

**Darien Public Schools
Darien, Connecticut**

POLICY

**Series 5300
Welfare**

Policy 5330

HEALTH RECORDS

Emergency cards shall be completed by each student's parent or guardian and shall be updated annually. Emergency cards shall be maintained for each student and shall contain all necessary data, such as names, addresses, and telephone numbers of the parent or guardian, family physician, designated hospital, and names of relatives or neighbors to be contacted if the parent cannot be reached.

Cumulative health records shall be maintained for each student, listing all examinations, immunizations, and other pertinent data. Such health records shall be maintained in accordance with the Darien Board of Education Student Records Policy and state and federal law.

APPROVED: November 22, 1977

REVISED: June 9, 2009