	0	。	-	2
5		1	(Ξ)	Ê	0	0
4	0	(1)	0	0	0	(1)
3	0	0	0	0	÷	÷
2	0	0	1	1	0	8
÷.	0	0	0	0	0	0
¥	0	0	0	0	0	0
ЕГР			0	0	0	0
School	Hindley	Holmes	Ox Ridge*	Royle	Tokeneke	

Elementary Class Size Standard K 1 2 3 4 18 18 19 19 20 10 19-21 19-20 20-22 21-23 24 1		i	i	ē			
He K 1 2 3 4 18 18 19 19 20 19-21 19-20 20-22 21-23 22 22 23 23 24		Elemen	tary Cli	ass Siz	ce standa	2	
18 18 19 19 20 19-21 19-20 20-22 20-22 21-23 22 22 23 23 24	Grade	¥	-	2	3	4	S
19-21 19-20 20-22 20-22 21-23 22 22 23 23 24	ow End	18	18	19	19	20	20
22 22 23 23	ptimal	19-21	19-20	20-22	20-22	21-23	21-23
	High End	22	22	23	23	24	24

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	Roll	Persist	W/W
Total	1,125 Roll	1,059	1,114
œ	398	372	389
7	374	351	373
9	353	336	352
lao	dlesex		

	Roll	Persist	W/W
Total	1,401	1,319	1,415
12	377	354	379
11	333	309	326
10	339	323	354
ŋ	352	333	356
	DHS		

Chg 2019-20	25	(24)	-	2	
ACT EST. 10/1/20 10/1/2021	2,218	1,125	1,401	4,744	
ACT 10/1/20	2,193	1,149	1,400	4,742	
				Total	
	ols K-5	8-0	2		FACTOR 4
Enrollment K-12 Excluding ELP	Elementary Schools K-5	Middle School 6-8	High School 9-12		Absorption Rate FACTOR 4

				1111			
Absorption Rate FACTOR 4	FACTO	R 4					
School	¥	-	2	3	4	ŝ	
Hindley	4.0	3.0	6.0	18.0	15.0	15.0	
Holmes	9.0	8.0	11.0	19.0	2.0	9.0	
Ox Ridge*	18.0	18.0	20.0	5.0	9.0	2.0	
Royle	21.0	20.0	23.0	4.0	9.0	8.0	
Tokeneke	15.0	14.0	14.0 17.0	18.0	7.0	11.0	

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K-5	Total	4,347	4,455	4,558	4,623	4,675	4,717	4,775	4,743	4,782	4,830	4,820	4,773	4,722	075	4,110	2/0/4	4,718	4,710	0 4]																	
	9-12	951	1091	1142	1202	1253	1284	1335	1326	1330	1357	1371	13581	1356	1	0/11	1400	1412	14001																			
	8-9	1,065	_			1133	1156	1158	1155		_	1124	1167	1133		1124	1080	1138	1122																			
	K-5	2,331	2310	2316	_	2289	2277	2282	2262	2317	2344	2325	2248	2233		1122	2108	2159	2194	8122																		
d L	j ¥	31	31	40		52	61	99	74	64	65	62	74	7	1	6	ß	8	s i	B		5				1	* 1.0				510	<u>n I c</u>		nlu		5 r	जा	5
	12	208	243	240	256	308	287	322	313	312	336	330	337	332		34	329	321		31		- 1		<u>ا</u>	/10/1		1 0.75								0001		1.002	
	11	239	236	257	313	280	326	316	316	334	329	334	330	344	1	329	351	351	377	333		2 2 6 2	1.904	C/2/0	0.985	04-5-0	0.230	T-UUU				166-0					0.975	
	10	242	261	330	301	323	326	336	350	332	345	335	352	329		351	351	377	333	339	1		0.960	0.956	0.940	056.0	5/6.0	202.0										2000
	.	262	351	315	332	342	345	361	347	352	347	372	339	351		351	377	333	339	352	1		0.885	0.954	0.997	CE8.U	226.0	0.972	805.0 200 0									
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1,158	383	398	275	01.1.01	6
351'L	391	128	363	11.1.01	1.0
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271'1	374	217	366	91.1.01	
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	15	11	0L	6	сна	EST
	344	6ZC	192	198	71.1.01	
1'326	332	344	359	198	ar.r.or	
1'328	232	330	325	338	81.1.01	
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135,15	336	329	346	342	EL.L.OL	
1'330	312	334	332	382	S1.1.01	
1'356	313	316	320	347	11.1.01	
1'332	322	346	336	195	01.1.01	

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482	98	18	68	99	82	82	0	71.1.01	
474	18	68	99	82	28	92	0	81.1.01	
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FUTURE COHORT ANALYSIS - ESTIMATED - 2016- 2021

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960'1	399	363	217	81.1.01		433	06	09	23	12	79	99	50	81.1.01	
1,138	363	228	398	er.r.or		917	09	23	12	179	9 9	23	50	61.1.01	
671'1	217	398	374	10.1.20		438	23	12	19	9 9	23	12	51	02.1.01	
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927	12	87	83	84	12	62	6Z	81.1.01	ACT.
874	82	83	84	12	29	99	28	71.1.01	
9 1 7	83	18	12	62	99	92	37	81.1.01	
897	81	12	62	99	SL	92	22	61.1.01	
762	12	62	99	92	92	92	20	10.1.20	
597	62	99	92	92	92	\$L	28	12.1.01	



Memorandum

То:	Dr. Daniel Brenner, Superintendent of Schools
From:	Michael E. Feeney, Director of Finance & Operations Michael Lynch, Director of Facilities
Date:	October 14, 2016
RE:	Report on School Enrollment and Space Utilization

The following report provides summary information pertaining to current and projected enrollment as it relates to space utilization.

Secondary School enrollment trends and Space Utilization

At Middlesex Middle School and Darien High School, actual enrollment numbers for the 2016-17 school year and the prior four years, along with projections for the 5-year period of 2017 through 2021-22, are shown below:

Secondary School	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Middlesex MS	1,129	1,124	1,167	1,166	1,133	1,124	1,096	1,138	1,149	1,125
Darien HS	1,357	1,371	1,358	1,354	1,356	1,375	1,408	1,412	1,400	1,401

At the Middle School, projections indicate that enrollment will decrease by approximately 9 students in 2016-17. However, the Milone and MacBroom report project the Middle School to slightly increase in 2017-18.

At Darien High School, projections indicate that enrollment will increase by 19 students. Further, in 2018-19 projected enrollment increases to 1,408 students, which represents an increase of 52 students from current enrollment.

Elementary Schools Enrolment Trends and Space utilization

The attached tables summarize PK-5 classroom inventory and utilization based on current 2015-16 enrollment and projected 2016-17 enrollment.

MEF/kcb

2017-10	ŀ					20	Dai 2017-18	Darien Public Schools 18 Enrollment and Se	lic Sc ent ar	rien Public Schools Enrollment and Sections		
						5		ted for C)ctob	Projected for October 1, 2017		
Enrollment											Elementary Class Size	an s
School	ELP	~	-	N	ω	4	сл	Total	I	Grade	∽	1
Hindley		82	82	65	68	81	86	485		Low End	18	. P
Holmes		71	88	67	93	81	77	477		Optimal	19-21	19-20
Ox Ridge	21	64	71	73	50	90	77	446		High End	22	
Royle	32	64	65	77	61	63	59	421				
Tokeneke	37	66	62	71	81	83	78	478		Enrollment Projection	ction	
	90	347	368	353	374	398	377	2,307	Roll	School		
Using 3 Year Persistence	8	347	366	351	375	391	362	2,282		Middlesex		
	90	347	352	358	376	398	364	2,285	M/M			
Classroom Sections	lions											
School	ELP	⋝	-	2	ω	4	сл	Total	I			
Hindley		4	4	ω	4	4	4	23			9	
Holmes		4	4	з	5	4	4	24		DHS	351	
Ox Ridge	2	3	4	4	З	4	4	24			351	
Royle	ω	3	З	4	3	3	З	22			363	
Tokeneke	ω	ω	з	4	4	4	4	25		Enrollment K-12		
	8	17	18	18	19	19	19	118		Excluding ELP		
Averane Class Size**	2i70**									Elementary Schools	ols K-5	- 0
School	ELP	×		2	ω	4	G	Average		Middle School	6-8	
Hindley		20.5	20.5	21.7	22.3	20.3	21.5	21				
Holmes		17.8	22.0	22.3	18.6	20.3	19.3	20		High School 9-12	2	<u> </u>
Ox Ridge*	10.5	21.3	17.8	18.3	16.7	22.5	19.3	61				
Royle	10.7	21.3	21.7	19.3	20.3	21.0	19.7	21				
Tokeneke	12.3	22.0	20.7	17.8	20.3	20.8	19.5	20		Absorption Rate	•	
										Hindley	5	
Section Changes from Previous Year	es from	Previo	us Yea	-						Holmes	18.0	
School		∽	-	2	ω	4	IJ	Total	I	Ox Ridge	3.0	
Hindley	0	0	1	(1)	0	0	0	0		Royle	3.0	
Holmes	0	0	0	(1)	1	0	-1	1		Tokeneke	1.0	
Ox Ridge*	0	(1)	0	-	(1)	0	0	(1)				
Royle	0	0	(1)	-1	0	0	0	0				
Tokeneke	>	0	j	0	0	0	-	ð				
	c		3					•				

orbron vare						
ool	×	-	N	ω	4	C1
dley	7.0	7.0	5.0	4.0	16.0	11.0
nes	18.0	1.0	3.0	23.0	16.0	20.0
Ridge	3.0	18.0	20.0	20.0	7.0	20.0
le	3.0	2.0	16.0	9.0	10.0	14.0
eneke	1.0	5.0	22.0	12.0	14.0	19.0

10/14/2016

Darien Public Schools - October 1, 2015 Enrollment Report

(6)		4,716	4,722	Total			
19		1,375	1,356			2	School 9-12
(9)		1,124	1,133			5-8	le School 6-8
							:
(16)		2,217	2,233		5	ols K-	entary Schools K-5
2015-2016	20	10/1/16 10/1/2017	10/1/16				ding ELP
Chg		EST.	ACT				Ilment K-12
	M/M	1,395	354	337	341	363	
	Persist	1,355 Persist	346	321	337	351	
	Roll	1,375	344	329	351	351	
		Total	12	11	10	9	
	-						

	Elemen	tary Cla	ss Size	Elementary Class Size Standard		
Grade	ㅈ	-	2	ω	4	თ
End	18	18	19	19	20	20
nal	19-21	19-20	20-22	20-22	21-23	21-23
End	22	22	23	23	24	24

liddlesex	nrollment Projection chool
363	6
356	7

			Projection
			ction
382	369	363	ი
367	353	356	7
413	401	405	8
1,162 M/M	1,123	1,124 Roll	Total
W/W	1,123 Persist	Roll	

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2017-18

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	Н	HINDLEY		HO	HOLMES		OX F	OX RIDGE		ק	ROYLE	_	10	TOKENEKE	
	2007-08 20	015-16	2016-17	2007-08 2015-16 2016-17 2007-08 2015-16 2016-17	5-16 20		2007-08 2015-16		2016-17	2007-08 2015-16 2016-17	15-16		2007-08 2015-16 2016-17)15-16 2	016-17
Classroom Inventory															
Permanent Classrooms	29	27***	27***	27	27	27	28	28	28	26	26	26	28	28	28
Portables		4	4	0	N	2	4	4	4	ω	ω	ω	0	0	0
Total Classrooms	33	31	31	27	29	29	32	32	32	29	29	29	28	28	28
Classroom Utilization															
K-5 Classroom	22	24	23	22	22	24	24	22	23	21	19	20	19	22	22
Art	_		_	-	<u> </u>		-	-	<u> </u>		_	-1			-
Music:	N	N	Ν	-	N	N	N	N	2	2	N	2	2	1.25	1.25
Computer Lab	_		0		_	0	-	<u> </u>	0			0		<u> </u>	0
Resource	_	0.5	2		-	0	0	0	0	N	2	2	N	0	0
Early Learning Program	4	0	0	0	0	0	0	0	2	0	ω	ω	0	ω	ß
eraputic Learning Center	0	0	0	0	0	0	4	N	-	0	0	0	0	0	0
Prep	0	0	0				0	0	_		-		0	0	0
ldea	0.5	0.5	0.5	0	<u> </u>	0.5	0	_	0	0.75	0.5	0.5		0.25	0.25
Offices				0	-	1.5	0	N		0	0.5	1.5	0	0	0
Specialists		2	N	0	<u> </u>	<u> </u>	0	****1		0.25	0	0	0	0	-
Total	32.75	32	32	27	31	31	32	32	32	29	30	30	26	28.5	28.5

Room 212 has been split into 2 rooms used as a learning center. **Room 143 has been split into 2 rooms used as a DLC. * Music and idea share a half-size room **** Mini gym - PT

BUILDING, SITE AND CORE AREA INVENTORY

HindleyHolmesOx RidgeRoyleTokeneke (new)Gross square feet56,49563,26658,34457,45066,714Size of common room (s.f.)2,4802,2402,0801,5302,016Common room allowable occupancy1.651.491.391021,302,016Size of auditorium (s.f.)N.A.N.A.N.A.1,650N.A.135Size of gymnasium (s.f.)2,4002,6162,7992,3252,442Size of library (s.f.)3,0042906*2,4963,0683,367Total site acreage8810812	4	ω	ω	4	4	Acres of playing fields
Hindley Holmes Ox Ridge Royle Tokeneka 56,495 63,266 58,344 57,450 57,450 57,450 1,530	12	0	10	8	œ	Total site acreage
Hindley Holmes Ox Ridge Royle Tokeneka 56,495 63,266 58,344 57,450 1,530 2,480 2,240 2,080 1,530 1,530 165 149 139 102 1,650 N.A. N.A. N.A. N.A. 1,650 N.J. 2,400 2,616 2,799 2,325 N.J.	3,367	3,068	2,496		3,004	Size of library (s.f.)
Hindley Holmes Ox Ridge Royle Tokeneka 56,495 63,266 58,344 57,450 57,450 2,240 1,530 1,530 1,530 1,530 1,530 1,02 1,02 1,02 1,050 N.A. N.A. N.A. 1,650 N.A. N.A. 1,650 N.A. N.A.<	2,442	2,325	2,799	2,616	2,400	Size of gymnasium (s.f.)
Hindley Holmes Ox Ridge Royle Tokeneka 56,495 63,266 58,344 57,450 57,450 57,450 1,530 1,530 1,530 102 102 102 102 102 1,650 N.A. N.A. N.A. N.A. 1,650 N.J. N.J. 1,650 N.J. N.J. 1,650 N.J.	N.A.	165	N.A.	N.A.	N.A.	Auditorium allowable occupancy
Hindley Holmes Ox Ridge Royle Tokeneke 56,495 63,266 58,344 57,450 57,450 53,260 1,530 1,530 1,530 102	N.A.	1,650	N.A.	N.A.	N.A.	Size of auditorium (s.f.)
Hindley Holmes Ox Ridge Royle Tokeneke 56,495 63,266 58,344 57,450 2,480 2,240 1,530	134	102	139	149	165	Common room allowable occupancy
Hindley Holmes Ox Ridge Royle Tokeneke 56,495 63,266 58,344 57,450	2,016	1,530	2,080	2,240	2,480	Size of common room (s.f.)
Holmes Ox Ridge	66,714	57,450	58,344	63,266	56,495	Gross square feet
	Tokeneke (new)	Royle			Hindley	

* Does not include the space occupied by the computer lab.

DARIEN PUBLIC SCHOOLS Darien, Connecticut

<u>PROPOSED</u>

2017-2018 BUDGET CALENDAR

<u>2017</u>

JANUARY 5TH, THURSDAY Board of Education Meeting Room 7:30 p.m.

- Special Board of Education Meeting 1) Review of 2017-2018 Budget Book Structure and Format
- 2) Presentation of Superintendent's Proposed Budget for 2017-2018 Including Major Budget Proposals

JANUARY 7TH, SATURDAY Board of Education Meeting Room 8:30 a.m. JANUARY 21ST, SATURDAY (snow date) Regular Board of Education Meeting 1) Personnel, Operating and Equipment Proposed Budgets of:

> RC 01 Darien High School **RC 03 Middlesex Middle School** RCs 05, 07, 08, 09 and 10 - Elementary Schools **RC 11 Physical Education/Athletics** RC 12/25 Facilities/Fixed Expenses/ Capital Plan RC 13 Music RC 14 Art RC 21 Library/Media RC 15 Technology RC 17 Health **RC 22 Technology Education RC 15 Technology RC 24 Special Education RC 26 Early Learning Program** RC 19/23 Curriculum/Summer School **RC 20 Finance RC 16** Administration **RC 18 Personnel/Human Resources**

JANUARY 10TH, TUESDAY

Regular Board of Education Meeting

Board of Education Meeting Room 7:30 p.m. 1) Meeting with Board of Finance

JANUARY 24TH, TUESDAY	Regular Board of Education Meeting
Board of Education Meeting Room 7:30 p.m.	 Meeting with RTM Education and Finance & Budget Committees Unfinished Business on 2017-2018 Proposed Budget Board of Education Discussion of Budget Modifications under consideration
JANUARY 31ST, TUESDAY	Special Board of Education Meeting
Town Hall Auditorium 7:00 p.m.	 Public Hearing on 2017-2018 Proposed Budget Final Budget Review as needed
FEBRUARY 14TH, TUESDAY	Regular Board of Education Meeting
Board of Education Meeting Room 7:30 p.m.	1) Approval of 2017-2018 Board of Education Budget
NOTE: School Winter Break Feb	ruary 16th through February 21st
FEBRUARY 28TH, TUESDAY	Regular Board of Education Meeting
Board of Education Meeting Room 7:30 p.m.	
MARCH 7TH, TUESDAY	<u>LEGAL DATE</u> : Board of Finance meeting at which 2017-2018 Board of Education
Town Hall Room 206 7:30 p.m.	Recommended Budget is submitted.
MARCH (during the 2 nd week of March)	LEGAL DATE: Publication of 2017-2018 Recommended Budget in Newspapers.
<u>MARCH 14TH, TUESDAY</u> Town Hall Auditorium 7:30 p.m.	<u>LEGAL DATE</u> : Board of Finance Public Hearing on Budget
MARCH 15TH, WEDNESDAY Board of Education (Wed., Marc Meeting Room 7:30 p.m.	Regular Board of Education meeting h 15 th instead of Tuesday, March 14 th)

MARCH 18TH, SATURDAY 8:00 a.m. to approx. 11:30 a.m. Tour of Schools -- starting in MIDDLESEX ROTUNDA

MARCH 28TH, TUESDAY	Regular Board of Education meeting
Board of Education Meeting Room 7:30 p.m.	Update on Projected Elementary Enrollment; Recommendation to the Board on any Budget Changes

March , (exact date(s) to be confirmed by Board of Finance)Town HallConference Room 206Board of Finance - Work Session with Board of Education7:30 p.m.Review Board of Education Budget.

APRIL TH, TUESDAY Town Hall Conference Room 206 7:30 p.m. Board of Finance – Preliminary Vote on Budget

<u>APRIL TH, THURSDAY</u>Board of Finance – Final Vote on Budget(on or before the 3rd Tuesday in April) and set Mill RateTown HallConference Room 2067:30 p.m.

NOTE: School Spring Break April 10th through 14th

<u>APRIL</u> (By the 3 rd Tues. in April)**	<u>LEGAL DATE</u> : Board of Finance filing of 2017-2018 Town Appropriations and Tax Rate with Town Clerk.
MAY 8TH, MONDAY	<u>LEGAL DATE</u> : RTM Approval of 2017-2018 Town of Darien Budget.
Town Hall Auditorium	-

Auditorium 8:00 p.m.

9/28/16

PERSONNEL ACTION REPORT

October 18, 2016

ltem	Name	Action	Replacing/Location/Position	Effective Date		Tenure Area	Certification Class/Step		
				From	То	Tenure Area	Certification class/step		
1	Jessica McDonough	Appointment	K. Vucetic/Ox Ridge/Special Education Teacher	10/21/2016	11/1/2020	Teacher	Special Education K - 12 MA Step 3		
2	Tanya Pereira	Appointment	J. Rivers/Central Office/ Special Education Secretary	10/17/2016	6/30/2017	NA			
Resignations									
3	Dyan Gonzales	Resignation	Library Media Specialist/Holmes		11/11/2016				