

**BOARD OF EDUCATION
Darien, Connecticut**

TUESDAY, APRIL 17, 2018

**SPECIAL MEETING OF THE BOARD OF EDUCATION
DARIEN PUBLIC SCHOOLS'
ADMINISTRATIVE OFFICES
MEETING ROOM
6:45 p.m.**

AGENDA

1. Call to order
2. Adjourn to Executive Session (2nd Floor Conference Room) for the purpose of discussion of personnel matters (resignations and non-renewals)
3. Discussion of personnel matters (resignations and non-renewals)
4. Reconvene in public session.
5. Adjournment.

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, APRIL 17, 2018**

**PLACE:
DARIEN PUBLIC SCHOOLS'
ADMINISTRATIVE OFFICES
MEETING ROOM
7:30 p.m.**

TENTATIVE AGENDA

- | | | |
|------------------------------|---------------------|-----------|
| 1. Call to Order..... | Mrs. Tara B. Ochman | 7:30 p.m. |
| 2. Chairperson's Report..... | Mrs. Ochman | 7:32 p.m. |

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, APRIL 17, 2018**

8. Action Items

a. Personnel Items..... Ms. Cion

- i. Appointments
- ii. Resignations/Retirements
- iii. Non-Renewal of Certified
Staff Working Under
One-Year Contracts and
Long Term Substitutes

9. Public Comment* Mrs. Ochman

10. Adjournment..... Mrs. Ochman

DB:nv

*Public Comments are limited to three minutes per individual and are designed to allow community members to inform the Darien Board of Education of their opinions and/or concerns. Where appropriate, community members are also encouraged to reach out to the school administration during regular school hours. There should be no expectation for dialogue on such public comments to take place at a regular public meeting, given that by law the Board may only discuss matters that are set forth on its agenda.

APPROVED
REGULAR MEETING OF THE BOARD OF EDUCATION
Wednesday, March 14, 2018

PLACE:
DARIEN PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES
BOARD OF EDUCATION CONFERENCE ROOM
7:30 P.M.

BOARD MEMBERS PRESENT:

	Burke	Dineen	Hagerty-Ross	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Present	X	X		X	X	X	X	X	X
Absent			X						

ADMINISTRATION PRESENT:

Dr. Brenner, Dr. Da Silva, Ms. Klein, Mr. Feeney and Ms. Cion

AUDIENCE: Approximately 17

- | | |
|--------------------------------------|---|
| 1. Call to Order | Mrs. Tara B. Ochman, Chair,
at 7:30pm (0:00) |
| 2. Chairperson's Report | Mrs. Ochman, Chair, at 7:31pm
(0:01) |
| 3. Public Comment | Mrs. Ochman, Chair, at 7:34pm
(0:04) |
| 4. Superintendent's Report | Dr. Dan Brenner at 7:34pm
(0:04) |
| 5. Approval of Minutes (attachments) | Board of Education at 7:46pm
(0:16) |

MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION HELD ON TUESDAY, FEBRUARY 27, 2018 AS AMENDED:

1st Mr. Dineen

2ND Ms. McCammon

	Burke	Dineen	Hagerty-Ross	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes	X	X		X	X		X	X	X
No									
Abstain						X			

RESULT -MOTION PASSED UNANIMOUSLY (7-0-1)

- | | |
|----------------------------|------------------------------|
| 6. Board Committee Reports | Mrs. Ochman at 7:47pm (0:17) |
|----------------------------|------------------------------|

PRESENTATIONS AND DISCUSSIONS

7. Presentations/Discussions:

- | | |
|---|---|
| <p>a. Update on School Facilities and Ox Ridge School Facility</p> | <p>Dr. Brenner/Mr. Erik Kaeyer,
KGD Architects
at 7:48pm (0:18)</p> |
| <p>b. Discussion on Possible Date for Public Hearing on Ox Ridge School Facility</p> | <p>Dr. Brenner
at 8:36pm (1:06)</p> |
| <p>c. Interim Progress Report on 2017-18 District Goals and Objectives (attachment)</p> | <p>Dr. Brenner
at 8:50pm (1:20)</p> |

8. Action Items:

- | | |
|--|----------------------------------|
| <p>a. Personnel Items
 i. Appointments (attachment)</p> | <p>Ms. Cion at 9:05pm (1:35)</p> |
|--|----------------------------------|

MOTION TO APPROVE PERSONNEL ITEMS AS OUTLINED IN THE MEMO DATED MARCH 14, 2018:

1st Ms. Ritchie

2nd Mr. Burke

	Burke	Dineen	Hagerty-Ross	Harman	McCammon	McNamara	Ochman	Ritchie	Stein
Yes	X	X		X	X	X	X	X	X
No									
Abstain									

RESULT -MOTION PASSED UNANIMOUSLY (8-0-0)

9. Public Comment

Ann Reed 15 Libby Lane
Theresa Vogt 19 Circle Road
Clara Sartori 161 Old Kings Highway South
Elizabeth Hole 17 Point of Woods Road
Sarah Parent 227 Hollow Tree Ridge Road
Stacey Tie 10 Clocks Lane

Ms. Ochman
at 9:06pm (01:36)

10. Adjournment

Ms. Ochman
at 9:11pm (1:41)

MOTION TO ADJOURN:

1st Ms. McCammon

2nd Ms. Ritchie

	Burke	Dineen	Hagerty-Ross	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes	X	X		X	X	X	X	X	X
No									
Abstain									

RESULT - MOTION PASSED UNANIMOUSLY (8-0-0)

Meeting adjourned at 9:11pm (1:41)

Respectfully Submitted,

Kathrine Stein,
Secretary

EDUCATIONAL SPECIFICATIONS FOR DARIEN PUBLIC SCHOOLS ADMINISTRATIVE OFFICE

Project: Partial roof replacement, Darien Public Schools Central Office Building, 35 Leroy Avenue, Darien, CT 06820

1. RATIONALE:

The long range plan for the school district shows the Central Office building getting a partial roof replacement of the slate roof installed before 1982. The flat roof section was replaced during the renovations of 2012-13. There are numerous areas of the older slate roof that are constantly undergoing repairs. Extensive damage to the building could be caused if the roof is left un-replaced.

2. LONG RANGE PLAN:

The long range capital plan for the school facilities calls for timely replacement of all the roofs in the school district.

3. THE PROJECT:

The following are the components of the roof replacement project:

- Test and identify any asbestos containing building materials (ACBM), and any PCB's or lead.
- Remove slate shingles down to deck and properly dispose of any hazardous materials which may be present
- Install rigid insulation boards to bring the R value up to code requirements
- Install new flashing and new 30 years asphalt shingles
- Repair gutters, soffits, and masonry as needed (minor repairs anticipated).
- The Central Office Building currently houses the Superintendent's Office, Curriculum and Instruction, Finance and Operations, Special Education, IT, and Human Resources.
- The building type is masonry walls, reinforced concrete floors with a wooden roof frame and deck.
- No FF&E is involved in this project

4. BUILDING SYSTEMS

- Security: N/A
- Public Address: N/A
- Technology: N/A
- Phone Systems: N/A
- Clocks: N/A

5. INTERIOR BUILDING ENVIRONMENT

- Acoustics: N/A
- Lighting: N/A
- HVAC: N/A
- Plumbing: N/A
- Windows and Doors: N/A

6. SITE DEVELOPMENT

- Site Acquisitions: N/A
- Parking: N/A
- Drives: N/A
- Walkways: N/A
- Outdoor Athletic Facilities: N/A
- Landscaping: N/A
- Site Improvements: N/A

7. CONSTRUCTION BONUS REQUESTS

- School Readiness: N/A
- Lighthouse School: N/A
- CHOICE: N/A
- Full Day Kindergarten: N/A
- Reduced Class size: N/A
- Regional Vo-ag Center: N/A
- Inter-district magnet school: N/A
- Inter-district Cooperative School: N/A
- Regional Special Education Center: N/A

8. COMMUNITY USES

The Central Office Building is designed for community uses during the school hours, before and after school hours and on some weekends throughout the school year and summer. The uses included but are not limited to include:

- PTO Council
- Voting; local, state, and national
- Board of Education meetings and Budget Hearings

Various and sometimes multiple areas are used for these functions.

Darien Public Schools - Administrative Offices

35 Leroy Avenue – P.O. Box 1167 – Darien, Connecticut 06820-1167
 Tel: 203-656-7414 Email: sdasilva@darienps.org

Memo

April 4, 2018

To: Dan Brenner, Ph.D., Superintendent of Schools
 From: Susie Da Silva, Ed.D., Assistant Superintendent for Curriculum and Instruction, K-12
 Re: K-12 Enrollment 2018-2019/Projected Enrollment: Kindergarten 2018-2019

Below you will find current enrollment figures for grades K-12 by school. In addition, I have included an update on the projected Kindergarten Enrollment for the 2018-2019 school year.

I look forward to answering any questions at the Board of Education meeting on April 17, 2018.

K-12 Enrollment 2018-2019 as of April 4, 2018

Hindley	ELP	KDG	GR 1	GR 2	GR 3	GR 4	GR 5	MALE	FEMALE	TOTAL
		18	18	20	18	20	20			
		18	18	20	18	23	20			
		18	18	18	18	21	20			
		18	17	21	17	21	19			
Total		72	71	79	71	85	79	249	208	457

Holmes	ELP	KDG	GR 1	GR 2	GR 3	GR 4	GR 5	MALE	FEMALE	TOTAL
		15	20	20	22	21	20			
		15	19	22	22	22	19			
		15	18	20	22	22	21			
		16	19	22		21	21			
Total		61	76	84	66	86	81	232	222	454

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Middlesex	<u>GR 6</u>	<u>GR 7</u>	<u>GR 8</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
	369	352	395	572	544	1116

DHS	<u>GR 9</u>	<u>GR 10</u>	<u>GR 11</u>	<u>GR 12</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
	338	358	334	343	698	675	1373

Kindergarten Registrations

School	<u>Registrations as of 2/9/18</u>	<u>Registrations as of 3/20/18</u>	<u>Registrations as of 4/4/18</u>	<u>Budgeted Numbers</u>	<u>Budgeted Sections 2018-2019</u>	<u>Class Size Range</u>
Hindley	70	72	72	75	4	18 19-21 22
Holmes	57	59	61	74	4	
Ox Ridge	51	51	55	65	3	
Royle	42	43	43	66	3	
Tokeneke	57	59	63	75	4	
ELP	92	95	86			10 12 15
Total						

2018-19 Darien School District Calendar
(Adopted by the Board of Education on May 23, 2017)
(Proposed Amended Calendar 3/27/2018 4/17/18)

July				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

August (2)				
	1	2	3	
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27*	28*	29	30	31

23, 24 New Staff Orientation
 27, 28 Professional Development
 29 Teacher Work Day
 30 Students Return

September (17)				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21^
24	25	26	27	28

3 Labor Day
 10 Rosh Hashanah
 19 Yom Kippur
 21 Professional Learning Communities – High School

October (23)				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26^
29	30	31		

26 Professional Learning Communities – High School

November (19)				
			1	2
5	6*	7	8	9
12	13	14	15	16^
19	20	21	22	23
26	27	28	29	30

6 Professional Development
 16 Professional Learning Communities – High School
 21 Early Dismissal
 22 & 23 Thanksgiving Recess

December (15)				
3	4•	5•	6•	7•
10	11	12	13	14^
17	18	19	20	21
24	25	26	27	28
31				

4-7 Elementary Parent Conferences
 14 Professional Learning Communities – High School
 21 Early Dismissal
 24-31 Holiday Recess

January (20)				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18*
21	22	23	24	25
28	29	30	31	

1 Holiday Recess
 18 Professional Development
 21 Martin Luther King Jr. Day

February (14)				
				1^
4	5	6	7	8
11	12	13	14	15*
18	19	20	21	22
25	26	27	28	

1 Professional Learning Communities – High School
 15 Professional Development
 18 Presidents' Day
 19 - 22 February Recess

March (21)				
				1
4	5	6	7	8^
11	12	13	14	15
18	19•	20•	21•	22•
25	26	27	28	29

8 Professional Learning Communities – High School
 19-22 Elementary Parent Conferences

April (17)				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26^
29	30			

15-19 Spring Recess
 19 Good Friday
 26 Professional Learning Communities – High School

May (22)				
		1	2	3
6	7	8	9	10^
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

10 Professional Learning Communities – High School
 27 Memorial Day

June (10)				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

14 School ends for students
 17 Teacher Work Day

Note #1: If schools are closed due to weather, additional days will be added to the end of the school year. Regarding High School graduation, by State law, after April 1st, Boards of Education are permitted to establish a graduation date. Therefore, the Board of Education will make that determination at its first regular April, 2019 meeting.

Code: | Early Dismissal (11/21, 12/21, 6/14); * Staff Development Days; No School for Students; _ Teacher Work Day; ^Professional Learning Communities for High School Only – (9/21, 10/26, 11/16, 12/14, 2/1, 3/8, 4/26, 5/10); Elementary Parent Conference Days (12/4, 12/5, 12/6, 12/7; 3/19, 3/20, 3/21, 3/22)