


District Test Administration Plan- 2017

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District Test Coordinator


February 14, 2017

Connecticut State Assessments - 2017

The 2017 state assessments will involve students in grades 3-8, 10, and 11. The assessments include:

- Connecticut Mastery Test (CMT) - Science (Grade 5, 8 only)
 - Connecticut Academic Performance Test (CAPT) - Science (Grade 10)
 - CMT/CAPT Science Skills Checklist - Grades 5, 8, 10
 - Smarter Balanced assessments (ELA, Math) - Grades 3-8
 - Connecticut Alternate Assessment (CTAA) - Grade 3-8 and 11
 - Connecticut SAT School Day - Grade 11
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Key updates for state assessments

- **NEW-** CMT/CAPT Science to be delivered in online format (**same test, digital format*)
 - **NEW-** Shorter, condensed test windows due to increased access to technology, state rules on test windows
 - **NEW-** Testing of out-of-state students and students in non-approved facilities is now required
 - **NEW-** Supplemental testing for Science CMT/CAPT (*in anticipation of 2019 new assessment aligned with NGSS*)
 - Year 2 - Grade 11 SAT Connecticut Day (*replaced G11 SBAC*)
 - English Learners (EL) must take the state assessments regardless of how long in the United States (does not count toward accountability)
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Key dates

- Administration Set-up: January - March (IEP/504)
 - Board of Education presentation of test schedule: **February 14, 2017**
 - District communication on state assessment dates & up-coming Parent information session in March - **February 15, 2017**
 - **Initial Upload from IEP Direct; College Board accommodations due- February 15, 2017**
 - Smarter Balanced and SAT Parent Informational sessions - March 2, 2017 @ Central Office
 - CMT Administration (Science only - Grades 5, 8) - **March 28 (elementary); April 18 (middle school)**
 - Smarter Balanced assessments window for grades 3- 8 - **April 18, 2017 - May 11, 2017**
 - SAT - **April 5, 2017** (*Special schedule*); Make-Up date: April 25 &26
 - CAPT Science - **April 5, 2017** (*Special Schedule*)
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Assessment:	Date:
NAEP - Hindley/Middlesex Middle School (G4, G8)	February 7, 2017 (MMS); February 22, 2017 (H)
CMT Science (G5) CMT Science (G8) *Supplemental testing: TBD	March 28, 2017 (Elem. Practice Test: March 24, 2017) April 18, 2017
SAT Connecticut Day (G11) & CAPT Science (G10)	April 5, 2017* (Special schedule; Staggered start times)
Smarter Balanced assessments (G3-G8)	Elementary - Orientation/Training Day; April 18- May 11; <i>Starts w/ Grade 5 (1 grade level at a time)</i> Middle School (6-8) - April 19- 26 (training/testing)
SAT Connecticut Day Make-Up (G11)	April 25 & 26, 2017

District Test Schedule - State and National assessments

Special Education & 504 students

ALL TESTS: Special Education and 504 students:

Starting in January, school-based testing coordinators (Assistant Principals), School Counselors, Special Education department heads, will ensure accommodations are noted for students with IEPs and 504 plans for all district assessments.

Upload of IEP data from IEP Direct will be on - February 15, 2017

Review will be on-going with monitoring of new 504s and IEPs created



Smarter Balanced - Testing Sequence


Smarter Balanced assessments: Testing Sequence

Prior to a grade-level testing window, staff and students will participate in online and in-person training opportunities as part of preparing for taking the SBAC. There is also a required training day.

Day 1: Orientation/Training Day

The primary purpose is to conduct a practice session to ensure test administration is fully operational. Test Administrators also have an opportunity to establish norms that ensure a safe, secure, and positive testing environment for students.

In addition, student will:

- Confirm their test locations
 - Practice using their login credentials by signing in to a practice session
 - Review test security and directions related to the storing and retrieving of the Chromebook, headphones, and mouse
 - Review the test window and sequence for Smarter Balanced testing
 - Complete a Training Test to show the various online tools embedded in the assessment.
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Smarter Balanced - Student Preparation

Smarter Balanced: Student Training and Test Preparation:

- 1) Common Core aligned curriculum; Test prep materials
- 2) ELA and Math Practice Tests (updated at end of January 2017) - Elementary classroom teachers; and Math and English middle school teachers review Smarter Balanced practice test items
- 3) Smarter Balanced required online student training modules:
 - **What is CAT?** (Computer Adaptive Test) module
 - **Embedded Universal Tools and Online Features** module
 - **Student Interface for Online Testing** module

Highly Recommended online resource review (MATH): Equation Response Editor and Calculator; Calculator for Grade 6 (Basic); Calculator for Grade 7 & 8 (Scientific),



Equipment -Smarter Balanced, CMT/CAPT

Smarter Balanced assessments: Devices, Headphones, and Mice:

Unless otherwise specified, students will be using a Chromebook for all Smarter Balanced assessment testing.

A set of headphones and a mouse will be available for each student for testing. *Students can bring their own headphones*

CMT/CAPT online: Devices only

Grades 5 & 8 have Chromebooks as part of 1:1 initiative

Grade 10 will utilize Chromebook carts for the assessment



SAT - Connecticut Day Test Time (4 hours)

Reading 65 minutes

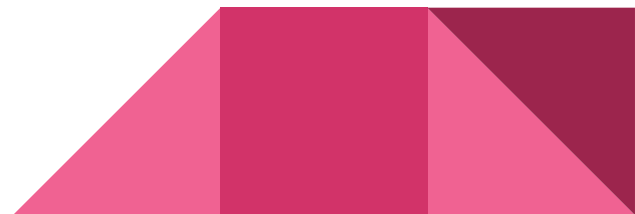
Writing and Language 35 minutes

Math (no calculator) 25 minutes

Math (with calculator) 55 minutes

Breaks 15 minutes

Set-Up/Collection of Materials 40 minutes



Schedule for Grades 10 and 11- April 5, 2017

- SAT 7:40-11:35am
- CAPT 9:00-11:10am (Students arrive at 9:00am)
- 10th Grade Lunch 11:10-11:40am
- 11th Grade Lunch 11:40-12:10pm
- Period 8 11:40-12:10pm (30 minutes) (no Juniors)
- Period 5 12:13-12:53pm (40 minutes)
- Period 6 12:56-1:36pm (40 minutes)
- Period 7 1:40-2:20pm (40 minutes)

*Buses will run on typical schedule



Schedule for Grades 9 and 12 - April 5, 2017

School begins at 11:40am

- Period 8 11:40-12:10pm (30 minutes)
 - Period 5 12:13-12:53pm (40 minutes)
 - Period 6 12:56-1:36pm (40 minutes)
 - Period 7 1:40-2:20pm (40 minutes)
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