

**APPROVED
MINUTES
SPECIAL MEETING OF
THE DARIEN HIGH SCHOOL CAFETERIA BUILDING COMMITTEE
Thursday, October 12, 2017**

PLACE:

**DARIEN PUBLIC SCHOOLS'
ADMINISTRATIVE OFFICES
BOARD OF EDUCATION MEETING ROOM
7:00 P.M.**

COMMITTEE MEMBERS PRESENT:

	Burke	Dineen	Hagerty-Ross	Harman	Mc Cammon	Mc Namara	Ochman	Palen	Stein	Ritchie
Present		X		X	X	X	X	X	X	X
Absent	X		X							

ADMINISTRATION PRESENT: Mr. Michael Lynch

AUDIENCE PRESENT: 5

OTHERS PRESENT: Representatives from Kaeyer, Garment + Davidson Architects, PC

Meeting called to order by Ms. McCammon, Committee Chairperson, at 7:06 p.m.

Motion to Approve Minutes from October 2nd Meeting

1st Ms. Stein

2nd Mr. Dineen

	Burke	Dineen	Hagerty-Ross	Harman	Mc Cammon	Mc Namara	Ochman	Palen	Stein	Ritchie
Yes		X		X	X	X	X	X	X	
No										
Abstain										X

RESULT -MOTION PASSED (7-0-1)

Motion to Approve Amended Minutes from October 6th Meeting. Minutes were amended to correct spelling of Ms. Ritchie's name and presence of Mr. Palen at meeting

1st Mr. Harman

2nd Mr. Dineen

	Burke	Dineen	Hagerty-Ross	Harman	Mc Cammon	Mc Namara	Ochman	Palen	Stein	Ritchie
Yes		X		X	X		X	X	X	X
No										
Abstain						X				

RESULT -MOTION PASSED (7-0-1)

DISCUSSIONS

- 1. The committee and KG+D discussed the contract for the Architectural Services for the DHS cafeteria renovation.**
- 2. The committee reviewed Key Goals of the Project Design and discussed additional Guiding Principles.**
- 3. The committee discussed the project infrastructure in respect to Scheduling and the Communication and Approval Procedures.**
- 4. The committee discussed the process for selecting an Owner’s Representative for the project.**

There was one public comment.

Ms. Ritchie left at 8:10 p.m.

Motion to adjourn

1st Mr. Dineen

2nd Mr. Harman

	Burke	Dineen	Hagerty-Ross	Harman	Mc Cammon	Mc Namara	Ochman	Palen	Stein	Ritchie
Yes		X		X	X	X	X	X	X	
No										
Abstain										

RESULT -MOTION PASSED (7-0-0)

Meeting adjourned at 8:35 p.m.

Respectfully Submitted,

Christa S. McNamara,
Secretary